1. Call to Order
   1.1 The meeting was called to order at 3:06 PM.
   1.2 STEM Grant was approved.
      1.2.1 Will consolidate STEM classes- guidance, bridge courses, STEM study center, student assistants in labs.
      1.2.2 Encourages students to go into the STEM program.
      1.2.3 $80,000 matching funds for scholarships.

2. Minutes
   2.1 Aug 23, 2011
      2.1.1 Revisions.
      2.1.2 Motion to approve, second.
      2.1.2.1 Approved.

3. Standing Reports
   3.1 President (Steve Hodges)
      3.1.1 The senate subcommittee (co chaired by Alex and Dan) examining some parts of the numeric ranking used in the faculty prioritization process is not yet ready to recommend changes.
      3.1.1.1 We’ll use the current system for this round of faculty hiring..
      3.1.2 The SLRB vacancy that we filled last time turned out to be a CCFT appointment.
   3.2 Vice President (Michael Mangin)
      3.2.1 The senate has three voting positions on the CIP. One was held by the SLO coordinator (who, otherwise, is a non-voting CIP member.) Instead of Michael replacing Steve on CIP, both will serve on CIP for Fall 2011 and Spring 2012.
   3.3 Secretary and CCFT (John Govsky)
      3.3.1 Senate homepage updated.
      3.3.2 Confusion about FSAs and disciplines, education may be beneficial.
   3.4 Treasurer (Lenny Norton)
   3.5 CCEU (Rick Fillman)
3.5.1 Layoffs in bookstore and duplications.
3.5.1.1 Concerns about support for students.
3.5.1.2 Union believes outsourcing is not in the long term interests of the college.

3.6 Watsonville (Eva Acosta)
3.6.1 Buildings are being renumbered.
3.6.1.1 Three-story building will be building A, historic building in the middle will be B, new classroom building will be C, lab will be D.
3.6.1.2 Rooms on first floor will be 100-199, second will be 200-299 and so on.

3.6.2 31-Day Metro Pass can be bought for 20% discount since price is increasing.
3.6.2.1 Can be bought at Student Affairs at Aptos campus.

3.7 ASCC (Arthur O'Reilly)
3.7.1 Meeting on Santa Cruz College Commitment.
3.7.1.1 Looking for ways to help with fourth-grade tours.

3.8 SLO Assessment Coordinator (Marcy Alancraig)
3.8.1 20% of courses don't have SLOs.
3.8.1.1 Most are special topic courses.
3.8.1.2 Developing a model SLO that can be plugged into those courses.

3.9 VPI (Renee Kilmer)
3.9.1 About 200 courses don't have SLOs.
3.9.2 At July BOG meeting, board approved a new limitation of three enrollments maximum on repetition and withdrawal.
3.9.2.1 Enrollment begins at census date.
3.9.2.2 Effective immediately, no later than summer 2012 to actually enforce is retroactive.
3.9.2.3 No exemption for disabled students unless it is a disability-specific course.
3.9.2.4 Messages will be sent to students who have already enrolled twice.
3.9.2.5 Deadline for withdrawal without a W on transcript should match the census date deadline.
3.9.2.6 Students will need to be notified by spring 2012.
3.9.2.7 There is a “3+1” rule where students can appeal, but not for personal reasons.

4. Unfinished/Ongoing Business
4.1 First Report from Program Reduction/Elimination Task Force
4.1.1 Will be reporting the numeric matrix in mid-October.

4.2 Discussion
4.2.1 “Additional Programs” have faculty but not course descriptions of their own.
4.2.1.1 What body looks at these programs- should it be the same task force?
4.2.2 There needs to be a consistent way to evaluate all programs.
4.2.2.1 Departments will not be evaluating themselves- some kind of oversight.
4.2.3 “Core” under criterion 2 of the matrix is major prep.
4.2.3.1 Using Assist, not CID Project.
4.2.3.2 Transfer level classes offered that aren't part of major prep are not Core.
4.2.3.3 There is overlap between Core and IGETC.
4.2.4 “Offerings” in Part 1A refers to courses that have occurred in the last two years.
4.2.4.1 Refers to sections, not units.
4.2.4.2 Should refer to TUs if it's a dollar issue.
4.2.5 Colleges will not accept transfer students who haven't finished major prep classes.
4.2.5.1 Major prep courses have been canceled at Cabrillo because they don't fill.
4.2.6 CID classes often overlap with IGETC/major prep.
4.2.7 Section 2C - Percentage of “allowable” non-core courses refers to a percentage that each department would still be able to offer.
   4.2.7.1 Would be a global constant, not a variable.
   4.2.7.2 At next meeting, list of criteria and measures will be available and there will be a motion for recommendations.
4.1.7.3 It would be helpful to have a range of the percentage of non-core courses.
   4.1.7.3.1 Need to know distribution also.
   4.1.7.3.2 Need to know how much money each scenario would save.
4.2.8 When classes are cut, those TUs are taken away from that department.
   4.2.8.1 May or may not be given to another department depending on how close to cap.

5. New Business
5.1 TBA Hours
   5.1.1 Chancellor's Office audited colleges on TBA hours, Cabrillo did not pass.
      5.1.1.1 If Cabrillo hadn't been over cap, it would have cost $2 million dollars.
   5.1.2 Course catalog needs to have a statement for course hours that are TBA.
   5.1.3 If department wants to keep TBA hours, the objectives have to state what the hours are for.
   5.1.4 Some TBA hours may have to be removed.
5.2 Discussion of the College Bookstore and Student Instructional Materials
   5.2.1 Bookstore
      5.2.1.1 Textbook sales have declined over the last few years.
      5.2.1.2 As part of the 10-11 budget, bookstore was asked to reduce expenditures.
      5.2.1.3 Retired/vacant positions were eliminated.
      5.2.1.4 Services reduced- closed on Fridays after the third week of the semester.
      5.2.1.5 Sought interim management.
   5.2.2 Food Services, Bookstore Services and Duplications
      5.2.2.1 Retirement in Duplications.
      5.2.2.2 Contract with Taher expired, looking to get a new food service contract in July 2012.
      5.2.2.3 Bookshop Santa Cruz assisting with management in the short-term.
      5.2.2.4 Committee will meet to develop a holistic approach for the long-term.
   5.2.3 Discussion
      5.2.3.1 Needs of the Watsonville campus must be taken into account.
      5.2.3.2 What percentage of students purchase their books from the bookstore?
         5.2.3.2.1 There needs to be a minimum percentage to keep the bookstore viable.
      5.2.3.3 Bookstore facing competition from students downloading PDF copies free from the internet.

6. Adjourn.