Cabrillo College Faculty Senate

Tuesday, April 23rd, 2013

3:00 – 5:00 PM

Sesnon House

In Attendance: Winnie Baer, Cheryl Barkey, Arturo Cantu, John Govsky, Steve Hodges, Sheryl Kern-Jones, Brian Legakis, Michael Mangin, Diego Navarro, Lenny Norton, Ekua Omosupe, Jo-Ann Panzardi, Beth Regardz, Dan Rothwell, Patricia Stokke, Alex Taurke, Sylvia Winder, Eva Acosta, Marcy Alancraig, Rick Fillman, Darwin Constantino, Kathy Welch


Note Taker: Hillary Cleary

1. Call to Order
   1. The meeting was called to order at 3:00 PM.

2. Minutes
   1. February 19th, 2013
      1. Revisions.
      2. No revisions.

3. Standing Reports
   1. President (Michael Mangin)
      1. Presidential Hiring Committee
         1. Candidates will be interviewed in 2 weeks at an undisclosed time and place.
         2. Finalists will be selected by the Committee.
         3. Forums at the Watsonville and Aptos campuses will be held on May 22-23.
         4. After the forums the decision will be in the hands of the Board.
      2. AP 3900 – Speech: Time, Place and Manner
         1. Thank you to Dennis, Sesario and the District for helping us to craft a policy that moved from defining the college as a “non-public space” to one that affirms our commitment to free speech.
         2. There are some limits on free speech at Cabrillo for handling extreme and disruptive situations.
         3. Thanks to CCFT, Steve, and Claudia Close for doing a lot of legal research.
      3. Statewide Academic Plenary Session
         1. Held at the Westin San Francisco airport from April 18th to April 20th, 2013.
         2. Conference offered attendees some perspective about different issues facing community colleges statewide.
3. Major topics included
   1. AB 806 – The 50% Law
      1. Originally proposed to raise the 50% requirement to 52 percent and throw counselors in, now revised to include counselors at the 50 percent level.
      2. Originally was to promote student success by hiring more counselors.
   2. AB 955
      1. Santa Monica College attempting to implement a 2-tiered system under which students would be able to pay full fees on classes.
      2. Proposing this for winter and summer sessions only.
      3. Academic Senate is fighting this.
      4. Santa Monica students were pepper sprayed while protesting this.
   3. AB 1306
      1. A “Cyber University of California.”
   4. MOOCs
      1. There were many great people doing wonderful things with MOOCs at the conference.
      2. Brian will report about MOOCs at the next meeting.
      3. Credit by exam policies is where we will have to have our act together on this matter.
      4. Cabrillo College will ultimately determine if MOOCs are adequate substitutes for basic skills and other courses.
   4. Award for adjucnts
      1. There is discontent among individuals in part-time caucuses statewide.
      2. A resolution was passed encouraging part timers to attend all plenary sessions.
   2. Vice President (Steve Hodges)
      1. Technology Committee
      2. The TC has forwarded 4 projects to the cabinet for consideration.
      1. All deemed critical, one of which relates to our phone system being end-of-lifed, the most expensive being $150,000.
   3. Secretary (John Govsky)
      1. Not much to report.
      2. The Committee page on website is woefully out of date.
      1. John is lacking current data, so the page cannot be updated.
      2. Should get better within the next month while cleaning things up for accreditation.
   4. Treasurer (Lenny Norton)
      1. We have money, but less.
   5. CCFT (John Govsky)
      1. Voting is occurring.
      1. If you have not yet voted, you have a ballot in mail room or your division office.
      2. Voting ends on the 25th, please vote for division representatives and clean up in constitutional by-laws.
      2. Burrito Bash is Friday the 10th of May, from 4:00 to 7:00 PM.
3. Student led community forum on education will be held on 15th of May.
   1. Real energy and juice coming from students here.
4. We are in negotiations; it is meeting mania at the moment.
6. CCEU (Rick Fillman)
   1. We are following you all into negotiations.
   2. We are looking forward to the Burrito Bash.
      1. Great opportunity to schmooze with each other at Jill’s house.
      2. She may need additional volunteer help, so please bring something, set up or clean up.
3. Staff Development Committee
   1. May 24th all-day event during which offices around campus will be closed to allow for CCEU members to select from a menu of staff division activities for faculty and staff including technology, safety and team building exercises, among other things.
   2. This was a huge success last August, we are looking forward to a lot of participation.
7. Watsonville (Eva Acosta)
   1. No report.
8. Student Senate Rep (Darwin Constantino)
   1. The semester is winding down for the SS, all of our big events are pretty much over.
   2. Elections are still going on, lots of campaigning on campus.
      1. The presidency is contested!
   3. Last Thursday the SS began to table to try and get students signed up for text alerts on their phones.
9. SLO (Marcy Alancraig)
   1. No report.
10. VPI (Kathie Welch)
   1. No report.

4. Unfinished Business
1. Safety Report Closure
   1. Apology to the Safety Committee for how rushed their presentation had to be at the last FS meeting.
   2. Safety Committee is tackling whatever the existing concerns seem to be; skateboarding, smoking, safety, earthquakes, etc.
   3. The report raised many questions about follow-through regarding safety concerns on the Cabrillo campus.
2. Drill planned for October.
5. Bomb scare April 18th
   1. John sent out a wonderful email about lessons from the scare.
   2. Feedback about the scare should be sent to Joe Nugent or Oscar Guillen at osguille@cabrillo.edu.
   3. Faculty should ask students to sign up for the alert system on their phones.
6. At the time the package was found there were some people on campus who knew what it was.
1. What if someone had taken a photo of it and mailed it to everyone on campus and asked what it was?
2. If we got it to the right person the whole crisis could have been averted.
7. There are faculty who think the trigger was pulled a little bit too quickly on this.
8. How did the students leave campus?
   1. In the library they were slow to leave, students were reluctant.
   2. Students cussed out a faculty member who was asking them to leave.
2. Fourth Grade Experience (Ray Kaupp)
   1. Coming to Cabrillo College May 17th, 2nd annual Fourth Grade Experience.
   2. Approximately 3,000 4th graders will visit Cabrillo for a day to learn about college.
   3. Last year there were 47 college “experiences” that students were assigned to.
       1. This might be a class, show or other on-campus activity.
       2. We only have 30 this year. We need help, we need about 20 more. It’s easy, and it’s fun!
       3. They take up a lot less space, they are curious.
       4. You need to tailor your lesson to 4th graders.
           1. Try for a hands-on activity, video or something up on a screen.
           2. Ask them lots of questions about what they know about your subject area.
   4. This event gets kids excited about college and makes them understand that college needs to be in their future.
   5. We need your help!
       1. Volunteer to be a bus wrangler, guide, lunch server, crosswalk guard or hall monitor.
       2. For questions about volunteering please contact Melissa Brilino at 831.477.3243 or email mebrilin@cabrillo.edu.
2. Retirement end of year party
   1. The Sesnon is now reserved for the event.
   2. Who will cater this event? How will we choose?
       1. Sunny’s Catering or Zameen Mediterranean Cuisine have both been excellent choices in the past.
   3. We need volunteers.
   4. Last year our total budget was $5,250, of which the Senate contributed $3,250.
   5. Last year we spent $4,500 on caterers, $2,000 of which was donated from CCEU.
   6. Send Steve an email if you want to be a part of the committee planning this event.
   7. The budget for the event can be discussed further and voted on at the next FS meeting.
3. Graduation
   1. Last year expenses for the event on the football field totaled $1,800.
   2. The student senate funds the snacks for graduates at the rehearsal.
   3. In the past the FS has contributed to the FS graduation reception, and the rest is taken from the graduation budget.
   4. $500 is also needed from the FS to go towards graduation.
       1. Move to approve.
           1. Second.
4. Faculty Senate By-laws proposed changes
1. Had good emails regarding bylaws changes, talked about it 3 FS meetings now.
2. Move to approve.
   1. Second.

5. Unfinished Business
1. BP and ARs
   1. BP3050 – General Education
   2. BP3060 – Noncredit Courses and Programs
      1. Does it have implications for basic skills courses that are at the 200 level?
      2. It does not make any change to what we have now, we just cleaned it up.
      3. There may be changes to noncredit and basic skills but we have not got any info from the state yet regarding this matter.
   3. BP 3090 – Career Technical Education Program Advisory Committees
   4. BP3100 – Study Travel
   5. BP3180 – Prerequisites
   6. BP3270 – Student Attendance
   7. BP3710 – Academic Freedom
   8. “30” in BPs represents instruction; it is pretty easily accessible as far as structure goes.
   9. Move to approve.
      1. Second.
10. AR 3121 – Instructional Program Discontinuance
    1. This AR had focused on programs that might be cut or eliminated because of changes in the job market.
    2. Our last round of cuts was instigated by budgetary pressures and it led to us creating RETF and matrix.
    3. This regulation is meant to accommodate old policies and program discontinuances and to fold into that process the actions that we would implement as a college if we ever used matrix findings and turned them into actual program eliminations.
    4. The FS will discuss this AR again at the May 7th meeting.
    5. The conversation about Chinese at Cabrillo is indicative of the fact that this is a process that we do not want to be inventing if we have to use it.
    6. Thank you all for looking at this. If we have to move from the matrix, we want to know what we are doing.
    7. Alex thanks Michael for having this written down.

2. Special Topics and Chinese Classes – Points #1 – 13 (1) presented by Yaming Shen.
   1. The two year commitment of outside funding for Cabrillo College’s Chinese program has lapsed. No Chinese classes are currently being supported for the fall.
   2. On May 4th the instructional council will review the issue. The issue will also be discussed further at the May 7th FS meeting.
   3. The same criteria should be used within the matrix system to evaluate all programs at Cabrillo, including Chinese.
   4. Cabrillo has two formalized Ethnic Studies programs (Asian Studies and Bilingual/Bicultural studies) and Women’s studies.
   5. CHIN1 and CHIN2 is one of the two course series for Asian Studies.
6. Teaching Chinese is related to our college’s mission.
   1. We want a dynamic and diverse educational community dedicated to helping all students achieve their academic goals with an emphasis on global awareness.

7. Watsonville has a sister city in China.

8. Chinese has never been officially eliminated or suspended, but rather assessed by semester for funding.

9. Chinese is not a permanently donor-funded program, this was only for two years.

10. Cabrillo College funded classes in the past beginning in 2006.

11. From 2011 – 2013 the Japanese American Citizen League (JACL) and 10 other regional Asian organizations pledged to sponsor the Chinese program for a year to keep Asians Studies alive at Cabrillo.

12. The instructor of Chinese received the fall assignment on March 20 and accepted, and CHIN1 was listed on the Gallery of Class Schedules.

13. There was a large communication gap between the college and the donors between March 12th, 2012 and April 9th, 2014.
   1. Cabrillo never contacted JACL in those the 13 months
   2. According to Board policy, “the donor must complete a gift letter through the CABRILLO Foundation before the college will consider acceptance of the donation to offer a course that has been suspended or canceled.”

14. Should we use the same matrix system to evaluate all programs, including Chinese and go through a shared governance process before terminating Chinese?

15. What are concrete and self-sustainable ways to keep Chinese alive at Cabrillo?

16. Faculty Senate responses to Special Topics and Chinese Classes
   1. Historically CHIN2 was cut for low enrollment reasons, if the effect is to no longer be able to offer them there is a fuzzy line of where or where not the FS may have come in.
   2. The FS approved this cut in 2009.
   3. Within the current matrix Chinese is not its own program. Should each foreign language be a program in and of itself? Right now we have a World Languages program that includes all languages.
   4. WLP should take some ownership over their priorities as a faculty driven set of decisions.
   5. The history of this decision is such that there is less program input on the matter than you might expect.
   6. The bigger picture is that all departments have had to cut classes and that there is no class we have reduced that is not important. A choice is always going to have to be made.
   7. Cut classes included popular and high-enrolled offerings in arts and kinesiology. Reduction was a necessity because basic skills, transfer, and CTE classes were a priority.
   8. The college is now restoring, though we are not to the level that we were still.
   9. Our funding is still limited. Cabrillo has a lot of careful work to do.
   10. This is not to say Chinese is not important, or any cut class is not important.

11. Chinese Language as the key to Chinese Culture
   1. Language is the key to understanding another culture.
2. China is one of the most dynamic nations of the world. It involves language, business, history and the arts.
3. Many students here would take CHIN1 and 2 and continue to study it at the university level.
4. Offering Chinese is one of those ways we as a college define ourselves as a great institution. The 21st century is not Eurocentric.

12. Faculty in the WLP should take responsibility regarding priorities they want to set as a department.
   1. The FS should respect and honor that direction as much as possible.
13. As a college is Cabrillo’s goal to accommodate what students think they want or to offer them what we know they need?
   1. Students are woefully undereducated about Asia.
14. What is the purview of the FS in decisions like this?
   1. We do not have infinite resources.
   2. Will the FS take on the responsibility that comes with cutting something else if Chinese is saved?
   3. This is what the administration is for.
   4. We have the matrix.
   5. We can give input into the matrix so there could be a sense of shared decision making.
   6. We are not really in the position in the FS to make concrete calls like this one.
15. While CHIN1 is good, the 2 was not as successful with enrollment.
16. Besides Tennis, Cabrillo has never had outside funding…should we accept external funding?
   1. It could be dangerous having other folks paying for our offerings.
17. Cabrillo needs to seek concrete, sustainable solutions to this problem in the future.

3. Student Support Conference Team SSCT
   1. Katie Dowling is a nurse practitioner and the director of student health services at Cabrillo, and Sesario Escoto is the dean of student services.
   2. Tuscon, Boston, Sandyhook, Virginia Tech…there are things we have to think about.
   3. What can we do more to ensure a safe environment at Cabrillo College?
   4. We have developed a more supportive thorough process through student services which is related to student success.
      1. Success starts with early identification and early intervention.
      2. There is a weekly meeting Tuesday from 1:00 to 2:30 PM to review cases and determine appropriate interventions ranging from resources in counseling, learning skills assessment, student health center, DSPS, community resources and disciplinary measures.
   5. SSCT membership has many representatives of different parts of the college.
      1. This group is working well. We are still finding our way, but it’s going well.
   6. Currently there is lots of funding going around CC relating to student mental health programs for the next few years.
   7. Many faculty said they were simply too busy to report on an issue, or the problem resolved all by itself.
   8. Other faculty reports stated that they were fearful for the consequences students might
face, so they chose not to report.
1. In order for reporting to make a difference on our campus we have to change the culture surrounding it.
2. Faculty should never feel afraid to report, however ultimately no one can ever be forced to write a report.

9. Also fear from some faculty that the student will come after or threaten them if they know they reported them.

10. Why report?
1. Reporting provides a clear signal that we are concerned about students and safety issues.
2. Reporting is a great communication devise.
3. Reporting connects at-risk students with resources which relates directly to student success and student support.

11. How can you participate?
1. Kognito
   1. Award-winning role-playing training simulations and games in the areas of health and behavioral health.
   2. This is a free online training tool available through the chancellor’s office for one more year.
   3. Find time to do it. It is a valuable tool and you get flex credit for it.
   4. The simulation is an approximately one hour online self-paced training taught through different scenarios where you learn how to identify students you might be concerned with, and how you would approach them about issues they might be facing.
   5. To access Kognito, go online to Student Services →Community Resources →Student Health Services →Personal Counseling and you will find it in the links there.
   6. Do the faculty module.

12. Share these resources with your students and encourage others to reach out and report if they feel a student is at risk of endangering themselves or others at Cabrillo. We do not want the campus climate to be one of fear.

13. 211
1. Call for information about community resources.
2. Also visit www.211.org and put in a zip code specific to Santa Cruz County.

14. Online Resources for Cabrillo
1. Forms for reporting are online under Campus life →Student Affairs →Student Affairs Forms →Concern for Student Report.
2. These forms should be more accessible. We don’t all intuitively think student affairs.

15. Risk assessment
1. The sheriff looks at it as well as mental health professionals at Cabrillo.
   1. Both for Concern for Student Reports and Disruptive Student Behavior forms.
   2. What goes into their file?
      1. Nothing travels with them beyond Cabrillo.

16. The Student Support Conference Team report given by Katie and Sesario today should be presented at division meetings.