1. Call to Order
   1. The meeting was called to order at 3:08 pm.

2. Minutes
   1. Minutes will be reviewed at the Feb. 14 meeting.

3. Standing Reports
   1. President (Michael Mangin)
      1. Encouraged to read *Invisible Man* by Ralph Ellison by March 1st. Hoping for 100-150 people for discussion events.
         1. Idea is to form a community of scholars and readers who are engaged about social issues, hopefully done on an annual basis.
   2. Vice President (Steve Hodges)
      1. Staying on some committees, transitioning out of others.
      2. Plan to finish “Welcome to the Senate” guide, may post on website and give to new senators. Good compromise between getting no info and a whole binder.
   3. Secretary and CCFT (John Govsky)
      1. Secretary- Updated online Senate roster to reflect info about current representation.
         1. A few Senators' terms ended in 2011. BELA, HAAS and Instructional Development will be having elections. BELA and HAAS have already done nominations.
      2. Motion to approve appointments of VP (Steve Hodges), Secretary (John Govsky), and Treasurer (Lenny Norton) for another term.
         1. Approved.
      3. Student Success Task Force documents, Program Reduction and Elimination Task Force documents, and info on for-profit colleges will be added to website.
      4. CCFT- luncheon to discuss issues at Cabrillo.
         1. Initiatives for millionaire's tax and governor's proposal are moving forward.
         2. To keep funding constant, tax increase is needed- according to governor.
         3. Four board members up for election.
   4. Treasurer (Lenny Norton)
5. CCEU (Olga Diaz)
   1. Classified jobs at serious risk this year.
      1. Doesn't believe there's still a clear plan of prioritization on services and resources. 
         Hopeful that decisions will be based on prioritization, wants close collaboration with 
         faculty, CCFT and CCEU to look at budget.

6. Watsonville (Rachel Mayo and Eva Acosta)
   1. Classes/waitlists are full, better parking.
   2. Financial aid changes will affect students, someone needs to present about them.
      1. Briefly, students can only receive financial aid for 12 full-time semesters. Affects 
         students with basic skills units.
      2. Students who don't have GED/HS diploma can no longer take “ability to benefit” 
         test, will no longer be eligible for financial aid starting in summer.

7. SLO Assessment Coordinator (Marcy Alancraig)
   1. Will bring results of SLO survey done after Thanksgiving. Most seemed to be happy 
      with SLOs. Got over 200 responses.
   2. Flex workshops this week- one with program chairs on how to do SLO work more 
      easily, good suggestions for streamlining process, will bring in future.

8. VPI (Renee Kilmer)
   1. New regulations for repetition and withdrawals go into effect this summer. Have sent 
      letters to students about policy, have put info in class schedules and webpage.
      1. Students who have taken classes more than 3 times at Cabrillo can't take the class 
         again. No central system means they can still take the class at another college.
      2. Faculty should be careful what they tell the students regarding withdrawals. Is set at 
         census.
      3. If they drop before census, they won't show up on paperwork and it won't count.
      4. Between census and drop date, causes issues with apportionment for the college but 
         not for students. The college will have a dialog about the current practice of 
         allowing students to drop a class after four weeks (with no notation on the transcript) 
         versus the new regulation that will not pay the college for students who drop 
         between the census date and the four-week drop deadline.

4. Unfinished or Ongoing Business
   1. Program Reduction and Elimination Task Force Report
      1. After the PC meeting, template sent to report errors, responses led to a few corrections 
         and clean-up.
         1. Nothing has been re-ranked yet, no major changes, mostly with SLOs.
         2. Rankings make some things clear but obscure others. Task force should be commended 
            for figuring out how to rank programs when all are valued.
      3. Can be employed next year as a tool if budget requires that process.
         1. Data will be updated, list is not permanent. Changes in programs would show up in 
            new data which could change rankings.
      4. Need a discussion of what percentage of a program's courses should be “core”, could 
         lead to re-allocation of TUs, conceivably next academic year.
      5. SLOs are an easy fix. To do so, check which courses don't have SLOs and then write 
         them. If help is needed, see Marcy Alancraig.
      6. Rubric that describes each category is important. On website now, but should be more 
         available.

2. Student Success Task Force Next Steps
   1. Report will be next meeting, involves student services and enrollment issues. Detailed
conversation for next meeting.

2. Legislators are uncomfortable with the idea of tax dollars being “wasted” on students who don't get degrees, whereas faculty don't want legislators defining student “success.”

3. Focus on good counseling and educational plans. Difficult to provide resources with budget cuts.

4. Communication with K-12 schools and from faculty about education plans to students.

5. At meeting in Sacramento, Chancellor's office is working on statewide portal.
   1. Local scorecards will be implemented hopefully by the end of the year. Statewide assessment instrument will be in place for all schools, Cabrillo already uses it.
   2. Key part of scorecard is how to close the equity gap- providing resources to under-served local populations.

6. Chancellor's office said priority was to put money behind the recommendations.

3. Budget Next Steps
   1. No major surprises- trigger cuts have been imposed, had already been budgeted for.
      1. Next year, estimated 2.5 million structural deficit. If initiatives don't pass, deficit will increase. Revenues have not risen as much as estimated.
   2. Lost almost 10% of revenue this year, possibility of another 5.5% lost. Different from previous issues. Will continue for next two years.
   3. Won't be cutting full-time faculty or reducing sections. Will probably have twenty classified staff layoffs and 2-4 manager layoffs.
   4. At Cabrillo 1% pay-cuts across the board will generate $450k, healthcare cost increases will generate $575k, and freeze steps will generate $320k.
   5. Could be tied to deferrals and student success initiatives. Budget may increase in two years.
   6. If it's a structural change there has to also be a structural change in expenses.
   7. Raising fees leads to fewer students so overall revenue didn't increase.
      1. Federal changes to Pell Grants and repeated courses qualifying for financial aid.
         Leads to most vulnerable students not qualifying for financial aid, makes enrollment hard to predict.
   8. A conversation on potential pay cuts would need future scenarios and examples.
      1. Timing issues- people might not discuss it until things have been lost already.
      2. Needs to be clear that there is nothing left to cut and what the consequences might be of not taking a pay cut. Need context for why it's important.
      3. Need to know whether a pay-cut is ongoing or could get it back.
      4. It's hard to accept a pay cut without knowing if staff and programs will be saved.
      5. To negotiate a specific give-back would be difficult, it would have to be for the general financial health of the college.
   9. Need to focus on public information from Sacramento. The bottom line is those budget numbers.

5. New Business
   1. Agenda Items for Spring 2012
      1. Financial aid changes.
      2. SLO ARC report.
      3. Changes to rules for repeatability and withdrawal.
         1. Document on how to advise students about changes.
         2. Email to faculty of things to announce to classes once a semester.

6. Adjourn and tour of new Watsonville Green Technology Center