Faculty Senate Minutes  
Tuesday, March 18th  
3:00-5:00 p.m., Room 1804

Present: Jamie Abbott, Kim Belliveau, Nancy A. Brown, Louis Compogonis, Laura Dickey, Terry Fetterman, Mario Garcia, Bill Hill, Steve Hodges, Sue Holt, Jay Jackson, Helene Jara, Andre Neu, Kathy Niven, Dorothy Nunn, Rory O’Brien, Celia Rabinovitch, Dan Rothwell, Topsy Smalley, Christy Vogel,

Absent: Jeff Hickey, Nancy K. Brown

Guests: Claire Biancalana, José Millan, Jing Luan, Rachel Mayo

Staff: Andria Bach

I. Call to Order, 3:07 p.m.

II. Minutes
Nancy sent the Senate the wrong file; the minutes will be tabled until the next meeting.

III. Reports
A. SEIU Report - Helene Jara
   Helene informed the Senate that Anya is taking over as president of SEIU. She noted that rumors that the budget cuts are so deep because the SEIU will not take cuts are false.

B. President’s Report – Nancy A. Brown
   Nancy shared with the Senate her experiences at the March 17th Rally in Sacramento. She said she found the student numbers impressive. In addition to the outdoor rally, there were also some discussions and appointments inside the Capitol building. Senators Vasconsellos and McPherson both pledged their support to community colleges. Nancy told the council that Assemblywoman Lynn Daucher has introduced a bill that would return fees to the community college once they were collected, however she is not clear on how this works with the Prop 98 split. Nancy talked to the Senate about the Master Plan and bill SB6. This bill would implement some of the changes from the master plan. The text of the bill can be found on the California Senate page. The State Academic Senate has asked local senates to object to the lack of clear cut governance provisions in the bill. Some people worry that it undercuts the connection between local shared governance and boards of trustees. Nancy will bring the bill for discussion at a later date.

IV. Old Business
A. Retirement Party – Rory O’Brien
Rory reported that there are many people retiring this year, especially from SEIU. There are 22 people retiring. The date of the retirement party is May 9th in the Sesnon House. Rory is chairing the planning committee. Helene and Pat Combs from SEIU will be involved. Helene is looking for anecdotes about the retirees that she can share with the group as the MC. Rory asked for suggestions for a theme for the party. Over the Rainbow, Where Are They Now, Cabrillo Survivors, Cabrillo Idols, and Inductees in the Hall of Fame are suggested. Nancy A. suggested that volunteers for the committee in the areas of art, decorations, and planning get together and decide what is easiest and least expensive to use as a theme. Rory explained that the planning committee will meet a few times to get preliminary ideas settled, and then communicate through email. Laura and Sue volunteered to help with the planning committee. Nancy A, Jane, Cathy, and Pat will also be on the committee. Rory will send an email to those on the committee within the next week.

V. New Business

A. Watsonville Center Master Plan – Jing Luan, Director of Institutional Research and Rachel Mayo, Director, Watsonville Center

Nancy has hard copies of the Watsonville Plan for anyone who needs them. Rachel explained that the Plan is meant to be a 3-year plan. It came from the Accreditation Team Recommendation that a Plan be created specifically for the Watsonville Center. She said that the center has had a lot of growth, and needs this plan to account for it. She explained that master planning is process driven, involving people and requiring strategic vision. The website for the plan is [http://www.cabrillo.cc.ca.us/pres/cmp/wcmp](http://www.cabrillo.cc.ca.us/pres/cmp/wcmp) The Plan given to the senate is the most up to date version. The Senate has all the information in the slide presentation given by Jing and Rachel in their copies of The Watsonville Center Master Plan – Draft.

Helene asked what the percentage of Latinos at the Watsonville Center was. Rachel said it was 68%. Nancy A. asked what the effect of increased fees would be in terms of the availability of financial aid advising. Rachel informed the Senate that there are two full time Financial Aid employees at the Watsonville Center, so a good amount of counseling available. Andre asked about the meaning of Objective 4, and Rachel clarified that it is to find out who is in charge of shared teaching. The goal is to identify a class many students would take as an upper division, and offer it onsite. This makes the class more accessible and easier for students to transition. The class would be another university’s class offered in Watsonville. There are several free classrooms available during the day that could be used for this purpose. Topsy asked if Objective 3 was in reference to Student Learner Outcomes. Rachel said it referred to tutoring and other student services, and Topsy recommended talking to the appropriate people on the Aptos campus about this. Terry
suggested that in reference to Objective 4, that Cabrillo could supply those teachers. Rachel thanked the Senate for their time and said that any suggestions could be emailed to Jing or herself. Next, they will be taking the plan to CPC for review. The first reading will be in June.

B. Conference Funds – Helene Jara
Helene reported that Tutorials have had a 50% cut in funding and that the Writing Center has also been cut. Several teachers have offered to give the Tutorial Program their conference funds to the program. English gave theirs to the writing program, later they found out this was not allowed and the money had to be returned to the General Fund. Helene thinks they should be able to donate the money if they want to, and suggested the Writing and Tutorial Programs have a conference so the money can be given to them. Claire stated that Conference Funds could only be put into legitimate conferences. She has spoken with Diane, and giving the money to a Writing and Tutorial Program is not possible. Claire explained that each instructor has $150 in conference funds, and it has been suggested that they return it all to the general fund. Jamie suggested that the Writing Center and Tutorial Program could circulate a letter to the faculty asking them to make a voluntary payroll deduction earmarked for those programs. Though this money would not be out of the Conference Fund, it would be a way to get the programs money. Terry mentioned that the Senate has money that can be directed to different places. Nancy A. cautioned that the Senate must be careful not to spend all their money down and leave the next Senate President out of operating funds. She explained that usually the extra money is used for the Retirement Party and hospitable requests that are presented to the Senate, such as food for graduation. Terry pointed out that when he was President of the Senate they received $5000 a year in operating expenses. Claire, Nancy A., and Terry will check into this and Nancy A. will put an item on the agenda for next meeting to discuss what loose change might be available. Jamie asked if a list could be presented of what the Senate has used its money for in the past. Kathy suggested that there might be perks in the catering contract that could be used to provide graduation and said Doug Deaver should be contacted about this. Dan added that Helene should look into sending around the payroll form, because he thinks that many teachers would do this.

VI. Action
A. BP and AR 5040 – José Millan, Assistant Director, Human Resources
Last time the Senate met, José gave the background on this issue. The policy and regulations are an attempt to adhere to the Chancellor’s recommendations. All the mandatory language is in the form given to the Senate for consideration. BP5040 has been changed to reflect the changes suggested by Dave last meeting. With the new changes in mind, José is asking for the approval of the Senate so it can be included for a first
reading for the April Board Meeting. He would like the Senate’s comments and questions on this issue. Jose noted that p7, III, B3 has been stricken out. This does not belong in this AR because the section pertains to students, and this AR is for faculty and staff. Topsy asked about the Academic Freedom statement and Jose said that the correct language, from the CCFT contract, is included. Kim suggested that on p. 613, the word “gestures” be replaced with “physical contact.” Jamie added that a phrase should be added to include gestures. Jay asked if the language should be changed on p.2 to match the BP wording under section A. José agreed that this should be done. Lori asked about the confidentiality of the complaint and José explained that there is no promise that the district can make that a complaint will be kept confidential because of legal obligations. He pointed out that there is no way to make a formal complaint while maintaining confidentiality since people have the right to face their accusers, but that if the complaint is informal then confidentiality is protected.

Jay motioned to approve BP and AR 5040 and Steve seconded. The motion passed unanimously.

VII. Reports continued
A. Request from Lenore Kenney
Nancy A reported that the Children’s Center is in great financial trouble, and reminded them that last meeting the Senate had passed a resolution concerning this issue. $370,000 of the General Fund goes to the Children’s Center. Categorical, Bailout, and Foster Care Funding also support it. The Center is losing approximately $600,000 of a $1.2 million budget. Lenore is the Children’s Center Director, and she has a bridging plan that would call for Cabrillo to cover the missing funds. Initially she had requested an item on the agenda to present her bridge plan. Nancy A. said that she does not believe the Senate has the authority to act on such a proposal, which would have to go to the CPC, but added that the Senate should hear the proposal anyway. Claire said that the Children’s Center was established to meet the needs of students with small children and that they have had money from Foundations and from the Child Development Fund, both of which have dried up. She stressed that everyone is pushing hard to have the Center’s funding reinstated, and that hopefully it will be when there is a budget for California. In the meantime, all that can be done is to ask people who can pay the fees to come to the center, but if this is done and the funds become available again, the Center won’t be able to get it because there won’t be any low-income children. Claire said that what the proposal is asking for is a one-time chunk of money. Nancy A. expressed that she felt there was not much that the Senate could do beyond providing emotional support. She did not see how the Senate could cut all the other programs, but then give the Children’s Center money. She then added that Nancy K. had sent a note that the space for this item on the
Agenda was no longer needed, so hopefully the problem had been solved. Helene asked if the Children’s Center could ask for a voluntary payroll reduction also.

Bill asked if there were other programs that would find themselves in this situation and be asking for a bridge. Nancy A. said that the Stroke Center would not ask for this because they are aware that it’s not within the Senate’s scope. Claire said that of a $1.4 million budget, $600,000 of the Stroke Center’s money comes from Cabrillo and the rest comes from the Hospital Alliance and State and Federal allowances. She said that Carolyn is working hard to find other funding.

B. CI-SBX19 – Nancy A. Brown

Nancy A. asked the Senate to look at bill CI-SBX19, which is calling for bringing the increase in fees in more gradually (over 5 years) and having the differential at 24. She noted that before the school lost FTES with the differential fees schedule.

VIII. Agenda Building

There were no further items.

IX. Items From the Floor

A. Kathy asked about the Field Trip Memo. Nancy A. explained that there were many complaints about the field trip forms presented by Dean Escoto at the last meeting. He has agreed start all over and create new forms. Nancy has sent him the names of the faculty who do field trips as part of their courses and suggested that there needs to be one general form. Bill added that the committee should keep the faculty informed of its progress.

X. Adjournment – 4:45 p.m.

Andre motioned to adjourn and Terry seconded.