Cabrillo College Faculty Senate

Tuesday, February 19th, 2013

3-5 P.M.

Sesnon House


Note Taker: Hillary Cleary

1. Call to Order
   1. The meeting was called to order at 3:07 pm.

2. Minutes
   1. February 5th, 2013
      1. Revisions

3. Standing Reports
   1. Vice President (Steve Hodges)
      1. Everything is fine.
   2. Secretary (John Govsky)
      1. Membership roster is continuing to be updated, we’re conducting elections currently.
         1. In HASS Jackie has been reelected.
         2. In HAWK Lenny and Pam have been reelected.
         3. In NAS Robin has been reelected.
         4. In VAPA Beth and Yasmina are sharing a position because there is a scheduling conflict.
   3. Treasurer (Lenny Norton)
      1. We still have money.
      2. All faculty are automatically members of the senate, but many are not paying dues.
         1. We need to spread awareness about faculty senate membership, so let’s broadcast it! Faculty senate membership link should be sent to all faculty members using the Faculty@cabrillo.edu address.
4. CCFT (John Govsky)
   1. The entire 3 year contract cycle up again, we will be negotiating it, if you have concerns let your CCFT reps know as soon as possible—putting together sunshine list right now, it will go to the board the 1st of March.

5. CCEU (Rick Fillman)
   1. We are very much looking forward to working with the interim president.
   2. We express our support of faculty hires and also advocate for support staff to address workload for additional faculty
   3. We are looking forward to the staff development, we are hoping something along the lines of what happened during the tail end of last summer happen this semester as well.
      1. More advanced discussions will begin when we know more about the budget.

6. Watsonville (Eva Costa)
   1. Thank you for everybody’s support about keeping two persons in the enrollment services.
      1. They will be hiring another person. Thank you to the cabinet for responding quickly. We’re thrilled.

7. Student Senate Rep (Darwin Constantino)
   1. Darwin Constantino has been appointed the official representative of the student senate at faculty senate meetings.
   2. Welcome week
      1. Welcome week is the week of the 24th, Monday/Tues there will be events on the Aptos campus, and Thurs on the Watsonville campus.
      2. Wednesday on the Aptos campus the MLK event begins at 11 AM.
   3. If you have a class near the quad, the student senate apologizes! We tend to get a little noisy.

4. SAC auditions for talent show are coming up on March 1st.
   1. The talent show is brand new this year to Cabrillo.
   2. The actual show will be held on March 20th.

5. March in March
   1. Students from all around the state are coming together and marching to the capital and discussing educational issues.
   2. It is Monday, March 4th. some students may be asking for Monday off…extra credit opportunity?

6. Student Activities Card
   1. A Student Activities Card (SAC) is not the same as a student ID card.
      1. The SAC card is a sticker which has to be renewed every semester.
      2. Students may purchase one at the SAC east front office, the cost is 10 dollars.

7. More events coming up, will mention when the time get closer.

8. SLO (Marcy Alancraig)
   1. Preparation for accreditation this semester is under way.
      1. Departments behind in SLO assessment will be worked with.
      2. 61 percent of courses were assessed in SLO efficiency report.
         1. Only courses offered in the last three years were assessed in the SLO efficiency report, so the real number may actually be higher.
         2. Out of 108 courses that are not on books for SLO, 80 have SLOs written but
have not gotten through curriculum process, and 28 courses don’t have SLOs at all.
4. Rory and Rachel will present a report next meeting (March 5\textsuperscript{th}). They will be looking for feedback and support on accreditation reports, and getting more information on recent actions by ACCJC.
1. It looks like we’re in good shape but we want to be diligent for the visit coming next October.
2. The outcomes assessment review committee is in need of a faculty senate representative.
   1. We currently possess an adjunct representative, but we need a fulltime faculty member.
   2. The committee meets once a month on Thursday afternoons from 3:30 to 5 to discuss campus SLO and outcomes issues.
   3. The representative would garner a good picture of what is happening across the Cabrillo campus as a whole.
   4. The first meeting is February 28\textsuperscript{th}.
9. VPI (Kathie Welch)
   1. Thanks to all faculty for working so well with students so far this semester.
   2. We are still tracking a little lower than the Spring 2012 semester, but the atmosphere is beginning to shift at Cabrillo to a place where students feel like there are classes available and they are getting the counseling resources they need to succeed.
   3. The CIP will discuss how it can help PC and faculty get on top of assessment tracking.
   1. It is possible if deans were to look at courses without SLOs they could say it’s because it is not an active course, but it appears that all currently active courses possess SLOs.
4. Student Success
   1. The task force that Dennis and Kathie are chairing is dovetailing with faculty senate and student services and instruction to examine opinions emanating from both the state and Cabrillo.
   1. Student success should be defined based on the intersection of state opinions AND opinions of administration and faculty at Cabrillo.
      1. To do this, the SSC should examine learning communities that are working, sustainable models, etc.
   2. The committee is not fully formed, it needs more faculty voice.
      1. The SSC appreciates everyone who has been willing to step up and keep an eye on what we’re doing, more faculty participation is encouraged.
10. Curriculum Committee
   1. This was originally going to be discussed in 5.1.
   2. There is a push for AA-T and AS-T degrees to go through but it is an arduous process. The rules seem to change every time the submit button gets hit.
   3. There is an enormous amount of curriculum coming, the top codes have been sent out (taxonomy of programs is something California has, all courses have codes, defined by what kind of class they are; i.e., PE is an Athletics top code).
4. As soon as CIDs are in, course CIDs can be created and the degrees can be completed.
   1. Carolyn has done a great job working with individual depts. thus far on this.
   2. All of this needs to be completed by fall of 2014.
5. This reflects a lot of programs doing a lot of work; it can be laborious.
6. Motion to accept curriculum report.
   1. Approved.

11. Interim President of Cabrillo College (John Hendrickson)
   1. I feel great to be a part of this college; it is great to see that Cabrillo College largely possesses the ability to police itself.
   1. I will always support a strong academic senate. I’d like to be here as often as I can and learn how things are done.
   2. Think of me as someone who is here to support you. I will probably be here until around July.
   3. I want to learn as much as I can about Cabrillo, in the classrooms, I would like to visit student services to “say hi,” let me know if there is something you need me to be aware of or you want me to be more supportive of. I want to have left a mark.
   4. The senate welcomes John, thank you!

12. President (Michael Mangin)
   1. Comments to Board
   1. Students feel a new spirit this semester—it’s infectious!
   2. It’s wonderful to be looking at reduction elimination task force NOT being used for eliminations.
   1. Resources are being better used to achieve student success and have a positive impact on our community.
   3. Thank you for all of your feedback on presidential qualifications. A few things the FS stressed last meeting:
   1. Diversity—someone who possesses a track record and has tangible experience working towards diversity.
   2. Less of a “business person” and more of an educator.
   3. Updates on how the brochure is rolling out will be available soon.
   4. Thank you for the prompt letter to the cabinet.
   5. Student Success
   1. A wonderful list was generated at the flex meeting which is helpful but not organized or categorized.
   2. On Michael’s syllabus: “It is important to remember that the rewards of a good liberal arts education are often personal, ethical, and societal, not always financial.”

2. Volunteers
   1. Solano College visit in Fairfield on Friday March 1st, this will be fun and we will be done by 3 PM. Contact Michael if you are interested.
   2. Marcie needs FS representative on the ARC outcomes assessment review committee.
   1. This is a good way to get a sense of what individual departments are doing
across campus; it is a key institution along with CPC in terms of guiding the processes by which we move forward with our plans. This is really important…we have snacks.

2. The position should be announced to respective departments by current FS members so that an individual who are not on THIS committee can do it.
   1. The best way to ask someone is to stop them in a moment of vulnerability and mention the food.

3. A FS representative is needed for hiring the Director of Community and Contract Education.
   1. We hope to hold interviews before spring break.
   2. The position was active until 2003, but was not filled because we did not possess sufficient revenue to sustain it. Now we are in a position where we can hire someone again, the program has grown 20 percent in the last year.
   3. VAPA or kinesiology faculty might be especially interested in serving on this.
   4. The time commitment is 1-3 hours a day, we can take two people.

3. Ongoing Work
   1. There is no closure yet on board policy to defend and assert our commitment to academic freedom.
   2. Accreditation report to FS is coming on March 5th.
   3. Orientation Packet
      1. The goal is to have something ready on this before August.
         1. Once the semester gets going we will look at drafts and have more information in the coming weeks.
         2. The packet will attempt to encompass information regarding what new teachers need to know as they hit the ground running, and what most of us who are not new still don’t know.
      2. Adjunct orientation may be comingled with this as well.
   4. Bylaw changes & constitution changes
      1. There are several items that need to be cleaned up, including:
         1. Structural changes the college has undergone which need to be reflected by the bylaws.
         2. We commit to nine standing committees, when in actuality we only have three, so the idea of changing them to temporary committees which meet as needed has been suggested.
      3. Three year leadership positions instead of two?
         1. A third year in a leadership committee position can be a valuable term to have.
         2. There is always the possibility of including the flexibility for both; three year term potential, however if they want JUST two years they can also step down.
   4. Possible Committees
      1. MOOC (Massive Open Online Courses), they’re coming! The increase in numbers to MOOCs is faster than the increase of Facebook.
         1. MOOCs will change the way colleges do business.
         2. These are online courses that people can take all over the planet for free,
however there is no easy way to give credit for the course.

3. Elite universities hope to create standards, examine, text, and give credit for MOOCs.

4. The permutations for this educational technology are vast, it is an educational tsunami at Cabrillo’s doorstep.

5. Gov Brown wants to give credit for these.

6. The creation of a “MOOC watch” committee at Cabrillo should be considered.
   1. The Distance Education task force might be a logical place for this committee to begin.
   2. Brian moves that a MOOC watch committee be created.
      1. Beth seconds.
      2. It may be better to have this as a subcommittee of Distance Education.

7. There is currently a good American Scholar article about MOOCS, accessible online at [www.chronicle.com](http://www.chronicle.com).

2. Core Four
   1. The Core Four are supposed to reflect our role in academic and professional matters in what the state calls the “10 plus one duties of senate.” They are the mantra of what we’re about.
   2. There is nothing directly included in the Core Four about education being about personal growth and examining and studying other cultures and time periods in efforts to it become more globally-aware, critically minded individuals.
   3. More about what should be done about this should be discussed next meeting.

3. Diversity
   1. Institutional awareness regarding diversity is not there unless we make it there.

4. Safety Committee
   1. We need to have more concrete emergency training on campus.
   2. Joe Nugent leads it this committee and Jason is on it.
   3. Lockdown drills happen in grammar schools all the time, unless we do one of these how will we know what our weaknesses are?
   4. Another committee is the mental health group working on mental health processes which could be included in this committee.

5. Cabrillo might benefit from reviewing cataloging and identifying faculty members and the committees on which they serve. Ventura Community College produced good report about existing committees and faculty members serving on them.
   1. It was a consciousness raising exercise for faculty there that there IS an expectation that you DO serve on some sort of committees.
   2. Cabrillo needs to learn from this and bring a larger, younger, more diverse group of faculty members into leadership positions on committees.

5. Student Success Threads
   1. The article “Limits of Completion Agenda” reported that only four percent of
community college students graduate.
2. A statewide RP report on SS done in CC across California stated that students said the most important element that contributed to their success was faculty involvement.
3. How can we use the data we have more effectively to help students be more successful?
4. The Senate then broke into five small groups to brainstorm: the barriers that prevent students from being successful at Cabrillo, what kinds of data can be used to improve student success, and the programs currently in place that might be expanded and replicated.
5. Key barriers to success shared by FS group activity included:
   1. Family life
   2. Shame
      1. We live in a culture that gives us the message that we should have already arrived before we show up to the classroom, prevents students from getting the support they need to be successful, important to begin to deconstruct this and fortify students to take advantage.
   3. Financial barriers
      1. Inability to acquire books and class materials.
      2. Lack of “just in time” assistance.
   4. Lack of a clear plan or educational goals
   5. Not being prepared academically
   6. Student success initiative as a barrier to success?
   7. Perception that Cabrillo College is “full,” including the lack of flexibility in ed. plans
      1. It is difficult for students to make ed. plans when transfer targets often have different requirements.
   8. Proximity/transportation issues
   9. Inability to negotiate the institution and self-efficacy related issues
      1. Not knowing how to be a student or lacking familiarity with college culture.
   10. Motivation
   11. Lack of educational experimentation
      1. Students often make an uneducated conservative choice in major.
      2. Students should be able to change a major as easily as they can declare one.
      3. There is nothing wrong with an ed. plan but what IS problematic is that we need to highlight requirements that conflict with our mission as a college.
   12. Some instructors are not approachable
   13. Technological challenges
      1. Changes in the way students acquire and process information.
      2. Cell phones and computers as a hindrance to learning and concentration.
   14. Cabrillo College is an Hispanic serving institution that is charged with serving a disenfranchised community.
1. It is important to talk about possible conflicts within the college’s different areas of service.
2. It is important for us to challenge the “big bosses” with solutions that WE bring instead of relying on them to fix them.

4. Unfinished Business
   1. Covered in Standing Reports.

5. New Business
   1. Covered in Standing Reports.

6. Open Forum
   1. Nothing discussed.