Present: Marcy Alancraig, David Balogh, Nancy Brown, James Durland, Paul Harvell, Bill Hill, Steve Hodges, Sue Hoisington, Sue Holt, Jay Jackson, Andre Neu, Dorothy Nunn, Rory O’Brien, Georg Romero, Dan Rothwell, Deborah Shulman, Barbara Shultz-Perez, Topsy Smalley, Christy Vogel

Liasion: Claudia Close, Ben Corman, Michele Rivard, Marcy Wieland

Guests: Dale Attias, Johanna Bowen, Danny Martinez, Sue Nerton, Kathie Welch

1.0 Call to Order
The Meeting was called to order at 3:07 pm. President Rory O’Brien welcomed some 20 guests in attendance for the meeting as a Flex workshop. He introduced our new senator, Virginia Coe, from BELA.

2.0 Minutes
It was moved, seconded, and approved to accept the minutes of February 15, 2005 as amended.

3.0 Officers’ Reports
3.1 President’s Report – Rory O’Brien
Georg Romero and Dorothy Nunn are new senators for the Library and HWPEA respectively.

Sesario Escoto asked that Rory remind faculty to sign up for caps and gowns for the graduation ceremony in June. Sesario also requested that the Senate host a reception afterwards, as it has in the past. The cost would be $700.

3.2 Vice President’s Report – Nancy Brown
Nancy reported on the FACCC and statewide Academic Senate meetings she attended in Sacramento last week. She described how to learn about pending legislation that can affect community college funding. The Legislative Analyst’s Office is supporting a student fee of $33 per unit, with gradual increases thereafter. Among various proposals being considered are those that would (1) allow the state governor to make two appointments to the statewide Board of Governors, (2) require local boards to agendize any faculty vote of no confidence in an administrator, (3) emphasize transfer and vocational education as higher priorities than basic skills, (4) exclude vocational ed faculty from the 75/25 calculation, and (5) identify additional school services that can be contracted out.

4.0 Liaison Reports
4.1 Facilities Planning – Barbara Shultz-Perez
Barbara attended a meeting on David Balogh’s behalf. She reported on the construction projects that will begin on campus this year. Nancy Brown reported that people have questioned the appropriateness of using Cabrillo bond funds to relocate the Delta School. Barbara also reported that a North County Center is planned for Spring 2006.

4.2 CCFT – Michele Rivard
Michele reported that the administration has agreed to open negotiations on health benefits, given the mid-year increase in rates and changes in coverage.
4.3 Student Senate Report – Ben Corman
Ben reported that the Student Senate is sending many students to leadership conferences and that there is informal support for use of the 100 building for the pilot project of the One-Stop Shop.

4.4 Diversity Committee – James Durland
James praised the flex workshop on diversity/hiring conducted by Brian King. He reported on the success of a recent search and selection committee screening due to the use of “power hiring” and encouraged other search and selection committees to use it. Christy Vogel reported similar satisfaction from her experience.

4.5 Bookstore Committee – Paul Harvell
Paul reported that recently enacted legislation requires the college bookstores to work with faculty senates. He announced a future agenda item, a proposal that Cabrillo comply with the law by means of the faculty representatives who serve on the Bookstore Committee.

5.0 New Business

5.1 The Curriculum Process
Claudia Close reported that the curriculum process has been revamped recently and that one meeting a semester is reserved to focus on assessing the process. Three key issues have emerged. First, the process does not require that curriculum proposals be approved at the department, program, or division level. While they are examined and proofed at the division level, professional collegiality suggests that a proposer provide the information to, and seek the feedback of, his/her colleagues within the department/program. One proposal being considered is that the author be required to solicit the program director’s signature on the curriculum proposal.

Second, the only stage at which a curriculum proposal can be stopped is at the Curriculum Committee. Some division deans have expressed an interest in having proposals be stoppable at the program level.

Third, the frequency of Curriculum Committee meetings is being considered. Currently, the committee meets four times each fall semester and five times each spring. There are some suggestions to meet every week, which might also require division curriculum committees to meet each week. Claudia noted that the body of work is being completed in the current meetings.

Kathie Welch, HWPEA Dean, reported that departments are not being responsible, failing to scrutinize the curriculum proposals of their faculty. She noted that deans end up proofing faculty work. She would like that a way be found to hold departments accountable.

Danny Martinez, VAPA Dean, noted that it would be good to solve such a problem now before a new Vice President of Instruction comes on board.

Claudia reiterated the interests of the Curriculum Committee members in letting them continue to evaluate their procedures and develop proposed solutions.

Sue Nerton, NAS Division curriculum chair, she noted that the quality of curriculum proposals is controlled at the division level by its curriculum committee. Therefore quality is a division-level issue, and should not be a Curriculum Committee issue. She stressed that we should not make procedural changes that lengthen the time it takes to approve new courses, given how rapidly our occupational markets change.

5.2 The VPI Search
Rory noted that senators had copies of the advertising brochure for the VPI position. He commended Brian King for making the search process transparent. He asked that we consider the
position description and performance expectations with an eye to developing interview questions for candidates. Brainstorming ensued and various questions were proposed, including:

1) How might we use “power hiring” in the interview? How can we focus on the candidate’s flexibility, fair-mindedness and self-evaluation? How do we design questions to match the qualities we are searching for?

2) What process does the candidate prefer for assessing SLOs and what should be the VPI’s role in that process?

3) How to focus questions on the candidate’s experience rather than hypotheticals,

4) What are the candidate’s priorities as an advocate for the faculty and how would the candidate act on those priorities?

5) How does the candidate build morale and collegiality in times of budget cuts?

6) What is the candidate’s experience facilitating (not installing) innovation?

7) Where does the candidate see him/herself in the next five years?

8) What is the candidate’s vision for the college?

9) What is the candidate’s experience balancing the priorities of quantity and quality in education?

6.0 Old Business – By-Law Revisions – Paul Harvell

Paul reported that the by-law committee had conferred and developed three alternative proposals regarding senate presidential elections and vice presidential appointment/elections:

1) Allow the president to serve two (or more?) consecutive terms with the vice president selected by some other means (for example, the Senate could appoint the VP each year -- but this would be decided only if this option is selected).

2) The faculty elect the President-Elect who serves for one year as vice president before taking office, and then the outgoing president serves as VP for one year. The president cannot serve consecutive terms (a president may serve non-consecutive terms).

3) The president is elected every two years (the way it is now). Halfway through the term (off-year election), the faculty vote for a vice president who is President-Elect. Then, at the end of the president's term (the following year), the president can choose to:
   a) step down, in which case the VP (President-Elect) becomes the new president, or
   b) run for re-election against the Vice President (President-Elect).
      i) If the current president wins, the President-Elect can remain in the VP position for one year (until the next off-year VP election) or resign.
      ii) If the current VP (President-Elect) wins, he/she becomes president and the current sitting President becomes the VP.

It was noted that the first proposal conforms with the historical method of selecting senate officers. The second proposal conforms to the existing by-laws, i.e., the current officer-selection method. The third proposal attempts to maintain the existing selection method while permitting multiple presidential terms.

Once the Senate decides among these proposals, the by-law committee will develop a proposal to amend the by-laws accordingly.

Rory noted that the proposals will be an action item at the next senate meeting.

7.0 Adjournment

At 5:04 pm, it was moved, seconded, and approved to adjourn.