Cabrillo College Faculty Senate

Tuesday, September 7, 2010
3:05 - 5:00 pm
Sesnon House

In Attendance: Eva Acosta, Marcy Alanraig, Dave Balough, Joseph Carter, Rick Fillman, Jean Gallagher-Heil, John Govsky, Steve Hodges, Calais Ingel, Renne Kilmer, Denise Lim, Michael Mangin, Lenny Norton, JoAnn Panzardi, Beth Regardz, Dan Rothwell, Andrienne Saxton, Letitia Scott-Curtis, Deborah Shulman, Alex Taurke, Sylvia Winder

Note Taker: Carina Hilmar

Guests:

1.0 Call to Order
   1.1 The meeting was called to order at 3:06 PM.

2.0 Minutes
   2.1 May 25, 2010 meeting minutes reviewed. A typing error regarding the renovation of the 300 building was corrected. The Senate moved, seconded and approved the minutes of the May 25, 2010 meeting.
   2.2 August 24, 2010 meeting minutes reviewed. The Senate moved, seconded and approved the minutes of the August 24, 2010 meeting.

3.0 Reports
   3.1 President (Steve Hodges) is looking for volunteers for the technical assistant meeting on Friday September 10, 2010. Additionally, he is also looking for volunteers to serve as the temporary committee substitutes for two student discipline hearings on the 13th and 16th of September 2010. Joseph Carter volunteered for the hearing on September 16, 2010.

   3.2 Vice President (Letitia Scott-Curtis) - No report

   3.3 Secretary (John Govsky) reported that the access to the Senate website was restored and some changes to the website were made. Additional website improvements will be ongoing

   3.4 Treasurer (Lenny Norton)

   3.5 CCFT (John Govsky)

      3.5.1 John Govsky reported that a request to negotiate a change to instructors’ health care plans is likely. The availability of SDI for adjunct instructors will likely be negotiated with the district.
      3.5.2 On Monday September 20th an open forum for the governing board election will take place. Invited are the candidates from areas 1 and 6.
3.6  CCEU (Rick Fillman) – CCEU is following the board member election and looking forward to the candidates forum

3.7  Watsonville (Eva Acosta) - reported an apparent increase in diversity on the Watsonville campus.

3.8  ASCC (no current representative) Steve Hodges reported that there are ongoing staffing issues in the student senate.

3.9  SLO Assessment Coordinator (Marcy Alancraig) reported that accreditation standards are that, by 2012, every course at every community college needs to be assessed. 90% of Cabrillo’s courses have already been assessed and we are “ahead” of many other colleges. Some of this progress is due to the active role that the senate has taken in working with SLOs.

3.10  VPI ( Renee Kilmer) - reported that the ACCJC has responded defensively to Department of Education recommendations (including improving the training of personnel, and revisions the handbook.)

4.0 Unfinished or Ongoing Business

4.1  Faculty Hiring Process - The Senate reviewed the proposed timeline and process for the next round of faculty hiring prioritization. The Senate moved, seconded and approved the timeline.

4.2  Emergency Preparedness - The Senate discussed the possibility of using class time during the semester for emergency preparedness. In the discussion issues such as the preparedness of the instructors, students with disability, and classrooms equipped with sufficient emergency tools (flashlights) were brought up. The Senate reached the consensus that faculty and staff should participate in emergency preparedness training. No consensus was reached regarding the use of class time for disaster drills. The Senate will follow up in a future semester to see how training is proceeding.

5.0 New Business

5.1  Program Elimination Process - The Senate brainstormed what kind of information it needs in the event of having to vote on a discontinuation of a specific program. The suggestions included information about how the decision to eliminate a program was reached, how much money would be saved, and information about the program itself, such as transfer rates and job opportunities. Consensus is that the senate needs to be involved early in the process if the administration is going to propose that a program be eliminated.

6.0 Open Forum and Adjournment
The meeting was adjourned at 5:00