Cabrillo College Faculty Senate
Tuesday, May 11, 2010
3:05 PM – 5:05 PM
Sesnon House


Note Taker: Steve Hodges
Guests: Francine Van Meter, Dale Attias

1.0 Call to Order
1.1 The meeting was called to order at 3:05 PM.

2.0 Minutes
2.1 April 27, 2010 meeting minutes reviewed. The Senate moved, seconded and approved the minutes as written of the April 27, 2010 meeting.

3.0 Reports
3.1 President (Steve Hodges)
3.1.1 Steve has joined the email sub-committee of the Technology Committee to investigate offering Cabrillo student email accounts.
3.1.2 Steve Hodges was contacted and asked if the senate would be making a contribution to the Staff Day Picnic (past practice.) It was moved, seconded and passed to fund the Staff Day Picnic in the amount of $300.00.

3.2 Vice President (Letitia Scott-Curtis)
3.2.1 Letitia reported that planning for the end-of-the-year party is going well. Folks that helped last time and are willing to do so again should contact Letitia. Retiring adjuncts or faculty that know of retiring adjuncts should notify us so that we can include them in our list of faculty to honor at the party. Graduation is June 4th, and the party at the Sesnon House begins afterwards (around 7:15pm.)

3.3 Secretary (John Govsky)
3.3.1 We’re behind on posting approved minutes to the website. Steve will try to get us caught up by redesigning some workflows.

3.4 Treasurer (Dave Reynolds)
3.4.1 Dave Reynolds announced that he is regrettably resigning from his teaching position at Cabrillo College. The Faculty Senate is sorry to be loosing such a wonderful colleague and we thank him for his years of
service to his students, the senate, and the college. We wish him every success in his new position at Ventura College.
3.4.2 The Senate approved ongoing support for refreshments (about $20 per meeting) for the Curriculum Committee.

3.5 CCFT Liaison (John Govsky)
3.5.1 John reported that the recently negotiated contract was approved by the Governing Board, but only by a very tumultuous 4–2 vote. The Governing Board (in great detail and at great length) stated that they were unhappy with the contract due to the lack of summer counseling services.

3.5.2 CCFT t-shirts are still available in some sizes.

3.6 CCEU (Rick Fillman)
3.6.1 Rick thanked Michael and Eve for hosting the CCFT/CCEU Burrito Bash commenting that the event was a great success and suggested that we might consider having events like that more frequently.

3.7 Watsonville (Eva Acosta)
3.7.1 There are waitlists for express counseling appointments. Some students are concerned that their WebAdvisor registration windows fall during times when they are in class.

3.8 ASCC (Kayleb Spencer)
3.8.1 The Student Senate is considering spending as much as $23,000 to furnish the Health and Wellness center.
3.8.2 Due to ongoing delays the Student Senate is considering re-purposing the Student Café into a Student Advocacy/Sustainability Center. CALPIRG was mentioned as a possible “tenant.” Kayleb will bring additional details to our next meeting.
3.8.3 The Student Senate allocated an additional $4000 for scholarships.
3.8.4 Kayleb reported that the Student Senate had discussed the proposed changes shortening the add period from two weeks to one week. No motions were passed, but the student senate was generally opposed to the change.

3.9 SLO Assessment Coordinator (Marcy Alancraig)
3.9.1 Marcy reported that the Curriculum Committee’s SLO Subcommittee should be re-activated.
3.9.2 We don’t know if the Transfer Center is planning a transfer lunch this semester, as they have (with our sponsorship) previously. It was moved, seconded, and passed to fund the transfer lunch in the amount of $300 if that event has been scheduled. Steve will invite the Transfer Center director to one of our Fall meetings.

3.10 VPI (Renee Kilmer)
3.10.1 Renee reported that the press day for the Health and Wellness center was a success. Dental Hygiene and Medical Assisting will begin teaching there in the summer, and the rest of the programs will move in for the fall.
3.10.2 Renee requested that Faculty who know about students who have overcome adversity and are graduating to email her for inclusion in her speech.
3.10.3 Renee reported on a recent 3CSN meeting on best practices for student success in a climate of reduced funding.
3.10.4 Renee reported that she will be attending a May 28th meeting with the ACCJC.

4.0 Unfinished or Ongoing Business
   4.1 Curricular Programs Update
       4.1.1 The senate accepted the report from the Curriculum Committee.
   4.2 Fall 2010 Flex Calendar
       4.2.1 The senate accepted the Fall 2010 Flex Week Calendar.
   4.3 Steve and Letitia reported back from the ASCCC Spring Plenary session. Final resolution results were shared. Steve shared a draft of a resolution requiring online publication of plenary session materials that he will introduce for the 2010 Fall Plenary session.
   4.4 Add Period (continuing discussion from previous meetings)
       4.4.1 VAPA representatives reported that music, dance and theatre arts have some classes where auditions are part of the adding process. Those courses need more than one week to add students.
       4.4.2 ESL and Basic Skills English and Reading representatives reported that changing to a one week add would be a hardship on their students.
       4.4.3 Computer Science reported that they don’t do prerequisite blocking and they use drop/transfer infrequently to help a student move to more appropriate class as late as the third week. A Math representative added that they also use drop-transfer.
       4.4.4 The senate is aware of general data that shows the success rate of students who add classes late is significantly lower. General discussion was that few instructors add entirely new students in the second or third week, and there was some discussion as to forming a policy to that effect.
       4.4.5 It was noted that add codes will be replacing add slips in the fall, and some senators were concerned that it was a bad idea to change the add period at the same time. One senator commented that they had anecdotal evidence that a large number of their students don’t actually process first-week add slips until the second week due to long lines at A&R, and they suggested that our “late add” numbers might show a drop without any policy changes being required.
       4.4.6 The senate believes that control of the length of the add period once class begins is a faculty prerogative and clearly under the purview of the senate.
       4.4.7 It was moved, seconded and passed that “The Faculty Senate recommends that the two week (plus one week petition period) add period not be changed at this time.” [Resolutions Note: This motion strengthens our related motion of March 16 to suggest that Student Services Council consider the possibility of going to a one-week add, two-week petition add process.]
4.4.8 Steve will invite Dennis and A&R staff for a follow-up discussion at our next meeting. It was noted that the Fall paper schedules have been printed with a one week add period listed.

5.0 New Business

5.1 Accreditation Update

5.1.1 The Senate reviewed the current progress towards accomplishing the goals as determined by our last accreditation self-study and report. Two of the four site team recommendations have been completed, and the other two are in progress. About half of our own goals should be accomplished at the time of the midterm report. Our next self-study will have its kick off after the midterm report is delivered in October. This fall, there is a flex activity to begin the next periodic review of the mission statement. Renee is currently collecting summaries for each of the report items for inclusion in the midterm report.

6.0 Open Forum and Agenda Building

6.1.1 The recent skateboarding fatality in Capitola was noted and a concern raised about skateboarding on campus, including safety and liability issues. Some faculty felt that there wasn’t enough enforcement of campus policy. Other faculty noted smoking outside of posted areas, and an increase of graffiti. The Sheriff’s office has suffered cutbacks, like many campus departments, and this has reduced their visibility on campus. There was some discussion that this funding should be restored as soon as possible.

7.0 The meeting was adjourned at 5:05