JOINT TASK FORCE ON REDUCTIONS & DISCONTINUANCE OF PROGRAMS
Minutes

Date: July 10, 2011
Members Present: Renee Kilmer, Michele Rivard, Wanda Garner, Kathie Welch
Peter Shaw, Rick Fillman
Members Absent: Steve Hodges

The task force received several documents intended as samples for determining metrics for the matrix as well as other background information. These included list of TUs cut by Divisions over the past 2 years, list of core indicators for CTE programs used by Perkins (the feds), pie charts illustrating the balance between CTE, Transfer and Basic Skills offerings over the past several years, a list of all Cabrillo College academic programs (course related), a list of additional non-instructional programs, and a sample bar chart indicating student participation per dept by ethnicity.

The task force deliberated over several metrics that could be used for each of the 5 broad categories, settling on the metrics for two of them.

- Efficiency (40%): WSCH/FTEF; %FTES as a % of GF; Fill rates; all – 5 year trend; we agreed that self-generated income should be considered as part of the qualitative guidelines.

- Student Success (25%): Retention Rates; Success Rates (as published by PRO)

The task force began discussing the category on mission, especially with respect to CTE programs and the need for additional metrics, particular to CTE. Discussion revolved around Labor Market data that can be obtained from CEED: before and after wages; job placement; local demand. No decisions made yet.

The task force briefly discussed, but came to no conclusion about, the metrics for SLOs.

There was a little discussion around the last two categories (disparate demographic impact /formerly broad access and limited opportunities outside Cabrillo/formerly community support). This topic was tabled for a later meeting in order to hammer out the details of the first three categories.

For the next meeting (July 13): Rick will prepare some test runs of efficiency and student success similar to the preliminary test he ran on program enrollments by ethnicity.