Cabrillo College Faculty Senate
Tuesday, August 24, 2010 (Fall Flex Week)
3:00 – 5:00 pm
Sesnon House

In Attendance: Eva Acosta, Marcy Alancraig, Dave Balough, Joseph Carter, Rick Fillman, Jean Gallagher-Heil, John Govsky, Steve Hodges, Renee Kilmer, Michael Mangin, Lenny Norton, Beth Regardz, Dan Rothwell, Andrienne Saxton, Letitia Scott-Curtis, Deborah Shulman, Alex Taurke, Sylvia Winder, Sarah Albertson (for Topsy Smalley).

Note Taker: Steve Hodges

Guests: David Douglass, Keith Ducote, Jason Camara, Christy Vogel, Tasha Sturm, Mike Wille, Dennis Bailey-Fougner, Peter Shaw, Ofelia Garcia, George Romero, Sesario Escoto, Rebecca Smith, Robin Mcfarland, Paul Ramos, JoAnn Panzardi, Rhea Leonard, Victor Ramos, Albi Romero, Sheryl Kern-Jones, Patrick Meyer, Wanda Garner, James Weckler, Carol Hoffman

1.0 Call to Order
1.1 The meeting was called to order at 3:05 PM.

2.0 Minutes
2.1 No minutes were reviewed at this meeting. Steve noted that there are difficulties hiring new note takers every semester and mentioned in the past that there was some help provided by the staff of the office of instruction for note taking at Faculty senate meetings. Due the budget it’s not practical right now, and the possibility should be discussed at a future meeting.

3.0 Reports
3.1 Steve introduced Joel Rogers, the newly hired dean of VAPA. Steve announced the upcoming site visit of the TAP team on the afternoon of Friday, September 17th and is looking for faculty to volunteer to be part of the faculty senate team to meet with them. Marcy Alancraig volunteered, as did Steve Hodges. More volunteers will be sought at the next meeting. TAP is the Technical Assistance Program from the California Community Colleges Bridging Research, Information, and Cultures Initiative (BRIC.) Cabrillo was recently selected from a grant application to receive TAP resources.
3.1.1 Due to the time constraints of visiting speakers, the agenda ordering was changed. Item 5.1 “Campus Safety and Climate” was moved in front of the remaining reports.

5.0 New Business

5.1 Campus Safety and Climate
5.1.1 Paul Ramos from the Sheriff's office and members of the Safety Committee were present for a discussion regarding campus safety issues.
5.1.2 Call the sheriff regarding skateboarding on campus. They usually have a personal conversations and/or issues warnings on a first offense.
5.1.3 Smoking on campus is often a bigger issue at the start of a school year as some students are unaware of the policy or are testing limits. Signage was increased around the 600 building which had been a problem spot for smoking.
5.1.4 Better signage regarding skateboarding and biking “paths” on campus is in the works.
5.1.5 A recent suicide prompted a senator to ask about the role that faculty should play when a violent action occurs in or around class. A crisis intervention booklet is available and should be distributed to faculty. A Safety/Response Incidence Command team has been formed as is “in its infancy.” The Sherriff’s department has received “shooter training.” Traumatic debriefing services can visit your classroom.
5.1.6 Faculty were reminded to call 911 first in case of an emergency.
5.1.7 Faculty were reminded that, as public employees, we can be “called up” in response to a disaster.
5.1.8 Faculty reported that they have been successful when talking to students about smoking in non-designated areas (or skateboarding) with a non-confrontational approach — “I want to warn you that the Sheriff’s office will ticket this behavior” and that students generally appreciated the warning.
5.1.9 A campus video about campus lockdown is available. The Safety Committee was asked to investigate the possibility to make it available to faculty over the web (perhaps as part of the safety training review that faculty regularly participate in.)
5.1.10 Katie Dowling (Student Health Center Director) noted that a Crisis Intervention handout will be rolled out soon.
5.1.11 It was reported that the campus is in compliance with hazardous materials handling.
5.1.12 Graffiti is a bigger issues at the Watsonville campus than at the Aptos campus. M&O has a quick response time when dealing with graffiti. When new graffiti is spotted, contact the Sheriffs office so that they can document the evidence – it is retained if/when the suspect is apprehended (as has happened recently in several major graffiti arrests.)
5.1.13 Graffiti can be a campus safety issue (when used a s a communication method in/between gangs.)
3.0 Reports, Continued

3.2 Vice President (Letitia Scott-Curtis) – Letitia thanked everyone who helped to plan and execute the wonderful party at the end of the Spring semester where we honored last year’s retirees. In particular, Letitia thanked our caterer for the even Jake Gandolfo (a graduate of Cabrillo’s Culinary Arts program) who is currently appearing on the reality TV show Master Chef.

3.2.1 Letitia reported that the Distance Education committee is participating in the testing of the next version of the Blackboard CMS.

3.3 Secretary (John Govsky) – John Govsky reported that he has been working on the Faculty senate website (as part of the migration to the new Cabrillo website.) There are some broken links and work will continue on the site mid-September.

3.4 Treasurer (Lenny Norton) – no report

3.5 CCFT Liaison (John Govsky) – CCFT reports that the contract is online. Steve thanked John and commented that he had used the online contract just the day before in response to a research question.

3.5.1 CCFT reported that there are several reasons not to over-enroll including “quality of access” and that they are working on a handout to faculty. The senate had a discussion on the responsibilities of faculty including situations were over enrolling was more or less appropriate. The determination of the optimum number of students to add past the regular cap, if any, is to be made by the individual faculty.

3.6 CCEU (Rick Fillman) – CCEU reports that a one year agreement has been reached. Currently a retirement incentive is being offered for members.

3.7 Watsonville (Eva Acosta)

3.7.1 Watsonville representative Eva Acosta reported that they are very busy at the Watsonville center. They are seeing some students who aren’t enrolled nor on waitlists who are desperate for classes. Eva thanked the Student Senate for funding periodicals that are available at the Watsonville ILC.
3.8 ASCC (no current representative) Steve reported that there is not a current Student Senate representative to the Faculty senate. Steve extended the opportunity to the Student Senate to email Steve information they wanted the Faculty senate to have as a temporary measure until a new student can be found to serve in this position.

3.9 SLO Assessment Coordinator (Marcy Alancraig) no report

3.10 VPI (Renee Kilmer)

3.10.1 Renee Kilmer updated the senate on the progress of SB1440 which is going to cause some dramatic changes in Community College students transfers to the CSU system. The bill is directed primarily at the CSU system but there might be some degree changes at Cabrillo. We have already implemented the minimum requirements (of offering at least 2 AA or AS degrees for CSU transfer) to meet this new law. Renee also brought our attention to SB2302 which is a suggestion from the legislature that UC perform a similar transfer alignment with the Community College system. Steve commented that this bill is expected to be signed into law in September.

5.0 New Business, Continued

5.2 Agenda Building
The senate discussed items to be scheduled for discussion later in the Fall semester including a Transfer Center discussion, junior high and high school students in our classes, reserving seats in classes for special populations, textbooks, budget issues, SB1440, SLO reporting and assessment, emergency drills, and a follow-up conversation on reorganization of campus learning centers.

6.0 Open Forum and Agenda Building

6.1 No new items.

7.0 Adjourn

7.1 The meeting was adjourned at 5:10 PM.