FACULTY SENATE
October 4, 2005
3 - 5 pm, Sesnon House

Present: Marcy Alancraig, David Balogh, James Durland, Paul Harvell, Bill Hill, Steve Hodges, Sue Holt, Jay Jackson, Andre Neu, Rory O’Brien, Georg Romero, Dan Rothwell, Barbara Schulz Perez, Deborah Shulman, Topsy Smalley, Christy Vogel

Liaison: Dale Attias, Leflora Cunningham-Walsh, Renee Kilmer, Michele Rivard

Guests: Nancy Brown, Rachel Mayo

1.0 Call to Order The meeting was called to order at 3:07 pm.

2.0 Review of Agenda Senators reviewed the agenda.

3.0 Minutes
It was moved, seconded and carried to approve the corrected minutes of the previous meeting.

4.0 Items from the Floor
James Durland expressed appreciation for the work of laboratory staff in facilitating instruction.

Deborah Shulman discussed the difficulties students have recognizing that learning skills courses exist to assist learning in different disciplines. She suggested that the course schedule include some direction to learning skills courses (e.g., “See also ...”) in the course listings for specific disciplines.

5.0 Officers’ Reports
5.1 President’s Report – Rory O’Brien
Enrollment Management Task Force. Rory announced the creation of the Enrollment Management Task Force by Brian King. Its purpose is to study how to attract more students and increase enrollment in the short run and the long run. Its short run goal is to recapture 260 FTES to avoid a one million dollar decrease in the base budget. Rory suggested to Brian that he brainstorm with individual divisions. Dale Attias noted that the composition of the task force is primarily managers, and Rory responded that managers bear the responsibility for making appropriate outreach to potential students. Dan Rothwell stated that faculty should not be let off the hook for student recruitment and retention. Bill Hill stated a need for systematic rather than anecdotal information as a basis for appropriate efforts. Rachel Mayo reported her interest in a regional approach to recruitment. She described a conference she attended at CSUMB addressing the value of collaboration among different schools competing for the same students. Georg Romero expressed concern about the adverse influence of higher student fees. Paul Harvell noted the real possibility that faculty text decisions, and negotiations with publishers, can reduce text costs by an amount capable of offsetting much of the fee increase, and that such offsets can be used in advertising to recruit students.

Faculty Priority Process. Rory noted that the Fall 2005 faculty priority process has begun. Renee Kilmer reported that she is aware of five retirements. Our faculty obligation number (FON), and the college exceeds this number by eight. Next year’s FON estimated as 212. Therefore, with five retirements we will be at our estimated FON, and we will be penalized if we fall below it. Dan suggested that programs resist submitting new hire requests so as to reduce the bloodiness of the competition for five slots. Rory expressed concern for the long-run possibility of fewer students and the wisdom of funding additional faculty positions. Dan wondered whether all the quantitative data for the priority process will be available and noted that no criterion should be ignored.

Accreditation. Rory, Marcy Alancraig, and Renee, among others, attended an accreditation process workshop last week at Mission College. Three colleges were represented. Marcy noted that more faculty are still needed to serve on accreditation teams. The NAS faculty fees overrepresented by the
underparticipation of other divisions. At the workshop it became clear that Cabrillo is far along preparing for accreditation and SLOs. Marcy reported that accreditation should be organized around standards rather than themes, that accreditors want more SLOs for Student Services, and that other noninstructional units have identified a sufficient role for their indirect support of learning.

**CPC.** Rory noted that Rick Graziani can longer serve on the CPC. Dan agreed to serve in his place.

Rory distributed materials from the statewide Academic Senate. He also asked for someone to replace him on the Sabbatical Leave Review Board.

**5.2 Vice President’s Report – Steve Hodges**
Steve provided a senate elections update. Nominations will occur during the first and second weeks of November. He distributed a sample dues agreement form, to be used if the Senate decides to raise its dues. He noted that we have gone 24 years without a dues increase. Rory asked senators to get feedback from their divisions on the matter.

**6.0 Liaison Reports**

**6.1 CCFT – Michele Rivard**
Michele noted that negotiations have opened. CCFT will address salary, possibly a two-year package. Michael Pebworth will poll faculty about contact development concerns. Debora Bone and Michele serve on the Benefits Committee and Michele requested faculty feedback regarding the new health insurance providers and our experiences since July.

**6.2 Renee Kilmer, Vice President, Instruction**
Renee stated that enrollment is 0.66% below last year as of the sixth week of the semester. We have found 15 FTES from last year for the “320” October 1st report. These involve completers of incompletes and other sources. On balance, we are now down 260 FTES. She noted 78 census rosters are still delinquent and encouraged faculty to make the rosters accurate as of census week. Renee stated that permanent rosters always trail census rosters because the add period remains open until the census date, while the census roster is printed before the census date.

**6.3 SEIU – Dale Attias**
Dale described the Spring 2006 final exam schedule. Monday-only classes will have two holidays. Renee and Michele noted that they may need to renegotiate the 2006-07 calendar.

**6.4 Student Senate – Leflora Cunningham-Walsh**
Leflora attended a presidential summit of associated student bodies in southern California to restructure the statewide student voice. She announced a training lunch for faculty advisers to student organizations, and mentioned that the Student Senate has a new secretary and a webmaster. She described a booklet the Student Senate is planning to address how to lower textbook prices. She reported that instuctional support grant applications will be due November 1. She bemoaned the county bus strike.

**6.5 Watsonville Center – Rachel Mayo**
Rachel substituted for Diego Navarro. She described a ride board at the center for students in need of a lift to classes. Enrollment at the center is up 15%, primarily through larger class sections. Michele wondered if the new high school might provide additional facilities for Cabrillo classes in Watsonville.

**7.0 Remapping of NAS courses**
It was moved, seconded and carried to approve the proposed remapping of Engr 26 and ETECH 130 and 131 to Engineering, ETech, and Drafting.

**8.0 Adjournment**
At 4:51 pm, it was moved, seconded, and approved to adjourn.