Cabrillo College Faculty Senate

Tuesday, November 27th, 2012

3-5 pm

Sesnon House

In Attendance: Winnie Baer, Cheryl Barkey, John Govsky, Steve Hodges, Calais Ingel, Sheryl Kern-Jones, Brian Legakis, Jackie Logg, Michael Mangin, Robin McFarland, Diego Navarro, Lenny Norton, Ekua Omosupe, Beth Regardz, Dan Rothwell, Pam Sanborn, Alex Taurke, Sylvia Winder, Eva Acosta, Marcy Alancraig, Rick Fillman, Wanda Garner, Kathy Welch

Guests: James Weckler, Georg Romero, Margery Regalado, Isabel O'Connor, Dennis Bailey-Fougnier, Paul Harvell, Rhea Leonard, John Graulty

Note Taker: Kayla Sikes

1. Call to Order
   1. The meeting was called to order at 3:05 pm.

2. Minutes
   1. October 30th, 2012
      1. Revisions.
         1. Addition of guests who were present.
         2. Motion to approve, second.

3. Standing Reports
   1. President (Michael Mangin)
      1. Number of Senate interests moving forward at the committee level.
         1. Accreditation drafts due this week. Rachel and Rory are anxious to see them and get
            the draft out to the CPC and to the Board next year.
         2. Meeting this week regarding public access and whether Cabrillo is a closed facility
            or public facility, and issues around free speech on campus.
         3. At the next meeting, Carolyn will come back to talk about the text on degree audit
            language.
            1. About how we get students to exactly what they need to know for transfer
               institution requirements versus the model programs that are currently front and
               center in printed catalog descriptions.
         4. Three faculty members got sabbatical proposals approved last week at SLRB. They
            are paying for the adjunct replacement.
            1. David, Cherie and Nicole Crane.
            2. Cherie will work with scholars in China, UK and the US to put together
               curriculum materials on the history of gender and the Silk Road.
      2. Discussion of the film Lincoln following Saturday's 11 am showing.
      3. Faculty Hiring Committee is doing paper screening now. That will finish on Dec. 15th.
         1. Will select people to interview from January 7-9.
      4. Intend to have a permanent Vice President of Instruction by Spring semester.
      5. Brian's letter of resignation came out this morning.
1. Michael wrote a letter to the Board encouraging them to move methodically and thoughtfully.
2. Cabrillo has a lot of institutional resources, and not having a president on Feb. 1st isn't a terrible situation.
3. The Board will hire the new President.
   1. Issues with the consultant last time- need more transparency in the decision.
   2. There was a mechanism by which faculty could give feedback on the final candidates.
4. A few more ARs and BPs for next meeting.
   1. Renee started this project about three years ago to look through administrative regulations and board policies.
   2. Most of them get to Faculty Senate eventually, approaching 75% done.
   3. Goal of having them all done in time for accreditation.
2. Vice President (Steve Hodges)
3. Secretary (John Govsky)
   1. New documents put up on the website.
   2. Terms of officers expiring soon- if you need to be re-elected by your division, ideally have it done by the end of the semester but at least by the beginning of spring.
4. Treasurer (Lenny Norton)
   1. Getting some donations for Renee's party.
5. CCFT (John Govsky)
   1. About to start the next 3-year cycle, negotiations will begin.
      1. Developing a survey that will go out Monday. Concerns, issues that members want to see addressed in negotiations.
   2. Last council meeting of the year, Dec. 3rd- honoring two retirees.
6. CCEU (Rick Fillman)
   1. Ratified the proposed contract. Several concessions in it.
   2. Discussing affiliations.
   3. Accepted nominations for officers and new negotiations team. Will probably enter negotiations soon despite having just finished them.
   4. Received mail from HR showing how much pay will be taken out over the next months for furlough days in January.
      1. Calculations are unclear for members with unusual schedules. Questions have come up.
   5. Made a contribution toward Renee Day.
   6. Dec. 18th at noon is the CCEU general membership meeting. Will honor founding president. All CCFT members are welcome to that meeting.
7. Watsonville (Eva Acosta)
   1. Normally Watsonville has staff meeting before the semester starts on Wednesday evening, but will be Tuesday evening this year due to the schedule.
8. SLO (Marcy Alancraig)
   1. SLO Assessment Review Committee (ARC)- coming to the Senate to ask to change name because committee no longer deals just with student learning outcomes, but also with administrative unit outcomes.
      1. Would like to be called Outcomes Assessment Review Committee.
   2. Report about AUOs- 21 departments in administration that need to write AUOs, all but 3 have as of today.
      1. Two of them are under Brian, hasn't given official permission to have AUOs written.
   3. Motion in favor of re-naming the committee.
1. Second, approved.
4. Handout on a survey about SLOs.
   1. 211 responded. They were full-time faculty, adjuncts, student services, classified employees and administrators.
   2. Overall had positive things to say.
      1. 77% had participated in SLO assessment in some way.
      2. 81% thought it was a way to look at how well students are mastering course material.
      3. 87% thought it provided an opportunity for useful dialogue.
   3. In instruction, moved from setting up SLOs to institutionalizing them.
      1. Program chairs are primary trainers for people in their dept. about how to do SLO assessment.
      2. Big difference between adjunct and full-time experience.
         1. Full-time faculty feel very informed, only 25% of adjuncts feel very informed.
         2. Full-time faculty are writing and assessing SLOs at almost double the rate of adjuncts.
         3. Full-time faculty also more likely to share results and put SLOs on the syllabus.
         4. Adjunct faculty feel they need more training, depending on program chairs to do that.
   3. In student services last year, student services staff was writing SLOs but not assessing them.
      1. Staff wants more training.
   4. Last year in administration, they were still in setup role- AUOs hadn't been adopted.
      1. More are now participating in program planning, esp. managers.
      2. Classified employees want more emphasis that it's a part of their job.
   5. Changes since the survey.
      1. SLO training increased in Student Services.
      2. Two new flex trainings for Program Chairs have been held.
      3. Administration has adopted AUOs.
      4. New goal is to use the SLOs in program planning.
   5. When contract faculty are hired, requirement of writing SLOs is included in job description.
9. VPI (Wanda Garner)
   1. First event that usually occurs during flex week is breakfast with Brian.
      1. Group working on Educational Master Plan asked for time for a forum, that time slot will probably be allotted to the forum. Plan should be posted before end of semester.
      2. Since Prop 30 passed, classes can be added. Workload reduction should no longer be happening.
      1. Deans got together with program chairs, looked at where classes could be added to spring semester. Wanted to be economical with TU s.
      2. Added 45 sections to spring schedule.
      3. When a class is totally grant-funded, not supposed to collect FTES. Cabrillo can go back to what it used to do when it needed FTES- if you pay a part of a class with general fund money, you can claim FTES for entire class.
      1. Resulted in about 66 FTES. Trying to ensure that Cabrillo meets (and exceeds) cap, because if there's any growth we want to make sure we're poised to get
there.
4. Tapped some carry-over money from VPI budget and adjunct fund- trying to fund this out of existing money.
3. Spring schedule is online but not printed yet. Student registration starts Dec. 5th.

4. **Unfinished Business**
   1. Faculty Hiring Process Review
      1. Final rankings- going to Board on Dec. 10th.
         1. Nursing, Chemistry, Anthropology, Librarian, Computer Science, and CABT are top six.
         2. If Cabrillo loses more people before spring, more hiring may be done.
      2. Hard to have conversation in which one vouches for one program over another, but please don't feel constrained next time.
      3. Would be helpful to get the numerical rankings on a single page.
      4. Presentations were outstanding- long debate before coming up with the list.
      5. Could be helpful to have a small, simple matrix different from the rankings.
      6. Big change between the Faculty Senate ranking and the Deans' ranking- would be helpful to receive info from the Deans about how they made their decisions.

   2. Renee Day
      1. This Friday, November 30th.
      2. Might be good to have a resolution for Renee- Steve penned a rough draft. Please offer feedback.
         1. Marcy offered feedback for an additional paragraph.
      4. Last remaining concern is tablecloths.
      5. Will have a station with a card with many colored pens that people can sign for Renee.
      6. Hoping to get Fred to do music.

   3. Academic Senate of CA Community Colleges Fall Plenary
      1. In talking with Faculty Senate presidents and reps from around the state, came away thinking that Cabrillo is lucky- professional enough to care about doing it right but small enough to not have concerns about turf wars.
      2. Voted to:
         1. Approve part-time faculty award, but rejected motion to have part-time faculty member on executive council of the faculty senate.
         2. Equity and Diversity- in favor of including socio-economic data in the score card that's going to come out.
            1. How well students are doing in various criteria that are considered in “success.”
         3. Program Discontinuance and Elimination- at Cabrillo don't have a Board policy on how to go forward with discontinuance, other than market-driven CTE courses.
            1. When the problem is the state being unwilling to fund all programs, how do you go forward with that?
            2. Need to have a transparent program for when the issue arises again.
         4. Debate about the degree of confidence with which we want to endorse the K-12 EAP standards.
            1. Want to endorse the process/concept but not the entire series of steps by which it's implemented.
            2. English dept. has been working with high school programs- conferences on campus with high school faculty, a liason in the English dept. to the high schools.
1. Ongoing work- just last semester had a great workshop that was very well attended.

5. Controversy about whether to allow alternate pathways to math. A statistics-based pathway.
   1. CSU and UC currently require college level algebra.
   2. Los Medanos is leading the charge on a desire for a different pathway- a statistics prerequisite.
   3. Senate advised further analysis- until math programs at each school system can agree on what they want, Academic Senate shouldn't take a stance.

5. New Business
   1. New BPs and ARs
      1. AR 5055- Enrollment Priorities
         1. Application of Student Success Task Force recommendations.
         2. New Title V that passed the Board of Governors in July. Trying to match that regulation.
         3. Veterans, foster youth, DSPS and EOPS are now given priority registration as a group.
         4. Next are continuing students who've earned 30+ units at Cabrillo, then students with less than 29.
         5. Next are new students who must complete assessment, orientation, and an ed plan.
         6. Academic progress are part of this now- students with below a 2.0 OR who have completed more than 100 units don't have priority registration and will lose their BOG fee waiver.
            1. Some students declared in particular majors aren't included in the 100 unit limit.
            2. 100 unit limit applies immediately.
         7. Not on the AR yet, but Cabrillo needs an appeals committee. Especially for the loss of enrollment priority and BOG fee waiver in number 8.
            1. Students who are making substantial improvement in GPA can be re-instated for priority registration.
         8. Students who are at risk of losing BOG fee waiver or priority registration need to be notified beginning in Spring 2013 because this goes into effect in Fall.
            1. Will need faculty's help with this.
            2. Students who don't have ed plans will be affected the most in terms of sheer numbers.
            3. Undecided majors will no longer exist, so how will Cabrillo help them with career planning so they can decide?
      2. BP 3070- Independent Study
         1. No significant changes.
         2. Motion to approve, second.
      3. BP 3210- Grades and Grade Points
         1. No significant changes.
         2. Motion to approve, second.
      4. BP 3320- Library Services
         1. Only change was regarding the now non-existent mezzanine.
         2. Motion to approve, second.
      5. BP 5520- Educational and Retraining Leave Policy
         1. No significant changes.
         2. Motion to approve, second.
2. Faculty Senate Elections in Dec. 2012
   1. Will be re-appointing President, Vice President and Treasurer at the beginning of next semester.
   2. Joanne, Beth and Dan are all at-large.
   3. Calais can't run for BELA again but can run as at-large.
   4. Jackie can run again for HASS.
   5. Lennie and Pam can run again for HAWK.
   6. May need a sub-committee to look at what happens when somebody fills in for another rep who quits mid-term.
   7. John and Yasmina are up for re-election for VAPA.
   8. Arturo up for re-election again.

3. Requests by Speakers
   1. One person who speaks about the dangers of cell tower radiation and a student who had a complaint about a student service on campus wanted to speak to the Faculty Senate.
   2. FS is governed by the Brown Act which means we're a public forum, but we can deny speakers who aren't discussing an agenda item.

4. Division Report from HAWK
   1. Football was Coast Conference co-champions this year. Great end to their season.
   2. Women's volleyball and men's soccer are at playoffs.
   3. Adaptive Phys. Ed. and Kinesiology were awarded money for equipment and other program needs.
   4. Adaptive Program Chair received an award from a center on disabilities.
   5. The Wellness Center has been open for a full semester, encourage people to take more advantage of what it has to offer.
      1. Will start a big push in January to get more faculty memberships.
      2. Fee varies dependent in whether you're doing classes or just want access to the machines, and students get a lower fee than faculty. Usually about $33-35 for a month.