## 2010/11 Academic Position Priority Process
### Position Requests

<table>
<thead>
<tr>
<th>Division</th>
<th>Department</th>
<th>Total Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 HASS</td>
<td>Geography/Meteorology</td>
<td>66.5</td>
</tr>
<tr>
<td>2 NAS</td>
<td>Mathematics Instructor (1 of 2)</td>
<td>65</td>
</tr>
<tr>
<td>3 HAWK</td>
<td>Medical Assistant Instructor</td>
<td>55</td>
</tr>
<tr>
<td>3 NAS</td>
<td>Mathematics Instructor (2 of 2)</td>
<td>55</td>
</tr>
<tr>
<td>5 HAWK</td>
<td>Nursing Instructor</td>
<td>50</td>
</tr>
<tr>
<td>6 HAWK</td>
<td>Physical Education Instructor</td>
<td>35</td>
</tr>
</tbody>
</table>

Identical point score represents equal ranking
Geography/Meteorology requisitions are assigned points by first "pretending" they are GEOG positions and then "pretending" they are METEO positions. The two resulting sets of point values are then averaged and assigned to the "real" GEOG-METEO position.

See the next two pages GEOG (1 of 1) & METEO (1 of 1) for computations that resulted in the average point values presented here.
### 2010/11 Academic Position Priority Process Worksheet

**Division:** HASS  
**Position Requested:** Geography (1 of 1)  
**Total Points:** 82.00

#### 1. FTEF taught by ADJUNCT (15 points maximum)

- **Points:** 3.00

<table>
<thead>
<tr>
<th>Year</th>
<th>ADJUNCT</th>
<th>OL</th>
<th>RT</th>
<th>LR</th>
<th>RR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2010</td>
<td>1.35</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>1.35</td>
</tr>
</tbody>
</table>

Calculate FTEF to nearest 0.01  
If FTEF is less than 1, then 0 points

#### NOTES:

- If FTEF is at least 1, multiply by 2.5  
- Points = 3.38  
- Then round to nearest whole number  
- but not to exceed 15 points

**!! This page is for reference purposes only !!**  
It is not a "real" requisition.

It is here because GEOG-METEO requisitions are assigned points by first "pretending" they are GEOG positions and then "pretending" they are GEOG-METEO positions. The two resulting sets of point values are then averaged and assigned to the "real" GEOG-METEO position.

#### 2. Demand (15 points maximum)

- **Points:** 15.00

**a) Growth in WSCH or WCH (-15 to 15 points)**  

<table>
<thead>
<tr>
<th>Year</th>
<th>WSCH</th>
<th>Growth</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2010</td>
<td>1,347.60</td>
<td>37.26%</td>
</tr>
<tr>
<td>Spring 2009</td>
<td>1,107.40</td>
<td>94.9%</td>
</tr>
<tr>
<td>Spring 2008</td>
<td>1,063.85</td>
<td>88.9%</td>
</tr>
<tr>
<td>Spring 2007</td>
<td>837.09</td>
<td>103.8%</td>
</tr>
</tbody>
</table>
| Spring 2006 | 918.69 | 77% to 84% = 3 Points  
84.1% to 90% = 6 Points  
90.1% to 93% = 9 Points  
93.1% to 97% = 12 Points  
97.1% and above = 15 Points |

**b) Calculate to nearest whole percent**

- Each 1% growth = +1 point  
- Each 1% decline = -1 point  
- but not to fall below -15 points

#### Points: 15

#### 3. Percentage of fill at census (0 to 15 points)

**(SP’10 + FA’09 + SP’09 + FA’08 Enrollment at census divided by number of seats available)**

<table>
<thead>
<tr>
<th>Semester</th>
<th>Enrolled</th>
<th>Seats</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring’10</td>
<td>375</td>
<td>395</td>
</tr>
<tr>
<td>Fall’09</td>
<td>346</td>
<td>389</td>
</tr>
<tr>
<td>Spring’09</td>
<td>383</td>
<td>369</td>
</tr>
<tr>
<td>Fall’08</td>
<td>295</td>
<td>354</td>
</tr>
<tr>
<td>Totals</td>
<td>1,399</td>
<td>1,507</td>
</tr>
</tbody>
</table>

- Under 77.0% = 0 Points  
- 77% to 84% = 3 Points  
- 84.1% to 90% = 6 Points  
- 90.1% to 93% = 9 Points  
- 93.1% to 97% = 12 Points  
- 97.1% and above = 15 Points

<table>
<thead>
<tr>
<th>Calculated Percent</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>92.8%</td>
<td></td>
</tr>
</tbody>
</table>

#### Points: 9.00

#### 4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)

**(WSCH divided by FTEF rounded to nearest whole number)**

<table>
<thead>
<tr>
<th>Year</th>
<th>WSCH</th>
<th>FTEF</th>
<th>WSCH/FTEF</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2010</td>
<td>1,347.60</td>
<td>1.35</td>
<td>996</td>
</tr>
</tbody>
</table>

Under 464 = 0 points  
464 to 503 = 3 points  
504 to 553 = 6 points  
554 to 596 = 9 points  
597 to 635 = 12 points  
636 and above = 15 points

#### Points: 15.00

#### 5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)

- **Points:** 10.00

**a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel**

**b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)**

#### Points: 10.00

#### 6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note

- **Points:** 10.00

**Note:** In order to qualify for 1st year loss must be officially declared by CIO deadline.  
**Contract Lost:** Balogh

#### Points: 10.00

#### 7. One-person department (0 or 20 points)-- qualified for 2 consecutive years

- **Points:** 20.00

**OR**

Mandated student/teacher ratio (0 or 20 points maximum)
## 2010/11 Academic Position Priority Process Worksheet

### Division: HASS
### Position Requested: Meteorology (1 of 1)
### Total Points: 51.00

#### 1. FTEF taught by ADJUNCT (15 points maximum)

| (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation(Retirement) |
|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| FTEF is less than 1, 0 points |

**Spring 2010**

<table>
<thead>
<tr>
<th>ADJUNCT</th>
<th>OL</th>
<th>RT</th>
<th>LR</th>
<th>RR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.56</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.00</td>
<td>0.56</td>
</tr>
</tbody>
</table>

Calculate FTEF to nearest 0.01

If FTEF is less than 1, then 0 points

**NOTES:**

- X 2.5
- Then round to nearest whole number
- Points = 0

---

**!! This page is for reference purposes only !!**

It is not a "real" requisition.

It is here because GEOG-METEO requisitions are assigned points by first "pretending" they are GEOG positions and then "pretending" they are GEOG-METEO positions. The two resulting sets of point values are then averaged and assigned to the "real" GEOG-METEO position.

#### 2. Demand (15 points maximum)

**a) Growth in WSCH or WCH (-15 to 15 points)**


**Growth**

| Spring 2010 | 484.40 | -512.78 = -28.38 / 512.78 = -5.53% |
| Spring 2009 | 671.91 |
| Spring 2008 | 438.40 |
| Spring 2007 | 435.20 |
| Spring 2006 | 505.60 |
| 4-Yr Average | 512.78 |

**b) Calculate to nearest whole percent**

- Each 1% growth = +1 point
- Each 1% decline = -1 point
- ... but not to exceed 15 points
- ... but not to fall below -15 points

**Points = -6**

#### 3. Percentage of fill at census (0 to 15 points)

(Spring’10 + FA’09 + SP’09 + FA’08 Enrollment at census divided by number of seats available)

<table>
<thead>
<tr>
<th>Enrolled*</th>
<th>Seats*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring’10</td>
<td>160</td>
</tr>
<tr>
<td>Fall’09</td>
<td>216</td>
</tr>
<tr>
<td>Spring’09</td>
<td>193</td>
</tr>
<tr>
<td>Fall’08</td>
<td>163</td>
</tr>
<tr>
<td>Totals</td>
<td>732</td>
</tr>
</tbody>
</table>

*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music &TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

Under 77.0% = 0 Points

- 77% to 84% = 3 Points
- 84.1% to 90% = 6 Points
- 90.1% to 93% = 9 Points
- 93.1% to 97% = 12 Points
- 97.1% and above = 15 Points

#### 4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)

(Spring 2010 WSCH divided by FTEF rounded to nearest whole number)

<table>
<thead>
<tr>
<th>WSCH (WCH)</th>
<th>WCH/FTEF =</th>
</tr>
</thead>
<tbody>
<tr>
<td>484.40</td>
<td>865</td>
</tr>
<tr>
<td>0.56</td>
<td></td>
</tr>
</tbody>
</table>

Under 464 = 0 points

- 464 to 503 = 3 points
- 504 to 553 = 6 points
- 554 to 596 = 9 points
- 597 to 653 = 12 points
- 656 and above = 15 points

#### 5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)

<table>
<thead>
<tr>
<th>ADJUNCT FACULTY (0, 5 or 10 points)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel</td>
</tr>
<tr>
<td>b) 5 points for &quot;difficulty&quot; finding available &amp; qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)</td>
</tr>
</tbody>
</table>

**Points = 0.00**

#### 6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note

**Note:** In order to qualify for 1st year loss must be officially declared by CIO deadline.

**Contract Lost:** Balogh

**Points = 10.00**

#### 7. One-person department (0 or 20 points)—qualified for 2 consecutive years

**OR**

Mandated student/teacher ratio (0 or 20 points maximum)

**Points = 20.00**

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10/25/2010 9:27 AM
### 2010/11 Academic Position Priority Process Worksheet

**Division:** NAS  
**Position Requested:** Mathematics (1 of 2)  
**Total Points:** 65.00

#### 1. FTEF taught by ADJUNCT (15 points maximum)

(All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation(Retirement

<table>
<thead>
<tr>
<th>Points Calculation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>15.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ADJUNCT</th>
<th>OL</th>
<th>RT</th>
<th>LR</th>
<th>RR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10.38</td>
<td>2.27</td>
<td>0.92</td>
<td>0.00</td>
<td>11.73</td>
</tr>
</tbody>
</table>

**NOTES:**
- If FTEF is less than 1, 0 points
- SPRING 2010 ADJUNCT OL RT LR RR TOTAL
- Points = X 2.5
- If FTEF is less than 1, multiply by 2.5
- Then round nearest whole number
- If FTEF is at least 1, but not to exceed 15 points

#### 2. Demand (15 points maximum)

**Points:** 3.00

(a) Growth in WSCH or WCH (-15 to 15 points)

<table>
<thead>
<tr>
<th>Points Calculation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>3.00</strong></td>
</tr>
</tbody>
</table>

- **Spring 2010**
  - WSCH: 18,547.84
  - Growth: 2.72%

- **Spring 2009**
  - WSCH: 20,387.85

- **Spring 2008**
  - WSCH: 18,212.11

- **Spring 2007**
  - WSCH: 16,914.90

- **Spring 2006**
  - WSCH: 16,713.43

- **4-Yr Average**
  - WSCH: 18,057.07

(b) Calculate to nearest whole percent

- Each 1% growth = +1 point
- Each 1% decline = -1 point
- But not to exceed 15 points

#### 3. Percentage of fill at census (0 to 15 points)

**Points:** 15.00

<table>
<thead>
<tr>
<th>Points Calculation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>15.00</strong></td>
</tr>
</tbody>
</table>

- **Enrolled**
  - Spring'10: 3,648
  - Fall'09: 3,810
  - Spring'09: 4,172
  - Fall'08: 4,157

- **Seats**
  - Spring'10: 3,654
  - Fall'09: 3,620
  - Spring'09: 3,996
  - Fall'08: 4,047

- **Total**
  - 15,787

- **Percent = 103.1%**

**Under 77.0% = 0 Points
77% to 84% = 3 Points
84.1% to 90% = 6 Points
90.1% to 93% = 9 Points
93.1% to 97% = 12 Points
97.1% and above = 15 Points

*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

#### 4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)

**Points:** 12.00

<table>
<thead>
<tr>
<th>Points Calculation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>12.00</strong></td>
</tr>
</tbody>
</table>

- **Spring 2010**
  - WSCH (WCH): 18,547.84
  - FTEF: 30.25
  - WSCH/FTEF = 618

- **Under 464 = 0 points
464 to 503 = 3 points
504 to 553 = 6 points
554 to 596 = 9 points
597 to 635 = 12 points
636 and above = 15 points

#### 5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)

**Points:** 10.00

<table>
<thead>
<tr>
<th>Points Calculation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>10.00</strong></td>
</tr>
</tbody>
</table>

(a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel

(b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

#### 6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note

**Points:** 10.00

<table>
<thead>
<tr>
<th>Points Calculation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>10.00</strong></td>
</tr>
</tbody>
</table>

**Note:** In order to qualify for 1st year loss must be officially declared by CIO deadline:

- **Contract Lost:** Dauphin

#### 7. One-person department (0 or 20 points) -- qualified for 2 consecutive years

**Points:** 0.00

**OR**

- Mandated student/teacher ratio (0 or 20 points maximum)

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2010/11 Academic Position Priority Process Worksheet

<table>
<thead>
<tr>
<th>Division:</th>
<th>HAWK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position Requested:</td>
<td>Medical Assistant (1 of 1)</td>
</tr>
<tr>
<td>Total Points:</td>
<td>55.00</td>
</tr>
</tbody>
</table>

1. FTEF taught by ADJUNCT (15 points maximum)
   (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation+Retirement)
   If FTEF is less than 1, 0 points
   Spring 2010
<table>
<thead>
<tr>
<th>ADJUNCT</th>
<th>OL</th>
<th>RT</th>
<th>LR</th>
<th>RR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.40</td>
<td>0.00</td>
<td>0.43</td>
<td>0.00</td>
<td>0.00</td>
<td>3.97</td>
</tr>
</tbody>
</table>
   Calculate FTEF to nearest 0.01
   If FTEF is less than 1, then 0 points
   Then round to nearest whole number
   Points = 10
   
   NOTES:
   X 2.5
   
   If FTEF is at least 1, multiply by 2.5
   Spring 2010
   ADJUNCT OL RT LR RR TOTAL
   4.40 0.00 0.43 0.00 0.00 3.97

2. Demand (15 points maximum)
   a) Growth in WSCH or WCH (-15 to 15 points)
      Growth
      Spring 2010 2,764.35 / 2,563.36 = 7.84%
      Spring 2009 2,994.90
      Spring 2008 2,482.72
      Spring 2007 2,376.50
      Spring 2006 2,399.31
      4-Yr Average 2,563.36 Points = 8
      b) Calculate to nearest whole percent
      Spring 2008 Each 1% growth = +1 point
      Spring 2007 Each 1% decline = -1 point
      Each 1% decline = -1 point
      Points = 8

3. Percentage of fill at census (0 to 15 points)
   (SP'10 + FA'09 + SP'09 + FA'08 Enrollment at census divided by number of seats available)
   Enrolled* Seats*
   Spring'10 997 1,074
   Fall'09 1,132 1,123
   Spring'09 954 990
   Fall'08 1,095 1,100
   Totals 4,178 4,287 Percent = 97.5%
   *Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)
   (WSCH divided by FTEF rounded to nearest whole number)
   Spring 2010
   WSCH (WCH) 2,764.35
   FTEF 4.40
   WSCH/FTEF = 628
   Under 464 = 0 points
   464 to 503 = 3 points
   504 to 553 = 6 points
   554 to 596 = 9 points
   597 to 635 = 12 points
   636 and above = 15 points

5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)
   a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary
      contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel
   b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic
      year (formally advertised with search and selection committee discussion of potential candidates)
   Points: 0.00

6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points)
   -- see Note
   Note: In order to qualify for 1st year loss must be officially declared by CIO deadline.
   Contract Lost: Romero
   Points: 10.00

7. One-person department (0 or 20 points)-- qualified for 2 consecutive years
   OR
   Mandated student/teacher ratio (0 or 20 points maximum)
   Points: 0.00
### 2010/11 Academic Position Priority Process Worksheet

#### Division: NAS  
**Position Requested:** Mathematics (2 of 2)  
**Total Points:** 55.00

1. **FTEF taught by ADJUNCT (15 points maximum)**  
(All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation(Retirement)  

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.38</td>
<td>2.27</td>
<td>0.92</td>
<td>0.00</td>
<td>0.00</td>
<td>10.73</td>
</tr>
</tbody>
</table>

Calculate FTEF to nearest 0.01  
**ADJUNCT:** OL RT LR RR TOTAL  

**NOTES:**  
RT 0.20 J. Cass • Curriculum Committee Chair  
RT 0.07 M. Eastman • Prerequisite Subcommittee  
RT 0.45 N. Fetterman • Program Chair-Mathematics  
RT 0.07 B. Krein • Academic Council Chair-F.S.  
RT 0.07 D. Reynolds • Faculty Senate Treasurer  
RT 0.07 L. Meyer • Math Mediated Learning Coord  

**Adjunct 10.38 less 1.00 for being position #2**

2. **Demand (15 points maximum)**  
(a) Growth in WSCH or WCH (-15 to 15 points)  

<table>
<thead>
<tr>
<th>Year</th>
<th>WSCH</th>
<th>% Growth</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>18,547.84</td>
<td>2.72%</td>
<td>3.00</td>
</tr>
<tr>
<td>2009</td>
<td>20,387.85</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2008</td>
<td>18,212.11</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2007</td>
<td>16,914.90</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2006</td>
<td>16,713.43</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4-Yr Average</td>
<td>18,057.07</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(b) Calculate to nearest whole percent  
Each 1% growth = +1 point  
Each 1% decline = -1 point  
... not to exceed 15 points

3. **Percentage of fill at census (0 to 15 points)**  
(SP’10 + FA’09 + SP’09 + FA’08 Enrollment at census divided by number of seats available)  

<table>
<thead>
<tr>
<th></th>
<th>Seats*</th>
<th>Percent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring’10</td>
<td>3,648</td>
<td>99.8%</td>
</tr>
<tr>
<td>Fall’09</td>
<td>3,810</td>
<td>105.2%</td>
</tr>
<tr>
<td>Spring’09</td>
<td>4,172</td>
<td>104.4%</td>
</tr>
<tr>
<td>Fall’08</td>
<td>4,157</td>
<td>102.7%</td>
</tr>
<tr>
<td>Totals</td>
<td>15,787</td>
<td>103.1%</td>
</tr>
</tbody>
</table>

*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & ATA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

4. **WSCH/FTE or WCH/FTE at Census (15 points maximum)**  
(WSCH divided by FTEF rounded to nearest whole number)

<table>
<thead>
<tr>
<th>Year</th>
<th>WSCH</th>
<th>FTEF</th>
<th>WSCH/FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>2010</td>
<td>18,547.84</td>
<td>30.25</td>
<td>613</td>
</tr>
</tbody>
</table>

Under 464 = 0 points  
464 to 503 = 3 points  
504 to 553 = 6 points  
554 to 596 = 9 points  
597 to 635 = 12 points  
636 and above = 15 points

5. **Unavailability of ADJUNCT Faculty (0, 5 or 10 points)**  
(a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel  
(b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

6. **Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note**  
Note: In order to qualify for 1st year loss must be officially declared by CIO deadline  
Contract Lost: Colosi

7. **One-person department (0 or 20 points)-- qualified for 2 consecutive years**  
Mandated student/teacher ratio (0 or 20 points maximum)
2010/11 Academic Position Priority Process Worksheet

Division: HAWK
Position Requested: Nursing (1 of 1) Total Points: 50.00

1. FTEF taught by ADJUNCT (15 points maximum)
   (All ADJUNCT+OL-Reassigned Time-Leave Replacement+Resignation(Retirement
   If FTEF is less than 1, 0 points)

<table>
<thead>
<tr>
<th>Spring 2010</th>
<th>ADJUNCT</th>
<th>OL</th>
<th>RT</th>
<th>LR</th>
<th>RR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>5.50</td>
<td>0.05</td>
<td>1.13</td>
<td>0.00</td>
<td>1.00</td>
<td>5.42</td>
</tr>
</tbody>
</table>

   Notes:
   ADJUNCT 5.50
   RT 0.07 A. Lucero • Nursing Assistant Director
   RT 0.13 M. Miller • Nursing Coordinator
   RR 1.00 S. Vaughn

   Calculate FTEF to nearest 0.01
   If FTEF is less than 1, then 0 points
   If FTEF is at least 1, multiply by 2.5
   X 2.5

   Points = 14
   ... but not to exceed 15 points

2. Demand (15 points maximum)
   a) Growth in WSCH or WCH (-15 to 15 points)


   Spring 2010 3,366.68 -3036.72 = 329.96 / 3036.72 = 10.87%
   Spring 2009 3,223.33
   Spring 2008 3,066.97
   Spring 2007 3,015.70
   Spring 2006 2,900.88
   4-Yr Average 3,036.72

   Points = 11
   ... but not to fall below -15 points

3. Percentage of fill at census (0 to 15 points)
   (SP’10 + FA’09 + SP’09 + FA’08 Enrollment at census divided by number of seats available)

   Enrolled* Seats*
   Spring'10 416 430 96.7%
   Fall'09 427 430 99.3%
   Spring'09 398 410 97.1%
   Fall'08 428 430 99.5%
   Totals 1,669 1,700 Percent = 98.2%

   *Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes;
   Art 50L, Music &TA 250, all with telecourses at the regular class, and all classes
   scheduled concurrently combined for maximum enrollments.

4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)
   (WSCH divided by FTEF rounded to nearest whole number)

   Spring 2010
   WSCH (WCH) 3,366.68
   FTEF 11.47
   WSCH/FTEF = 293

   Under 464 = 0 points
   464 to 503 = 3 points
   504 to 553 = 6 points
   554 to 596 = 9 points
   597 to 655 = 12 points
   636 and above = 15 points

5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)
   a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary
   contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel
   b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic
   year (formally advertised with search and selection committee discussion of potential candidates)

   Points: 0.00

6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note
   Note: In order to qualify for 1st year loss must be officially declared by CIO deadline.

   Contract Lost: Vaughn

   Points: 0.00

7. One-person department (0 or 20 points)-- qualified for 2 consecutive years

   OR
   Mandatory student/teacher ratio (0 or 20 points maximum)

   Points: 0.00
### 1. FTEF taught by ADJUNCT (15 points maximum)

<table>
<thead>
<tr>
<th>Spring 2010</th>
<th>ADJUNCT</th>
<th>OL</th>
<th>RT</th>
<th>LR</th>
<th>RR</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4.10</td>
<td>0.17</td>
<td>0.38</td>
<td>0.03</td>
<td>0.00</td>
<td>3.85</td>
</tr>
</tbody>
</table>

Points: 10.00

**NOTES:**
- X 2.5 if FTEF is at least 1, multiply by 2.5
- Points = 10, ... but not to exceed 15 points

### 2. Demand (15 points maximum)

#### a) Growth in WSCH or WCH (-15 to 15 points)

**Growth**

<table>
<thead>
<tr>
<th>Spring 2010</th>
<th>6,401.83</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2009</td>
<td>7,944.90</td>
</tr>
<tr>
<td>Spring 2008</td>
<td>7,828.54</td>
</tr>
<tr>
<td>Spring 2007</td>
<td>7,692.10</td>
</tr>
<tr>
<td>Spring 2006</td>
<td>7,920.94</td>
</tr>
<tr>
<td>4-Yr Average</td>
<td>7,846.62</td>
</tr>
</tbody>
</table>

Points: -15.00

#### b) Calculate to nearest whole percent

- Each 1% growth = +1 point
- Each 1% decline = -1 point
- ... but not to exceed 15 points

### 3. Percentage of fill at census (0 to 15 points)

<table>
<thead>
<tr>
<th>Enrolled*</th>
<th>Seats*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring'10</td>
<td>2,150</td>
</tr>
<tr>
<td>Fall'09</td>
<td>2,629</td>
</tr>
<tr>
<td>Spring'09</td>
<td>2,302</td>
</tr>
<tr>
<td>Fall'08</td>
<td>2,802</td>
</tr>
<tr>
<td>Totals</td>
<td>9,883</td>
</tr>
<tr>
<td>Percent</td>
<td>105.7%</td>
</tr>
</tbody>
</table>

Points: 15.00

*Exclusive of all 500, 99, 199, 80s, 180, 22 level; open entry Writing, ESL, Reading, Language, Math, Communication Studies, and Computer Center classes; Art 50L, Music & TA 250, all with telecourses at the regular class, and all classes scheduled concurrently combined for maximum enrollments.

### 4. WSCH/FTEF or WCH/FTEF at Census (15 points maximum)

<table>
<thead>
<tr>
<th>WSCH (WCH)</th>
<th>6,401.83</th>
</tr>
</thead>
<tbody>
<tr>
<td>FTEF</td>
<td>7.81</td>
</tr>
</tbody>
</table>

Points: 15.00

### 5. Unavailability of ADJUNCT Faculty (0, 5 or 10 points)

#### a) 10 points if class cancellation occurs due to unavailability of Adjunct or use of temporary contract faculty in past 12 months due to unavailability of Adjunct as documented by Personnel

Points: 0.00

#### b) 5 points for "difficulty" finding available & qualified Adjunct as evidenced by 2 or more searches per academic year (formally advertised with search and selection committee discussion of potential candidates)

Points: 10.00

### 6. Loss of Contract - 1st or 2nd year of request for vacant position (0 or 10 points) -- see Note

Note: In order to qualify for 1st year loss must be officially declared by CIO deadline.

Contract Lost: Pulido

Points: 0.00

### 7. One-person department (0 or 20 points)-- qualified for 2 consecutive years

Points: 0.00