Cabrillo College Faculty Senate

Tuesday, October 2nd, 2012

3-5 pm

Sesnon House

In Attendance: Cheryl Barkey, Arturo Cantu, John Govsky, Steve Hodges, Sheryl Kern-Jones, Brian Legakis, Jackie Logg, Michael Mangin, Robin McFarland, Diego Navarro, Lenny Norton, Ekua Omosupe, Jo-Ann Panzardi, Beth Regardz, Dan Rothwell, Pam Sanborn, Alex Taurke, Sylvia Winder, Eva Acosta, Bianca Torres

Guests: Isabel O’Connor, John Graulty, James Weckler, Paul Harvell, Georg Romero, Barbara Schultz-Perez, Laurie Amato, Wanda Garner, Kathy Welch, Margery Regalado

Note Taker: Kayla Sikes

1. Call to Order
   1. The meeting was called to order at 3:05 pm.

2. Minutes
   1. September 18th, 2012
      1. Revisions.
      2. Motion to approve, second.

3. Standing Reports
   1. President (Michael Mangin)
      1. Happy birthday to Isabel O’Connor and Dan Rothwell.
      2. Skye Gentile’s husband is undergoing treatment for cancer. An event in this room the next day, Tuesday 5-7 pm, contact person is division assistant Raneeta Pomeroy. Brian and Michael sent out emails. $35 donation suggested for beverages and music.
         1. Will summarize timeline of changes, what its impact is, etc.
      4. Legislature passed law requiring in 2013 for faculty from Community Colleges, Cal State, and UCs to develop open-source material to be available in the fifty courses students most want free textbooks from.
         1. The list of textbooks will be decided at the faculty level. It will be an interesting choice of what to put up online, has been coming down the pike for several years.
         2. Using a Creative Commons license- instructors would be able to change the texts, but changes would have to in turn be shared with the community.
      5. Thanks to John, George and Isabel on new orientation process for new contract hires.
         1. Faculty volunteers to work with that committee, will come up with less cumbersome orientation package and a more useful experience.
         2. Thank you to those volunteers.
      7. Email sent out about Renee Kilmer’s retirement.
1. Two concerns- transparency in the process of filling the position, Senate must be completely involved.

2. Brian proposed canceling tomorrow’s CPC meeting. But that would naturally be a time for some discussion about how to approach it- look for a replacement, have an interim, etc.

3. Need to salute Renee for her years of service, appropriate that the Faculty Senate throw the party. Propose a subcommittee of the Senate to prepare it- find a date and time. Considering an evening event, probably Friday, sometime in the next 4-8 weeks.
   1. Wednesday 3-5 seems inappropriate and many wouldn’t be able to make it.
   2. Would people drive back to Cabrillo at 5 on a Friday with bad traffic?
   3. Nov. 16 seems to be a good proposed date.


5. Would be good to ask Renee what time or day is good for her.

2. Vice President (Steve Hodges) – Discussed Renee’s retirement.

3. Secretary (John Govsky)

4. Treasurer (Lenny Norton)
   1. List of deposits and withdrawals from the FS bank account.
      1. Explained that another hour was added to the note-taker's compensation to adjust for time spent editing and polishing the meeting notes.
      2. Most expenses were predictable: note-taking, hospitality at the Senate meetings, end of year party, and for conference attendance for the two state plenary meetings of ASCCC.
      3. All expenses are up a little bit from previous years.
   2. Monthly Revenue is down because of the decreased size of the faculty. Dues paying Senate faculty members has declined from 103 to 88 over the last two years.
   3. Senators were encouraged to ask faculty in their divisions to join the Senate by filling out the form available on the FS website.

5. CCFT (Paul Hartnell, John Govsky)
   1. Seven faculty have submitted letters for retirement. Will go to the Board on Monday.
   2. Extra copies of the timeline for new hiring process are available. Only change is addition of the November 9th date. Was sent out in an email as well.
   3. If Prop 30 passes and there’s growth money, Cabrillo might be looking at 7-10 hires. If 30 fails, might be looking at none.
      1. Talk to your friends, neighbors, fellow faculty.
      2. If you haven’t done a “teach the budget” session in your classes, please do. Students need to be educated.

6. CCEU (Lori Amato)
   1. Last week, spent a lot of time talking about the calendar. Big topic with CCEU.
      1. Concerns about preparing for Running Start and a few other scheduling issues.
   2. Negotiations are still ongoing, but very close. Sticking points causing delays have been changed by new legislature, sent back to the drawing board.

7. Watsonville (Eva Acosta)
   1. Ed plans- liberal arts is one of the ed plans that can be used for financial aid students.
   2. One student wants to do nutritional science, but it’s not on the list, so had to use another title.
8. ASCC (Bianca Torres)
   1. Decided to send Senators to classes to talk about Prop 30. Sign up for a time you prefer. Starting next week.
   2. Also started tabling in the quad. Need more volunteers. Oct. 22nd is last day to register.
   3. Ekua will be registering students to vote in all her classes next week, student presentations about Prop 30. AFT newsletter sent around is very useful.

9. VPI (Wanda Garner)
   1. Regarding Renee’s retirement, consistency is important. Interested in moving forward with a replacement search as soon as possible because VPI’s office is in for trying times.
      1. Unknown if Cabrillo will pay for a consultant to find a replacement.
      2. If Wanda and Kathy need to continue doing their current work for a few more months, they can.
   3. Faculty has a voice through CPC and the Board. All would like to see the college with strong leadership ASAP.
   4. Would be good to see somebody in place by Spring. Otherwise an interim replacement would have to be found. Strong leadership is needed.
   2. Motion that the Faculty Senate recommend to the President and Governing Board to immediately look for a permanent replacement for next semester.
      1. Second.
      3. Should get this as a discussion item on the Board.

4. Unfinished Business
   1. Faculty Hiring Criteria and Timeline Review
      1. Nov. 9 date added to the timeline – last day to withdraw a position from consideration to preserve a program’s “retirement” points.
      2. Departments having conversations right now about whether to go for a new or replacement position.
      3. There is no easy way to predict how many requests will be made this year.
      4. Friday is the deadline to get the requisition in, has to go through dean.
   2. BP 7090 Review
      1. The proposed replacement is on the reverse of the handout.
      2. How does this relate to renting space to for-profit businesses? Doesn’t speak to that at all.
         1. Says that these are the conditions under which someone can use our facilities, but people renting them are not using them for these particular conditions.
         2. Second sentence of second paragraph assumes there is leeway.
         3. Written more to address the use of facilities that Cabrillo is actively using that are requested by other groups, not facilities rented out to a company for exclusive use.
   3. Free Speech on Campus league proposal needs to be reviewed by the Senate. Ask the Board to pull the action item until it has been reviewed by Senate.
      1. Lawyer warned that this policy has been used to arrest faculty members.
      2. Motion to ask the Board to pull the item until further Senate review, second.
   4. Budget Update
      1. Last year, ran a budget deficit of 3,207,628. Took in 10% less revenue and spent 1% more. NEB reduced from 17,444,811 to 12,407,153 (about 20% of expenses).
      2. Can’t continue to spent 58 mil. a year if Cabrillo only takes in 55 mil. If Prop 30 fails revenue will decrease to 51.5 mil., if it passes it may increase to 56 mil.
      3. If 30 passes Cabrillo should be in good shape for the year and next year. May be a rush to restore classes next year.
4. From peak year, reduction of 11-12% for this year.
5. Due to 4 phases of cuts, expenses will decrease. First phase is about $2 mil. Some cuts save budgeted money but not actual money.
6. No one in Sacramento knows exactly how the budget will be cut.
7. The state reasons that a certain amount will be raised from property taxes, and sends the remainder. If the property taxes are less than expected, the backfill isn’t automatic, it has to be passed as a separate bill.
8. State last year was off by a factor of 10 in their estimate. A million dollars that was planned to go Cabrillo might have been lost.
9. Paul Harvell’s 16-page review of Cabrillo’s budget for the last six years on CCFT website.
10. If Prop 30 passes, Cabrillo still has a structural deficit, but can probably get through the next two years without further cuts.
11. Mercury News favors Prop 30, shows Prop 30 polling at 55% favorable.

5. **New Business**
   1. Enrollment Update
      1. Fall enrollment is down 5.2%. Fill rate is down slightly. Cut 1% of units compared to last year. Plan for 6% TU reduction, but it’s only a guess.
      2. Concerned about Spring enrollment since a 4 percent TU reduction is planned.
      3. Enrollment numbers are census numbers.
      4. 2-3% cushion projected for cap.
      5. Competition for classes seemed less intense this semester. Why?
         1. Ekua’s classes had several drops in each section. Dan’s classes had no drops at all, however.
         2. Medical Assisting’s enrollment is down. Last few semesters, students have enrolled in clinical classes taking up spots, and as soon as they get into anatomy or physiology they drop the clinical classes.
         3. Cherie has noticed a trend that almost everyone on the roll shows up and stays for the class, but fewer people are buying the books- they’re using the reserve books and sharing with classmates.
         4. The “3 tries or you’re out” rule may have made students think more wisely about dropping. May need to have a conversation about enrollment priority.
         5. If you work in a dept. like Digital Media where the students in your classes are actually in that major, you can get lists of students’ email addresses from PRO to communicate with them. Others have access to student emails through WebAdvisor.
      6. Another parameter that can be adjusted is the size of the class waitlists.
         1. Doing better than a year ago in terms of the number of students on the waitlists that actually get into classes.
         2. Concern that there are people in a sequence of classes who think they might be able to pass, so they register for the next class in the sequence, but don’t pass their current class- now they need to switch which class in the sequence they take next semester.
   7. What measures can faculty and instruction take to improve the situation for Spring?
      1. Switching to a system in which students can only register for 12 units in the initial round might be helpful, but there’s no limit to the number of waitlists you can be on.
      2. Email everyone on the waitlist- encourage students to come to first day, collect statistics on the number of students who get into the class from the waitlist.
3. Certain perception in the community that classes are very hard to get at Cabrillo.
4. Send email to students before the semester begins with info about the textbook and other course info- so if a student needs to shop around for a more affordable option, they have time.
5. Tremendous spike in personal family issues. Students with court appointments, doctor appointments, deaths in the family, and so on. Have never seen as much stress placed on students as now.
6. Shouldn’t teach a less rigorous class because textbooks are unaffordable- there are other ways for students to be successful, and faculty can’t help students if they don’t meet halfway.

2. Division Reports to Senate 2012-13
   1. Division reps, please prepare a presentation of things that go on in your division that other faculty don’t know about, as well as a mention of new things going on in each division.
   2. Will go alphabetically- one division at each meeting. BELA at next meeting.
   3. Try to make it non-event related- events already get publicity.

6. Open Forum
   1. Dusty McKenzie (Anthro) is trying to organize an event around A Clockwork Orange (novel and movie)- Oct. 30, 6 pm. Looking for faculty to talk about any related themes.
   2. Need to be flexible in re-visiting Winter Session.
   3. Can’t get an espresso on campus anymore.

7. Adjourn.