Cabrillo College Faculty Senate

Tuesday, October 30th, 2012

3-5 pm

Sesnon House

In Attendance: Winnie Baer, Cheryl Barkey, John Govsky, Steve Hodges, Calais Ingel, Brian Legakis, Jackie Logg, Michael Mangin, Robin McFarland, Diego Navarro, Lenny Norton, Ekua Omosupe, Jo-Ann Panzardi, Beth Regardz, Dan Rothwell, Pam Sanborn, Alex Taurke, Sylvia Winder, Eva Acosta, Marcy Alancraig, Rick Fillman, Bianca Torres

Guests: Wanda Garner, Sandra O’Connor, Tana DeSandres, Darwin Constantino, Isabel O’Connor, James Weckler, Georg Romero, Rhea Leonard, John Graulty, Dennis Bailey-Fougner, Barbara Schultz-Perez, Margery Regalado, Debora Bone, Kathie Welch

Note Taker: Kayla Sikes

1. Call to Order
   1. The meeting was called to order at 3:06 pm.

2. Minutes
   1. October 16th, 2012
      1. Revisions.
         1. 9.3.5- change to “how can people use your services”
         2. Changes to Degree Audit/E-advise
            1. 2.2.1- change to “most other transfer degrees”
            2. 2.2.1- change to “becomes important for the school to which they are transferring”
            3. 2.2.6- put in WebAdvisor language.
            4. Changed spelling of Paul Harvell’s name.
      2. Motion to approve, second.

3. Standing Reports
   1. President (Michael Mangin)
      1. College Leadership Issues
         1. VPI position is closing on Nov. 15th. Goal is to have a new VPI here by spring semester.
         2. Brian’s email came out after the last meeting.
            1. Probably won’t hear about the job at Los Rios until November.
      2. Area B statewide senate meeting in Alameda last Thursday.
         1. City College of SF rep regarding the sanctions they got from ACCJC- they are “optimistic but wary.”
            1. Believe they have met enough of the immediate orders to survive.
            2. Finances hinge very much on Prop 30 and the SF bond election.
            3. Bob Agrella hired as the temporary outside trustee.
         2. General sense of corporate culture entering into academic culture.
            1. Institution for Higher Education Leadership and Policy out of Cal State
Sacramento might go to having no local degrees conferred at community colleges except AA-T and AS-T.

2. AA-T and AS-T degrees are moving forward- 80% of current programs must have these degrees by Fall 2013, 100% by Fall 2014.

2. Vice President (Steve Hodges)
   1. Reduction and Elimination Taskforce met to do follow up on the criteria- examined two main things.
      1. List is based on course designators, not necessarily programs- should some of the course designators be pulled out? Or is it better for the metric this year to have the same designators as last time?
         1. Some designators belong to courses that aren’t funded from the general fund.
            1. For example, Learning Skills or Adaptive PE are funded through DSPS.
            2. BBS (Bilingual/Bicultural Studies) course comes once a year.
         2. Decided to leave course designators from the previous round, even if they weren’t a perfect fit.
            1. They might be considered separately- for example, if a program that’s not generally funded comes near the bottom, that may not indicate anything.
      2. Also considered whether grant funding should somehow apply to that category-local community support, such as fundraising through the Foundation.
         1. No easy metric for local support. Not just a matter of funding as the goal-looking for community interest in maintaining certain programs.
         2. Goal was to have last year’s matrix usefully compare to this year’s matrix.
         3. This was the hardest criterion to quantify.
   3. Compared to a year ago, taskforce had an additional faculty member.
   4. Even though charge of RETF was just to develop the matrix and criteria, this committee doesn’t recommend any particular action and isn’t fully clear on how this process will be used.
      1. Process for review is fairly clear for an underperforming program, but there are a lot of uncharted waters.
      2. The results of the matrix are not the final word on evaluation.
      3. Even a perfect matrix would still leave out any qualitative analysis.
   5. Meeting at BELA last week- some confusion about introduction of course SLO assessment into the matrix.
      1. Not part of the matrix right now. Whether each course has written SLOs is included, but not whether it’s assessed.
      2. Big addition this year is whether faculty are submitting annual updates.
      3. December is the deadline for SLO assessments for courses- will that be taken into consideration of the next ranking?
         1. Can’t be in the current ranking because we’re too far into the process, but might be considered a year from now.
         2. It’s a question of how complete the annual updates will be required to be.
   6. Nov. 27th is a likely date to share matrix results.

2. Latest issue of Senate Rostrum. Can go to the website (ACC.org) and get PDFs.
   1. Articles on course repeatability, value of GEs, visiting ACCJC teams, campus climate for LGBTQ students, online tutoring.
   2. Provocative quotes.
      1. New repeatability rules created because some colleges took “liberties” with former rules.
      2. Construction of course families is currently a local decision, ACCJC advises
colleges to be conservative in their creation of families.

3. For the first time since the inception of AB1725, colleges have initiated processes to lay off faculty. Investigations as to how this plays out in due process are currently being done. If Prop 30 doesn’t pass, the number of districts doing layoffs will increase.

4. Academic Senate and Chancellor’s Office had 4 meetings in August to assist counselors, SB1440.org has information for those with CSU and Community College affiliations.

3. For Renee’s party, Michael came up with tentative budget of $400. Culinary Arts would be able to do a similar menu to Faculty Senate meetings but larger quantity.

1. Other faculty member suggested a budget of $1500-2000, sought to get each dean to donate $100 and faculty members $50. Outside group to do the food.

2. With a different budget, things could be fancier, but that’s contingent on fundraising. $400 is what the Senate currently has to spend.

3. Date of Friday November 30th, 3-5 pm. Need a large Senate showing.

4. Outreach and publicity will be done shortly. Brian’s office is co-sponsoring the event.

5. Motion to allocate $400 of Treasury money to Renee’s party, second.

6. Bag passed around for donations.

3. Secretary (John Govsky)
   1. Website is updated.

4. Treasurer (Lenny Norton)
   1. A few people have joined Senate.
   2. Thanks to reps for getting the word out on this.

5. CCFT (Paul Harvell, John Govsky)
   1. Prop 30 has tightened- get your students out to vote.
   2. Still have more yard signs in the CCFT office and in the mailroom.
   3. Latest poll of 49.1% positive, 42% negative.

6. CCEU (Rick Fillman)
   1. Reminder to everyone that this is the week Phase 4 layoffs are realized.
   2. CCEU negotiations update- came to a tentative agreement, voting will be done in two days. Result will go to the Board as early as Monday.

1. Many different kinds of concessions.
   1. Effort to have Health Benefits Sharing program affect lower paid people less, but failed.
   2. January 2, 3, 4, 11 and 18 are furlough days.
   3. New employees’ pensions will be handled differently.
   4. Language changes to longevity benefits for those who don’t have it yet.
      1. No further benefits after 15 years, and increases will not be calculated in a compound way.

7. Watsonville (Eva Acosta)
   1. Had a ceremony on Friday for Barbara Samper who donated over $2 mil. to the college.
      1. Suggestion to have a “plush chair” at Renee’s party.
   2. Opportunity to have an online training for which flex credit can be given.
      1. Chancellor’s Office bought license for Kognito- one for students, one for faculty/staff, one for veterans.
      2. For students in distress. Takes about 30-45 min.
      3. Staff Development Committee offered to give people an hour and a half of flex credit for doing it.
4. If you can’t do it all at once, you can do it in increments.
5. Will send out an email with access code.
6. Also developed a Student in Crisis Handbook, a PDF that is campus specific. Will email these links as well.

8. ASCC (Bianca Torres)
1. Thanksgiving and Second Harvest
   1. Volunteered to take on events targeting giving back to the community.
   2. Darwin Constantino is chairing Community Thanksgiving Dinner. Will be in Watsonville Nov. 19th at 5:30pm in the dance hall, Nov. 20th at 5:30pm here in Aptos in the cafeteria.
      1. Hosted by the Student Senate every year, put funds and time into the event because it’s a chance to give back to the Cabrillo student body.
      2. Asking for support- realize that Faculty Senate is an untapped source of power, each faculty member can promote the event to their students. Want this year to be really big. Faculty and students can also volunteer.
      3. Know firsthand how grateful people are for a free plate of food. Many people on this very campus require that assistance on a weekly basis, one day out of the year that a big celebration can be had.
      4. Targeting Cabrillo students and their families, but other people won’t be turned away.
3. Cabrillo Food Pantry
   1. Sharon and Tana are co-chairs for the food pantry. Goal this year is to collect 20K pounds of food for both Second Harvest Food Bank and Cabrillo Food Pantry.
   2. Located in SAC East front office. Always have food on hand for anyone who needs it. Feel free to promote it to students in need. Serves 30-50 students a week.
   3. Will use as much as needed for Cabrillo students and send the remainder to Second Harvest.
   4. Sent out emails to distribute piggy banks and barrels.
   5. Working on organizing different events- bake sale with clubs at Cabrillo to raise money, a barbeque in December.
   6. In contact with local farmers’ markets about coming and tabling to raise money.
   7. Students who lose their place to live- where should they go for help?
      1. Not very many resources. Can start out by calling 211- hotline to help the homeless. Can help them apply for financial aid to afford housing.
      2. Student Services have some informal arrangements with local churches.
      3. Community Action Board has a phone number where job applicants can receive messages.
   8. Donate cash or nonperishable food- cans, soup, food with protein.

9. SLO Coordinator (Marcy Alancaig)
1. At Staff Development meeting last week, idea was suggested to have a flex day in the middle of the semester for departments to talk about SLO assessment issues.
   1. Would be a Friday afternoon. Enables staff to attend.
   2. In the middle of the semester, since things are in process, can one measure an outcome?
      1. Idea is to meet at a time when student services departments can come- many departments can’t come to flex.
   3. Flex days have to happen on a non-instructional day, and Friday is an instructional
day for some instructors- can’t change the schedule, would have to add another instructional day.
4. Faculty isn’t the primary audience here, but student services- it’s available to faculty however. Could have a training activity that people could claim for flex credit afterward.
2. English Department is having a memorial reading for Jeff Tagami on Nov. 16th from 6:30-8:30pm at Horticulture Center.

10. VPI (Wanda Garner)
1. College is committed to 10 actual flex days. One can do individual flex activities on other days, but this day can’t be set aside as a “flex day” if instruction is occurring.
   1. Holidays can’t be qualified as flex days. Usually the faculty hours come up to 36, which is nine days, not ten.
   2. In previous years, VPI has had to meet with Francine and find a day where instruction wasn’t occurring to do serious flex activity.
   3. Has to go in on a state report, so there has to be an actual tenth day designated.
   4. The calendar of 2013-14 is going to the Board, ten flex days had to be designed. Spring flex week has a holiday. Friday before Flex Week was picked as a “flex day”. Any activities can be planned on that day, had SLOs in mind.

4. **Unfinished Business**
   1. Faculty Hiring Timeline and FON Review
      1. Timeline has been approved, tomorrow all the information will be sent out.
      2. Election is on Tuesday, results of Prop 30 will probably be out Wednesday. Proposals can be withdrawn until Friday.
      3. Range of scenarios for FONs.
         1. When you pull out the faculty that don’t count toward the FON, current full-time equivalent faculty count is 195.25.
         2. Since that time, we’ve lost 10 or so to retirements that will occur before next fall. Four lost at the end of last semester who retired or passed away.
         3. Going into Fall 2013, the projection is that the full-time equivalent faculty will be at 186.75- if we don’t lose more. But we probably will.
      4. If Prop 30 passes, projection is that FON will be 189.6. To ensure that we match that number, we should hire three people- but since we’ll probably lose a few people, we should have a cushion.
         1. Budget will be bad, so there will be pressure not to hire any more than we have to.
         2. If Prop 30 passes, we might be hiring as many as 4-6 people.
      5. If Prop 30 fails, and we get a 7.3% workload reduction, you’re down to 175.76 as our FON. We will go into Fall 2013 with 9-10 people extra.
         1. If Prop 30 fails, unlikely for any hiring whatsoever.
   2. Children’s Center Teachers BP 5160
      1. No changes.
      2. Motion to approve, second.

5. **New Business**
   1. Disciplines List Proposed Changes
      1. Kinesiology is being proposed as a discipline. Wasn’t there before.
      2. Chicano Studies proposed as a discipline.
         1. Minimum requirement- master’s degree in Chicano Studies, Ethnic Studies, the
equivalent, or the interdisciplinary equivalent.

3. Family Studies proposed as a discipline.

4. Teacher Education requiring a state approved K-12 teaching credential or the equivalent.
   1. Is there a parallel with any other program requiring an instructor to have had work experience outside of the community college setting?

2. Fall Plenary Resolutions
   1. 9.03 and 9.04- support innovations to prepare non-STEM student success in science and mathematics.
      1. State support for a track that wouldn’t require students to go through the algebra sequence which prepares them for calculus.
      2. Already offering an alternative Math 152.
      3. Los Medanos has a “stat path”—not inherent within these resolutions, but if that’s what it becomes, it’s a cause for concern.
      4. UC system says statistics can’t be transferrable unless the student was also required to take algebra beforehand.
      5. Los Medanos model is being promoted by a movement that’s getting national attention.

2. Statement in favor of the last resolution- low-unit technical education certificates aren’t currently on transcripts.
   1. Certificates under the 18 unit mark don’t require us to send them to the state and get state approval- they’re locally controlled. May not want to turn over control to the state and require us to go through more legal processes.
   2. Certificates under 18 units also don’t qualify for federal financial aid.

3. Commercial assessments for math and English- several models are expensive to get to, so be careful what you back.
   1. Watch what’s going on the Central Valley- got a large grant to develop their own assessment, state will be observing their outcome.
   2. Other states have already adopted a universal assessment, can base our decisions on their outcomes.
   3. Support for cut scores being defined locally.
   4. Some students who have been assessed into Math 152 for example and can’t pass the class, can take an assessment elsewhere which allows them to get into stats without actually passing Math 152. Big loophole.

4. Will also be approving a resolution on program discontinuance.

3. Division Reports to Senate 2012-13
   1. BELA Report
      1. English and Math faculty from Cabrillo, in collaboration with colleagues at Hartnell and CSUMB, have worked together for three years on a project to compile best practices for basic skills students.
         1. Have been workshops and conferences, will publish a book as a resource for other educators.
      2. In Journalism, students are doing internships at Register Pajaronian, Patch.com, Santa Cruz Sentinel.
      3. Business is in program planning and had a retirement in Accounting. Cheryl is retiring.
      4. Reading, developing a new course with reading and math textbook.
      5. World Languages stretched thin.
      6. CABT is prepping for Windows 8 and Office 2013, also stretched thin.
      7. Learning Communities
1. Working with LC/basic skills coordinators on the guided enrollment process, to fill cohorts of students in LCs.
   1. Looking at the issue of repeatability- how do we work with those students to ensure they’re successful in their courses?
   2. Looking at Academic Progress Probation- how to assist those students?
      1. How do we avoid using staff resources that normally go toward instruction for enrollment?
2. STARS and ACE collaborating with Math department.
3. Integrated Science program, BELA working with NAS. New faculty teaching it with curriculum that first faculty developed, Fall 2014 it will be replicated at other colleges.
   1. Most colleges in California don’t have basic skills science courses. How do we develop courses for students without science experience?
4. Medical Assisting program will be implementing course from the ACE program.
5. Students who start in basic skills and get through English 1A has risen by 6.9%--a huge increase thanks to efforts of learning communities.

2. HAAS Report
   1. New political science faculty member Trevor Nakagawa has a great deal of energy. Put on a Town Hall about some of the propositions.
      1. Should have more college-wide debates.
      2. Signed up last year to be part of the Democracy Commitment, country-side initiative being moved from four year schools to community colleges.
      3. Seeks higher civic engagement among students.
   2. Culinary Arts student Christie Hanks got a $5,000 award from an organization committed to furthering the careers of women. Provide scholarships to women who have worked extraordinarily hard.
      1. Sue Slater nominated her, Christie received the entire award.
   3. Clockwork Orange event- 6pm in Room 450.
   4. Improvements in classroom technology, some thefts as well.
   5. Happy to welcome Comp Studies back to the fold in the 400 building.

4. What you wish you’d known before you were hired.
   1. Nearest bar.
   2. That there is a Faculty Senate.
   3. Two tier system between full-time and adjunct.
   4. Mentor for new faculty to show them dates for meetings and what’s expected of them.
   5. Where to send homeless students.
   6. 1-800-WANDA.
   7. That faculty can swim on Fridays.
   8. Who to talk to when you weren’t sure about college structure.
   9. Connection between Watsonville and Aptos.
   10. What services are available for disabled students.
   11. Details on leaves.
   12. More about contracts- leave, sabbaticals, etc.
   13. What a small place Cabrillo is.
   14. Opportunities for getting involved.
   15. SLO assessment.
   16. Structure of the different governing committees and what their charges are.

6. Adjourn.