Cabrillo College Faculty Senate

Tuesday, March 1, 2011

3:07 - 5:15 pm

Sesnon House

In Attendance: Eva Acosta (at-large/Wats. Ctr. Lias), Arturo Cantu (Counseling), Joseph Carter (BELA), Jean Gallagher-Heil (HASS), John Govsky (VAPA/Sec./CCFT Lias.), Steve Hodges (President), Calais Ingel (BELA), Michael Mangin, Aime McNamara (HASS), Diego Navarro (at-large), Lenny Norton (HAWK/Treasurer), Jo-Ann Panzardi (at-large), Yasmina Porter (VAPA), Beth Regardz (at-large), Dan Rothwell (at-large), Sylvia Winder (Library), Marcy Alancraig (SLO Assessment Coor.), Rick Fillman (CCEU Liaison), Renee Kilmer (VP of Instr.), Deborah Shulman (Instructional Dev.), Alex Taurke (NAS)

Note Taker: David Kehn

Guests: David Balogh, Rhea Leonard, Craig Hayward, Wanda Garner, Paul Harvell, James Weckler

Call to Order

1. The meeting was called to order at 3:08 PM.

1. Minutes

1.1. Minutes from 2-1-11
   1.1.1. 6.2 Open forum comments, strike out pending verification
   1.1.2. Comments during discussion need not have names associated.
   1.1.3. Minutes Approved.

1.2. Minutes from 2-15-11
   1.2.1. 4.1.5 revision-‘not a simple decision…placement tests..more classes below transfer level’
   1.2.2. Pull names out but leave content, summarize content.
   1.2.3. Motion to table approve, will bring back different set in two weeks.
   1.2.4. In attendance: change to Eva Acosta (at-large/Wats. Ctr. Lias) and SLO not SLL

2. Reports

2.1. President (Steve Hodges)
   2.1.1. Copies of all materials needed for meetings are on website. Documents given to Steve early can be posted on the web.
   2.1.2. Won’t be able to attend student success conference.
2.1.3. CIP discussed implications of instructional plans coming in late and what steps to take. Members of committee will rank decisions when funding does come.

2.1.4. Committee is quite large (about 15 people), talks were taken to reduce size of committee. A smaller committee would increase individuals voice.

2.1.5. Vacancy on CIP, previously held by Topsy Smalley, a faculty senate representative. Possibly faculty librarian would create balance by someone who represents CIP. Meets Friday morning 9-12, alternating weeks in Spring. Meet in 804A.

2.1.6. Student Discipline hearings, Thursday 3-17-11, Tuesday 5-3-11 (2-4 PM). Last semester two regular faculty served, but now neither are available. Involve policy and procedures, check with Keith deCote.

2.1.7. Presidential election towards end of semester, must find one person willing to serve. Starting last year Steve has been trying to recruit. Lots of interesting possibilities over next two years. Dave Reynolds, away this year on one-year paid of absence, previously senate officer will run for president. 2.1.7.1. It may be better to have someone who has senate experience before they run for president.

2.1.7.2. Whoever is elected this spring will be VP for Fall, then next year they will be President and Steve will be VP to complete the transition.

2.1.7.3. College-wide open election for president.

2.2. Vice President

2.2.1. Currently vacant, was held by Leticia. Only for one semester long and provides 3 units of release time, all that is needed is a volunteer.

2.2.2. Need someone to represent the Senate to go to ASCCC Plenney Session in San Francisco. Will have power to vote there. Please contact Steve for more information.

2.3. Secretary (John Govsky)

2.3.1. All Steve’s documents that have been sent out can easily be found online.

2.4. Treasure (Lenny Norton)

2.4.1. Nothing new to report.

2.5. CCFT (John Govsky)

2.5.1. Settled a grievance with district, regarding adjuncts. April 3rd party, RSVP to Maya. Remind adjuncts to vote.

2.5.2. Working to get people to attend March in March.

2.5.3. Putting energy towards getting tax-postponement off ballot.

2.5.4. Hands across CA, trying to get 5 million people to work together. Check website for more details.

2.6. CCEU (Rick Fillman)

2.6.1. District had proposed reopening existing contract. In the end, the district decided to not reopen. Looking forward to working on campaigns regarding the upcoming ballot.

2.7. Watsonville (Eva Acosta)

2.7.1. Planters in front of campus are now fixed and beautiful.

2.7.2. Several people attended the meeting. Noticed that decisions are being made very quickly. Every department that is asked to attend should, and
have a loud voice. There will also be a southern CA meeting, but our voice needs to be heard. DRG (Discipline Review Group) will come up with a draft of everything that is supposed to happen. There are task groups for transfer model programs that have been appointed by state academic senate.

2.8. ASCC
2.9. SLO Assessment Coordinator (Marcy Alancraig)
   2.9.1. Meeting with people when they are two years out writing academic plan, then checking in again with one year out.
   2.9.2. Renee has been invited to Washington DC, for policies regarding STEM, women, minorities. Cabrillo is a HSI.
2.10. VPI (Renee Kilmer)
   2.10.1. At last SAC meeting had discussion regarding repeatability. Recommend that instead of legislation, put in Title V. Restrict repeatability to majors where university may require repeats. LAO’s recommendation is legislature around flexibility through BOG. Sunset period in Title V.
   2.10.2. Currently only 4 courses with unlimited repeatability. Recommendation for only ‘one time per course’. If a student wants to take again then they will have to pay ‘full’ fees, i.e. out-of-state fees. Must protect majors, focus for system is transfer and CTE.
      2.10.2.1. Cabrillo extension is fee based. ‘No passes or withdraws’ is different from repeatability. Limit to 3 times for a grade, and 4 times for withdraw. Recommendation for 4 times across the board. Repeatable courses are activity courses.
      2.10.2.2. Basic skills courses are not repeatable courses. ESL based not considered repeatable. CTE is questionable whether or not repeatable. Separately named classes that are actually the same class are what caused the issue.
   2.10.3. Neighborhood meetings are going to be done by component. Making sure that everybody is aware of the colleges’ current situation. Allow people to share, open discussion, CTE will discuss. Instructional meetings will be on Friday March 18th (12-2) and Monday 21st (9-2).
   2.10.4. Marcy has been invited to join in a ACCJC meeting. Barbara Beno is President of ACCJC. She will come back with updates regarding ways to measure school’s efficiency.

3. Unfinished or Ongoing Business
3.1. SLO ARC Committee Report
   3.1.1. Charts on page 3,4. Notice that adjuncts are not very active in assessing SLO’s
   3.1.2. Page 10, there are three main issues this semester.
      3.1.2.1. So many people are doing assessments that there is too much paper use. Want to go paperless.
3.1.2.2. Consider adding a quantitative element to reporting. Without numbers it is hard to generate charts. This will mean a new way of reporting. Whatever is decided must come to faculty senate for approval.

3.1.2.3. ARC will create a survey for adjunct faculty regarding how much they know about SLO’s, in order to get better results from ACC JC.

3.1.2.3.1. Suggestion that during flex week adjuncts will be paid to learn about SLO’s.

3.1.2.4. Many more departments participated than past years. Renee has created a template for administrative review.

3.1.3. At end of page 11, historically called ‘instructional review’. Recommend call everything ‘Program Planning’, this will work for all departments.

3.1.4. Concern regarding using numbers for SLO’s because want to generate meaningful numbers. Could use grades, but are grades meaningful? Don’t want to change assessment process but want numbers, BRIC is currently exploring options.

3.1.4.1. Could use a before and after test.

3.2. BRIC / TAP Updates

3.2.1. Bridging Research and Integrating Culture. Era of inquiry is upon us.

3.2.2. Enrollment Tracker – currently available.

3.2.3. Beta Enrollment Tracker 2.0 – New, now shows Fill Rate, gives count of sections. Not only department, but also specific courses and section level.

3.2.4. My Cal-Pass – Requires a logon. Will show individual sections.

3.2.4.1. Smart Tool – There is a terms and conditions page. Allows to see success and retention rate in many categories.

3.2.4.2. Curriculum Alignment Tool – Available on network drive.

3.2.5. Concerns raised about policy, restrictions about this data sharing.

3.2.6. Handed out a draft for ‘Principles of Data Sharing’.

3.2.7. SOFIA is being developed, will provide capabilities that current tools don’t have. i.e. What happened to my students? Can follow your own students and develop student outcome reports. Not available for 2-3 years.

3.3. Jane Patton will come next meeting for a presentation.

3.4. BP Updates (postponed until next meeting).

3.4.1. BP’s eliminating specifics, we should be seeing related AR’s. AR’s that are being tweaked are being brought forward. AR’s will be sent out.

3.5. Prerequisites Policy

3.5.1. Should keep off agenda until action is possible

4. New Business

4.1. Graduation

4.1.1. Steve will send email to all faculty to emphasize how important graduation is. How do we build faculty participation? It’s an ongoing
issue. Faculty senate needs to attend. There is a lot of ‘grey’ language in contracts for faculty.

4.1.2. There is no formal invite for staff to attend. Does the staff feel welcome? Sesario sends out initial invite but does it go to everybody?

4.1.2.1. Could go to department meetings and tell people face to face.

4.1.2.2. Should be in the contract.

4.1.3. Is it relevant to all faculty even if your students aren’t graduating? Yes!

4.1.4. Is there a sense of privilege for faculty and administrators? Faculty get a tent with refreshments before the ceremony. Administrators get better chairs than faculty and students. Students and family are subjected to weather. Some faculty feels that the privileges should be reversed. It was pointed out that the faculty senate funds faculty refreshments (the tent) before the graduation to help build faculty involvement, and that the refreshments are shared with everyone after graduation.

4.1.5. Tell students that you are attending, to get students motivated to attend. Faculty can build a sense of community.

5. **Open Forum**

6. **Adjourn**