Cabrillo College Faculty Senate

Tuesday, May 1st, 2012

3:00 – 5:00 pm

Sesnon House

In Attendance: Winnie Baer, Cheryl Barkey, Arturo Cantu, John Govsky, Steve Hodges, Calais Ingel, Brian Legakis, Denise Lim, Michael Mangin, Diego Navarro, Ekua Omosupe, Jo-Ann Panzardi, Beth Regardz, Dan Rothwell, Pam Sanborn, Alex Taurke, Deborah Shulman, Sylvia Winder, Eva Acosta, Marcy Alancraig, Rick Fillman, Chris Steele


Note Taker: Kayla Sikes

1. Call to Order
   1. The meeting was called to order at 3:05 pm.

2. Minutes
   1. Tuesday, April 17th, 2012
      1. Revisions.
      2. Motion to approve, second.
         1. Approved.

3. Standing Reports
   1. President (Michael Mangin)
      1. At 5 pm, another event in this room- will leave by 4:55.
      2. On May 14th, AMGEN bicycle race will have a lot of logistical effects.
         1. Click on the AMGEN announcement on cabrillo.edu to see the website explaining transportation issues.
         2. Soquel closed 2-4 pm, Cabrillo College Drive closed all day, no parking at VAPA and gym. 15,000 people expected to attend.
      3. Precision Physical Therapy will be leasing room and equipment in the Health and Wellness Center. Board approved on May 7th.
      4. Student Success Task Force is moving forward- embracing some ideas, pushback on some of the specifics. Up to speed currently but will be interesting to follow the legislative process.
         1. Friday and Saturday, asked other colleges how they're responding to the budget cuts. De Anza and Foothill are the only ones that have cut programs.
            1. Cabrillo seems uniquely communicative about the issues, for example MPC by fiat just eliminated programs from the top-down and only negotiated afterward.
            2. Lucky to have a cooperative culture at Cabrillo and dialogue between administration, faculty and staff- a problem-solving mode, not a position-taking mode.
   2. Vice President (Steve Hodges)
      1. On Monday, met with Sunny's Catering- gave them an initial opening bid of $15 a
person, at that price range service will not be very fancy. More like $25 is where it gets interesting.
1. Sunny's has done events for Cabrillo before, typically between $22-30 a head. Last time she did service at Horticulture, created 5 pounds of seaweed salad which was gone in 15 minutes.
2. Have perhaps overbought food in the past, was planning for 200 but should maybe plan for 150 which at $25= $3750.
3. Need to make a $300 deposit to secure Sunny's Catering.
4. Menu includes fruit/vegetable platters, chicken skewers, sushi, seaweed salad, etc.
2. Other caterers fell through. Sunny's is very communicative and has worked at Sesnon House before. Capable of scaling very large events.
3. Motion to retain Sunny's for the caterer.
   1. Second, approved.
4. Will pass around volunteer sheet for set-up and clean-up.
5. Finalizing the invitations, list of retirees, etc.- at next meeting, can take some time to help stuff envelopes and such.
3. Secretary and CCFT (John Govsky)
   1. Caught up on minutes on the website.
   2. CCFT election ballots are now in mailboxes. Went out today. Please vote in the election, a few officers and many reps.
   3. Burrito Bash this Friday, email sent with a flyer. Faculty are encouraged to show up to help support classified staff. 4-7 this Friday at Jill Gallow's house.
   4. May 4th is Tech Factor Grant deadline.
4. Treasurer (Lenny Norton)
5. CCEU (Rick Fillman)
   1. Classified staff perceiving a lack of respect on campus. Underlying message is that classified staff are overpaid. Number from the Chancellor's Office Datamark webpage-Fall 2010, average salary $46,500 for a classified staff member at Cabrillo.
   2. District is trying to conduct negotiations regarding items of classified staff contracts in public, which CCEU has asked them not to do.
      1. As a union, opposed to public posturing in lieu of genuine negotiations.
      2. Not sure how to respond to both Chief Steward and President’s positions being put forward for reduction or elimination.
   3. Asking for faculty support- different contracts and work rules, mechanisms for discontinuance and eliminations are very different between classified staff and faculty, but looking forward to solidarity.
6. Watsonville (Eva Acosta)
   1. Priority Registration has begun, students coming in droves. Will get busier and busier. Regular students can start registering on the 7th, Running Start on 18th, new students on the 22nd.
      1. Priority is for veterans, DSPS, EOPS and foster youth.
      2. Some classes will be full by next week.
7. Student Senate (Chris Steele)
   1. Student Senate Debates going on from 4-5:30 today in Watsonville, tomorrow from 1-2:30 in Aptos cafeteria.
      1. Elections are May 5th- May 11th. Computers will be set up throughout campus where students can log on and vote.
      2. Email will be sent out May 5th.
   2. Approved money for graduation on June 1st. Loaner gowns available from Sesario.
3. 4th Grade Experience on May 11th. 2500-3000 students.

4. Went to Miss Representation film in Crocker Theater. Dr. Omosupe on the panel. Great event, pleasantly surprised at how many students attended.

8. SLO Coordinator (Marcy Alancraig)
   1. ACCJC sent report that has to be filed in October to prove Cabrillo is proficient in SLOs. Asks how many course SLOs are assessed every year, how many people do part of the Core Four every year- never numerically counted before, must be done now.
   2. Working on how to help program chairs keep track of these numbers.
   3. Ties into program reduction suggestions- annual report, if Cabrillo is going to give points to people for doing it, will now include a bit more.

9. VPI (Wanda Garner)
   1. College is starting process of making a new educational master plan. Hasn't been done for 20 years. Very large, broad, over-arching view of the college.
      1. Involves facilities discussion, not just instruction.
      2. Not done in-house- a huge project. People on campus in two weeks will be asking for interviews with selected people.
      3. Broad-based survey and possibly a flex activity in the fall.

4. Unfinished Business
   1. Program Reduction and Discontinuance Next Steps
      1. Talked last time about recommendations from the Task Force that met again in March to evaluate how useful the matrix was and what could be changed.
      2. On the reverse side of the agenda are two changes went over last time.
         1. Criterion 3- instead of giving all the points on SLOs, to give half points for SLOs and half points if an annual plan is submitted. Marcy just indicated that the annual plan is becoming more complex.
         2. Criterion 2- a more balanced and fair emphasis on TUs in core and less about job placement.
      3. Motion to approve two changes to the matrix discussed at previous Senate meeting.
         1. Second, approved.
   2. Withdrawal Date Deadlines
      1. At previous meeting, lack of clarity on where this is coming from.
         1. Title 5 regulations approved last spring are due to be implemented this summer. Normal enrollment pattern- state will fund Cabrillo for a student taking a course up to 3 times, with an extra time under some specific extenuating circumstances.
         2. Led to idea of moving withdrawal date up to census date.
      2. Student Senate expressed disappointment regarding the change.
         1. Student said that without time to see whether he likes a class, it eliminates the possibility for exploration.
         2. Some felt we were moving away from Cabrillo's mission.
         3. Disappointment in the state for failing to regard students' needs and wishes.
      3. State will only pay for students that receive a symbol- a W or a grade. If students don't stay long enough to get that symbol, Cabrillo isn't paid.
         1. If Cabrillo doesn't change, students will be in the class at census for which Cabrillo will not be paid. This also shuts out other students who want to get into the class.
         1. More students will withdraw earlier, but many will withdraw on the actual date.
         2. Students who are on the waitlist and have been coming to class since the start may be able to add the class during that third week add period.
      4. Culture will have to change- professors will have to give more diagnostic activities in
the first two weeks to give students a sense of whether they want to continue with the
class.
5. State says that if a student is in class after the census in the second week, it will count as
an attempt, but it also states that students must get an evaluative symbol, so there is
contradictory language.
6. Concern once again that if Cabrillo doesn't make this change, Cabrillo is being dishonest
to the student because it does count as an attempt, without showing up on the transcript.
7. All of the rules surrounding this third attempt is currently evolving, and there are
contradictions. State funding is connected to this third attempt legislation because we
only receive funding for those students that receive an evaluative symbol.
8. Faculty need to be aware of this because it will change what they do in the first two
weeks- students will need to be more aware in the first two weeks of what will be
required of them to finish the course.
9. Motion that the Senate sends a letter to all faculty about this change.
   1. Motion tabled because further clarification is needed first.
      1. Second.
10. If the date for a W symbol is not the census date, the statements from the State are
contradictory, and this could be locally resolved by making the withdrawal date and
census date the same.
11. Cabrillo can reach out to the state level if there are two or three questions of
clarification.
   1. Is it legally possible for a student to be penalized for an attempt that does not show
up on a permanent record (that is, a transcript)? How can the student know or be
accountable if they can't see this record?
      1. Before this year, would have thought student couldn't be penalized in arrears for
something they didn't know.
12. If the two dates don't match, some entity has to make them match- to pull out all
students who dropped after census.
3. Alphabet Soup- C-ID, AA-T, AS-T, CMPs, etc.
   1. SB1440 degrees/STAR degrees were developed with legislation that was passed in Fall
2010. Designed to guarantee admission into the CSU system and specifically for local
CSUs (San Jose State and CSUMB, for Cabrillo).
   2. Have formed TMCs for top 25 transfer majors account for 79% of transfer students, 18
have been finalized.
3. Were developed on Assist by looking at all 22 CSUs' major prep- built into these are
major prep for whatever CSU a student may get into.
   1. On CID.org document, List A will be narrow, Lists B and C will be broader.
   2. Math and Sociology degrees were approved last summer, but were bumped back
because they were too restrictive- must be broad and flexible.
4. A lot of pressure from Chancellor's Office to form these degrees, but community
colleges are proceeding slowly because CSUs hadn't stated yet which majors will be
deemed similar.
   1. Information was given in late February-early March. Report shows what local CSUs
deem as a similar major.
      1. “Similar” means the CSU will give the bachelor's degree for 60 more units after
transferring. If a student can't do so, it won't be on this list.
5. Moving forward with Psych, Kinesiology and ECE. History is being reviewed tonight
and Communication Studies yesterday.
6. Parallel project to this- C-ID, descriptors for courses that feed into the TMC.
1. Cabrillo has submitted 75 C-IDs for approval but many have not been reviewed because there aren't enough faculty reviewers.
   1. CSUs will train and pay faculty for reviewing process.
2. Curriculum process is a year and a half long, so when one is doing program planning, please look at the course descriptors.
   1. If a course has a textbook or approval date that's more than five years old, it won't be accepted.
7. Students are guaranteed admission to a CSU but not a specific campus.
   1. Process was supposed to ease students into the CSU system and to save money, but the implementation has been a quagmire.
   2. Deadline for evaluating AA-T/AS-T students is three months before regular students. As students pursue these degrees, counselors have to establish a new process for advising them.
9. Reward is a “GPA Bump” for admissions purposes.
10. These degrees don't fit nicely into the CSU's degree audit system. Students with an AA-T/AS-T degree have to be fit into the system individually.
11. Wherever the student gets the AA-T, that is their local campus. You have to have 12 units at Cabrillo to be considered a resident and get a degree.
12. What is the current status of CSU transfer rates?
   1. CSUs have had a billion dollars cut from their budget in the last 18 months, so they are cutting back.
   2. Would not tell us how many students are using these degrees to transfer, just that the number was “small”.
   3. Often CSUs don't admit students for spring, 9 will be open for spring admissions but only for students with AA-T and AS-T degrees.
   4. For Fall 2013 admissions, everyone is waitlisted until after the Nov. 2012 election.

5. New Business
1. SOFIA Report
   1. Student Outcomes for Faculty Inquiry and Analysis- Craig (Director of Research and Planning) co-presenting with Cheryl Kern-Jones and Terra Morris.
   2. SOFIA is a system developed with Title 5 support to answer a need made clear by the BRICK grant- asked people at community colleges, do you have access to data? How plugged-in do you feel to information about the college?
      1. Administrators said they felt satisfied, faculty didn't feel they had access to good data.
      2. Faculty focus groups held in which questions were elucidated, helped shape direction of SOFIA.
   3. Currently have 3 queries with ascending levels of difficulty and power.
   4. SOFIA will be behind a secure log-on and will only be accessible from campus network for further data security.
   5. “Outcomes” screen built on the DataMart framework, SOFIA will identify one's own sections.
   6. Success and Completion Rate query gives options to select term, course, and sections. One can look at specific section numbers within one's department.
      1. After generating report, one can see how many students enrolled, completed and were successful.
      2. Can be organized by special groups such as ethnicity, DSPS students, and veteran
students.
7. Retention query gives options to select cohort (such as EOPS or a learning community), first time status, cohort term, and persistence term.
   1. Reports can be exported easily to Excel.
8. Progress and Attainment query shows whether students are earning a certificate of 18 units or more, whether they earned a degree, transfer ready, and how many transferred.
   1. Data on Demand feature will allow one to upload student IDs and receive a report.
9. Attempting to emphasize principles of collegiality around the data sharing- what are people's desires, concerns and needs with this system?
   1. This data is more confidential and secure than what is published publicly.
10. On myedu.com, publicly shows grade distribution and a “grade forecast” for future semesters.
11. Document “Guiding Principles of Data Sharing” states that “Faculty inquiry is a process whereby faculty engage in a dialogue about student learning and outcomes that persists over time, is student-centered, and is evidence-based.”
   1. Document is a draft, suggestions are welcomed.
12. Under the Data on Demand feature, you can enter the student IDs of students in a course and receive information about transfer.
13. Envisioning two logons- one is standard, one is power user (for researchers, deans, and program chairs.)
   1. Anyone can look at the level of a course but not particular sections that are not one's own.
14. Currently running off of MIS (goes back to 1992) but for development purposes have cut it off at 2000. Will be integrated with Datatel, so when you look at retention you can look at retention into the current term as well.
15. Important for Senate to have input on Guiding Principles, but members will need some experience with the system and its bugs, issues, etc. Will SOFIA be useful and/or optional in program planning?
   1. Will probably not be required in any way, but available.
   2. Aiming for beta testing in the fall, will have a few faculty members from each division acting as liaison between divisions/departments and developers. Will need an initial agreement for the beta testers.
   3. Those interested in becoming an early adopter should contact Tara.
2. What Are They Building In There?
1. For the last few years, sabbaticals and conference funds have been suspended. Also talk of suspending column increases.
2. However, sabbaticals and conference funds are crucial for the life of teaching. Thoughts about if CCFT decides to do this again next year?
3. These funds were coughed up because the next step were salaries and benefits. Sabbaticals shouldn't be something you have to beg for.
   1. However, we are in unusual times and we are coming up with another unusual negotiation in the next month or two. Recommend that they still be on the table.
   2. Seconded- each year, relatively few people who take advantage of either. Would like to keep them, but the alternative is to ding everyone across the board on salary. Those things affect us long-term. If you mess with the salary schedule, you never get that money back. Accumulates over time.
4. $100,000 for sabbatical per year and a bit under $30,000 for conferences. 1% reduced salary costs slightly under $250,000.
5. Would like for faculty to be able to send a letter saying they want the funds saved over
several years for a conference.
6. Sabbaticals have been crucial to teaching life, but it's not just salary scale we have to worry about- there's also program reduction. Would give up a sabbatical to stop program reduction.
   1. Faculty Senate doesn't make the financial decisions, though if faculty doesn't offer to give something up, administration has to take something away.
7. Reserves are at 28%, not the 3% recommended. Salary cuts would protect the reserves, not jobs.
8. If administration does decide to move forward with cuts, it's not because of sabbaticals or because faculty are over-compensated.
   1. Have begun Phase 3 of the cuts, $400,000 short. Reserves will probably drop to 17-18% next year. Goal is to get another $400,000.
9. Paul applauded for analyzing the budget.
10. Must be cautious in discussions to avoid accepting the “sky is falling” discourse from administration.
11. Faculty has already been asked to give up a lot in past years, what more can they be asked to give up?