FACULTY SENATE
September 9, 2003
3:00pm to 5:00pm, Room 1804

Present: Jamie Abbott, Caroline Bliss-Isberg, Nancy A. Brown, Terry Fetterman, Bill Hill, Steve Hodges, Sue Holt, Jay Jackson, Yelena Krasin, Andre Neu, Kathy Niven, Dorothy Nunn, Rory O’Brien, James Durland, Dan Rothwell, Debra Shulman, Patrick Stafford, Christy Vogel, Laura Dickie, Topsy Smalley

Guests: Michal Mangin, Claire Biancalana, Marcy Alancraig, Dick Borden, Rock Pfotenhauer

Staff: Adam Cohen

I. Call to Order and Introduction of New Senators
The Meeting was called to order at 3:04 pm.
The new senators introduced themselves to the senate.

II. Minutes-Review and approve minutes of May 6th Meeting
Minutes: 5/6: Nancy will make corrections.
Terry Fetterman moved to approve the minutes pending Nancy’s corrections. Caroline seconded the motion. The motion was passed unanimously.

Minutes: 5/27: Claire Biancalana moved to approve the May 27th minutes. Steve Hodges seconded the motion. The motion was passed unanimously

III. Reports - including: Officers, Governance, Committee and Liaison Reports
A. Board Meeting - Nancy A. Brown
Nancy reported on the September board meeting. At the meeting they discussed procedure for the search and selection of the new president. There will be a committee consisting of an outside consultant, and representatives from the Faculty Senate, SEIU, CCFT, and Student Senate to interview the applicants. Nancy distributed a handout entitled: “THE LAW - AB 1725 and Title 5” to review for the next meeting. She explained that the Board has elected to primarily rely on the Faculty Senate Policy recommendations with respect to academic and professional matters.

B. Academic Hiring Process - Claire Biancalana & Jamie Abbott
Claire asked Jamie to report on the Academic Hiring Process Committee. The committee has been meeting to review the policy and make changes in order to clarify the process to the faculty. The committee has met three times and participants have had informative discussions.

C. Diversity Committee – Claire Biancalana
Claire reported that we will be beginning an internship program and hiring two interns from SFSU into the math department.
D. Student Senate – Yelena Krasin

Yelena reported that they are still in discussions regarding bus passes for students. They still haven’t made a final decision.

Yelena invited everyone to Welcome Back Week: Students, faculty, and the governing board. There will be events happening at both the Aptos and Watsonville campuses. The Student Senate is providing free music, food, and drinks. The student senate will host games and booths to give the students opportunity to meet their representatives. There will also be an election booth to register students to vote.

Yelena reported that the bookstore didn’t post booklists in advance for students this year. As a result many students were unable to get books in advance and were not able to buy used books.

Yelena invited Rory to talk at the upcoming Student Senate retreat.

IV. New Business
A. Academic Staffing Priority Process – Rory O’Brien

Rory reported on the process for establishing academic position priorities. There have not been many changes made yet.

There were suggestions made to change steps in the process:
Step 1: Inform every one of the process and the timeline.
   Everyone’s name - Instructional Council and the Administration.
Step 4: Everyone gets sent an email at the same time.
Step 5: Change the time span and presentation (no time for questions). Make it a 3+2 (3 minutes for the presentation and 2 minutes the committee to ask questions).

Holdover positions:
When positions come up for prioritization, they can receive 10 points if the position was not filled the last time. Rory handed out the Academic Position Priority Process worksheet to show how the numbers are generated.

Terry suggested that the voting on the positions should be open so people will be responsible for their votes and will eliminate petty voting. Steve replied that voting should be closed so people could vote from their conscience. Jamie commented that the votes come after consultation with divisions and departments. Marcy pointed out that the senators are not representing their department, but representing the college. Nancy pointed out that step 5 states: The faculty senate will vote to rank the positions. She suggested that we defer the question of how we vote until later. Steve asked if people are more or less likely to vote for the good of the college if voting is open. Sue pointed out that it is strategic either way. Sue asked if changing the way we vote will be more productive.

Rory suggested we form a committee and meet on it later. Sue Holt, Jamie Abbott, Steve Hodges, Terry Fetterman, and Dick Borden volunteered for the committee.
Claire pointed out that on the Academic Positions Priority Process worksheet that Step 2b used to say demand is shown by the size of the waitlists, however now the waitlist stops at 15 students. Now demand is calculated by the percentage of fill at census. Dick Borden explained how he calculated demand for each department. First he computed demand for each department. Next he ranked departments in terms of fill rate. The bottom quarter of departments receive no points while to top quarter received the maximum number of points.

Caroline pointed out that Step 5 states: Presentations are only allowed for top 50% and for departments with special circumstances.

B. General Education Core Competencies – Nancy A. Brown

Nancy A. distributed copies of the *Draft* Core Competency Descriptions.

Nancy A. reminded the senate that last term they agreed to the following Learner Outcomes:

1. Communication
2. Critical Thinking and Information Competency
3. Global Awareness

Now the issue was whether another category should be approved:

4. Personal and Professional Management.

Kim commented that there are transferable courses that aren’t represented by the list. Marcy commented that she loves the content, but inquired as to how we assess all the different items. Her main concern is when it is time for accreditation, how do we assess all these different items on top of the previous 20-30 the senate had come up with. Nancy explained that Rory looked at specific tests and made worksheets to assess using these tests.

Nancy A. inquired if we should have #4: Personal and Professional Management.

Rory suggested that in #3B we take out community, but leave political issues. Rock remarked that workplaces we appreciate seeing Personal and Professional Management added to general education because people are lacking skills in that area.

Marcy asked how we proved understanding in section 4A: Understands and Manages Self. Rory remarked that the elaborations are just comments he put in for the workshop, not for publishing. Also, not every course is relevant to it’s category.

Caroline suggested changing #4 to occupational management instead of professional management to include people with disabilities. Nancy and Rory suggested changing it to personal responsibility and management. Caroline also suggested changing 4A to accurately assess his/her own abilities and constraints.

Nancy suggested changing 4B: “demonstrates appropriate social skills in group settings”, to “contribute effectively to a group setting.”

Mike remarked on 4B on 4C, and asked if creating good workers is our primary
goal. Nancy replied that we need to be a little more subversive. Rock added that in order to be a successful subversive we need those skills. Sue rejected the characterization of 4C, stating that these are civic responsibilities and not workplace responsibilities. Nancy A. proposed to continue talking about this in every senate meeting until Marcy stops coming.

C. Disciplines List – Nancy A. Brown
Nancy explained which type of disciplines we’re teaching at Cabrillo and how we can decide what minimum qualifications for those disciplines are. She asked that everyone review the Disciplines List for next time.

Claire pointed out that this list came from faculty in 1989. Changes to the list came from the Senate, then went to the Board. We need to make sure the changes are correct.

Nancy suggested talking about it next time. Questions should be referred to Claire.

VII. Adjournment
The meeting of was adjourned at 5:06 pm.