There are Civic Centers at Cabrillo College. The Civic Centers are the Crocker Theater, Music Recital Hall, Black Box Theater, and Ernie Shilling Forum. Those college facilities that serve as Civic Centers are identified in the Facilities and Fee Schedule. Use of the Civic Centers shall be granted as provided by law. The Superintendent/President shall establish procedures regarding the use of District property and facilities, including property designated by the District as a Civic Center, by community groups, outside contractors, and others.

The administrative procedure shall reflect the requirements of applicable law, including Education Code Section 82537, regarding Civic Centers. The procedures shall include reasonable rules regarding the time, place, and manner of use of District facilities. They shall assure that persons or organizations using District property are charged such fees as are authorized by law. Public use of District property shall not interfere with scheduled instructional programs or other activities of the District on behalf of students.

No group or organization may use District property to unlawfully discriminate on the basis of race, color, religion, ancestry, national origin, disability, sex (i.e., gender), or sexual orientation, or the perception that a person has one or more of the foregoing characteristics, or on any basis prohibited by law.

Use of the District’s Civic Centers will be only for the purposes described by the California Legislature in Education Code Section 82537(a). These purposes include use by associations “formed for recreational, educational, political, economic, artistic, or moral activities of the public school districts” in order to “engage in supervised recreational activities” or “meet and discuss, from time to time, as they may desire, any subjects and questions which in their judgment appertain to the educational, political, economic, artistic, and moral interests of the citizens of the communities in which they reside” (Education Code Section 82537(a)). In granting permission to use the Civic Centers, the District will not discriminate on the basis of viewpoint with regard to organizations engaging in expressive activities on the topics and subject matters articulated above.

The Cabrillo College Governing Board authorizes the use of college buildings and grounds and other properties for appropriate use by clubs, nonprofit groups, associations, and public agencies. Authorized activities may include recreational, educational, political, economic, and/or activities of an artistic nature.

The Governing Board reserves the right to deny facility use to any applicant when, in the judgment of college officials, the request involves facility use which is not appropriate for a college environment, or which may have a detrimental effect on college facilities.

Churches or religious organizations may use college facilities under conditions as authorized in the California Education Code, established by the Governing Board and determined by the Vice
President/Assistant Superintendent, Instruction upon recommendation by the Community and Contract Education Director. Churches and religious groups are charged a facility-use fee that is at least equal to the fair rental value of facilities and grounds, plus all direct costs incurred.

Commercial organizations not affiliated with the college and which on a continuous basis charge either a fee or tuition for a product or service are generally prohibited from using college facilities. Exceptions to this may be made at the discretion of the Vice President/Assistant Superintendent, Instruction.

Private parties are generally prohibited from using college facilities, except in accordance with regulations established specifically for the use of the Sesnon House. Exceptions may also be made at the discretion of the Vice President/Assistant Superintendent/Instruction. The user fee charged to private parties will be the market rate for similar facilities including all direct costs incurred.

The Governing Board sets a Schedule of Fees for facility use on an annual basis. Fee schedules are presented by the Vice President/Assistant Superintendent, Business upon recommendation by the Community and Contract Education Director.

User fees may be waived if, in the judgment of the Vice President/Assistant Superintendent, Business, the college and/or the community benefit by doing so.

Legal Reference: Education Code Sections 82537 and 82542 through 82544, 82545 through 82550, and Ca. Adm. Code, Title 5, Section 55901.

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