Cabrillo College Faculty Senate

Tuesday, April 8th, 2014

3-5 P.M.

Sesnon House

In Attendance: Eva Acosta, Arturo Cantu, John Govsky, Calais Ingel, Jay Jackson, Sheryl Kern-Jones, Brian Legakis, Jackie Logg, Michael Mangin, Robin McFarland, Dusty McKenzie, Diego Navarro, Lenny Norton, Ekua Omosupe, Jo-Ann Panzardi, Yasmina Porter, Beth Regardz, Dan Rothwell, Pam Sanborn, Peter Shaw, Patricia Stokke, Marcy Alancraig, Abigail Kennedy, Kathie Welch

Guests: Rhea Leonard, Isabel O’Connor, James Weckler, Georg Romero, Sesario R. Escoto, John Graulty, Terrence Willett, Alta Northcutt, Vicki Fabbri

Note Taker: Jeffrey Leach

1. **Call to Order**
   1. The meeting was called to order at 3:05pm
   2. Welcome back!

2. **Minutes**
   1. March 4th
      1. Update VPI Report in the first point.
      2. p2 item five, clarify that it was a *budget* meeting which was sobering.
      3. Approved
   2. March 18th
      1. Petitions for graduation this year.
      2. Approved

3. **Standing Reports**
   1. President (Michael Mangin)
      1. Reminder that applications for Honors Program are opening very soon. If you have students you think would be good for the Honors Program, tell them about it and apply at the Honors Transfer Program website.
      2. Burrito bash is in 10 days, on Friday, the 18th from 4-7 at Michael’s.
      3. Calais has volunteered to represent us at the Disciplinary Hearing on Tuesday, April 29th from 10-11:30
      4. Calais and Michael will be at the Plenary meeting this weekend, so Dusty will be representing them at the Instructional Council meeting this week.
      5. Plans for CCFS Presidential election: the timing will be the same way it has been the last few years. Calais has been nominated, anyone else can run too, even if they aren’t a senator. We need an election official or two to help count votes on Wednesday, May 7th. Jackie has volunteered, if anyone else want to help too, that would be great.
   2. VP (Calais Ingel)
      1. Report absorbed into Unfinished Business (Graduation).
   3. Secretary (John Govsky)
1. Using electronic resources for these meetings is good.

4. Treasurer (Lenny Norton)
1. CCEU will be continuing their support of the Graduation Party to the same extent as usual. Thank you, CCEU!

5. CCFT (John Govsky)
1. On Wednesday, April 23rd we’ll be having a gathering in the upper quad as part of our ongoing campaign to push back repeatability barriers.
2. Try to find out if you’ve got students who have been impacted by repeatability restrictions, and if they’re interested in sharing their stories at an event in the Horticulture building on May 1st (6-8 PM)
   1. Comment: welding and ironworking takes a lot of repetition to get good at, so those are areas where the effects of repeatability restrictions can be seen.
   2. Comment: We should be more clear and informative in our posters and advertising for this event.
3. CCFT elections coming up, you’ll get email about it.

6. CCEU (Alta, in Dale’s absence)
1. Both teams (CCEU and CCFT) want to join forces and collaborate to make things more clear and unified, yet also honor separate specifics in the two. Classified are also trying to get prioritization better, and make sure we’re providing all the services to the community that we say we’re providing.
2. Demand is already taxing, we need to clarify what we can and can’t do, and ask for help when we need it.
3. Burrito bash will be well attended, we’re getting the word out to staff.
4. There’s a lot of info floating around, and by the time we clarify it and get it to students it tends to be outdated.

7. Eva Acosta
1. We’ve been telling ESL students about their Ed Plan requirements to keep up their priority. Otherwise they wouldn’t know about it at all.
   1. Discussion: Jay and counseling are also doing this kind of thing, working on informing students of their requirement to make Ed Plan.
      1. Students have to use the student planning tool and making a basic plan to keep priority.
      2. They don’t need to have a complete official ed plan signed by a counselor.
      3. Counselors positions are the same as teaching positions: when a counselor retires their place is not automatically filled.

8. ASCC (Abigail Kennedy)
1. We’ve been trying to fund the remodel of the Cafeteria. They’ll be breaking ground on May 27th.
2. We have 37 chartered clubs this semester. That’s cool! It shows greater student involvement.
3. Elections in student senate are happening now. Tell your students. We’ve been having voting numbers in the lower hundreds, while we want to get that up to at least one thousand students voting.
4. Social Justice event happening soon, they’re looking for speakers and others to participate.
5. We’ve been talking about safety in Watsonville, specifically for people walking to
6. 4th Graders on May 9th. We’ve got contact info for volunteers, and we’d like to help as much as possible.

9. SLO Coor. (Marcy Alancraig)
   1. No report, it’s all on the agenda.

10. VPI (Kathie Welch)
   1. Board meetings from last night highlights:
      1. Student speaker was amazing, gave a clear picture about the online student planning instrument and how it’s going to improve that process.
      2. ESL presentation was great too. Positive changes and directions there.
      3. Vicki talked about what the faculty is doing on student success. It’s clear that there are great benefits to the inter-disciplinary discussion on teaching.
      4. We could generate some FTES – and probably raise student success numbers - if we could encourage students to try to organize their lives to be able to take a fuller schedule of classes.
      5. It sounds like the board was impressed.

4. Unfinished Business
   1. (From New Business) Mapping Change for Engineering
      1. Proposed change in mapping for ENGR 12 (Machining Processes) to be mapped to the following disciplines: Engineering, Engineering Technology, Engineering Support, Industrial Technology, Machine Tool Technology, Manufacturing Technology, Sheet Metal.
      2. We’re offering machine shop class soon; we’ll be interviewing people to teach it soon. We don’t necessarily need someone who has an engineering degree, because the class isn’t directly engineering.
      3. We’re looking at requirements for community colleges in general to determine who is eligible to teach this.
      4. Approved by vote of the Senate.
   2. Administrator Hiring process
      1. We’d like to understand more about why some positions seem to get filled automatically, while others have to go through a long, tiring process. We might need to update our process for hiring.
         1. If the Cabinet decides to replace an existing Administrative position they just have to inform CPC; if they want to add or eliminate a position the decision goes to Administrative Council first, and then to CPC for approval.
         1. Administrative Council meets about once a month. Their next meeting is on the 22nd.
      2. It seems like administrative positions are replaced in a short, rubber stamp kind of process, while other important positions, like contract faculty, have to go through yearlong process full of negotiations. Administrators don’t have to go through much public scrutiny at all.
      2. ACCJC standards say we should have a parallel structure for how we replace all of our positions, so changing our hiring process is required by them anyway.
         1. We should look at streamlining other faculty positions too. We have emergency hires sometimes, but in general it would be good to be able to make new hires faster.
3. Graduation 2014 (with Calais)
   1. We’re having the Grad party on May 23rd after the ceremony, and could use help planning. If you can sign up to help for 30 minutes, please do (sign ups on notepad passed around). We’ll just need a little help with setup and cleanup.
   2. We’re wanting to find people who will speak about retirees at the party. A lot of people are retiring this year, classified and otherwise, and we’d like to have them at the party so we can recognize them.

4. Core Four Takeaways
   1. We were a little unclear on what was decided about how we proceed with our assessment process. Looking to get clearer sense of closure now.
   2. Consensus: There was Senate consensus to continue to use Core Four for the same purposed that they have been over the past several years. There was still some interest in small tweaking of some of the language. Everything in it has to reflect things we are actually doing. The idea of lifelong learning remains a part of the Personal and Professional Responsibilities section of the Core Four.
   3. Decided: a small group – Marcy, Michael, Diego, and Brian - will meet early next semester to tweak the language a little bit and report back to Senate.

5. New Business
   1. Strategic Plan Goals (Terrence)
      1. We need to look at our strategic goals again. It’s about what demand there is for the college, and what we need to do.
      1. We’ve taken input from a variety of people and turned it into a to-do list. Our outline for planning is based on Laurel’s listening tour in the fall, the Visioning Day in February, students, data, budget, effectiveness, etc.
      2. We’re making language more inclusive, and trying to make sure it’s not close-minded to any possible solutions. Please pass suggestions/ideas on to Terre or Michael via email, or talk to Terrence directly.
      2. More info on the link on the Senate website. Documents for today’s meeting.
   3. This plan is coming here for input, then will go to CPC and the Board to get approval and go into effect. There’s still some time to make suggestions and objections. Make sure to speak up, because this will go into effect after summer.
   4. Discussion/suggestions based on handout:
      1. Things should be more specific for greater clarity.
      2. Things should be more broad for greater freedom and inclusion.
      3. Wording should be changed in some places.
      4. A lot of this seems more like goals and objectives rather than a strategic plan.
   2. Program Improvement and Effectiveness Matrix 2015-16
      1. The RETF committee (now PIE) met a couple weeks ago with administrators to update the effectiveness matrix. In attendance were the three faculty reps (Michael, Calais, and Peter Shaw), three administrators, and Rick and Terrence from the Planning and Research Office.
      2. Criterion one is still Efficiency, two is Core Mission, three is Student Success, four is Access. We used to have a fifth, which was about community support, measured by contributions specific to a department, but that kind of source isn’t really great for judging community support for everything. There are serious
problems with the usefulness and accuracy of the data, as it had been gathered through the Cabrillo Foundation. The committee proposed trying to capture community support with qualitative comments and data and eliminating the numerical category #5 on Community Support. A proposed revised matrix was distributed. It makes more sense to judge programs on efficiency, but there’s some hesitation to letting go of measuring community support to judge effectiveness.

3. Comments:

4. Expensive programs, including some in Allied Health, work very hard for community support. Others in the performing arts are part of the very fabric of the Santa Cruz community with widespread community support.

5. We may have to be willing to talk about allocating resources unevenly, which is why this group is more about alignment than reduction. There should be a focus on where growth is happening.

6. It’s hard seeing access so low as a criterion, perhaps we should give it more weight.
   1. Access can be about having a wide assortment of courses that draw student interest.
   2. It seems like departments have very little control over their accessibility, so it’s weird to have that pulling too much weight against them (see Horticulture). Maybe Access should also be eliminated as a criterion too.
   3. Some say we do have a say in Access. There are some natural differences in programs, it’s true, but we can do a lot as a college to make access to programs easier for students, especially through effective outreach.

7. Many of our programs are in the red, but supported. Criteria #5 was designed to support programs that are an important part of the college, but don’t score well otherwise. Many VAPA programs score low in efficiency; others score well on this measure.

8. This should also state that qualitative data are considered along with the matrix so people won’t worry too much about it.

9. Presenting our programs to high schools can be really helpful, it inspires students and gives them a better understanding of what they want to do.

10. We don’t really do enough outreach to Watsonville, students there aren’t aware of all that we have to offer.
     1. We’re talking about academic departments here, they’re dependent on all sorts of things other than outreach.
     2. Getting donations for scholarships should be on the matrix.

11. We’ll continue talking about this next meeting.

3. New Proposed ACCJC Accreditation Standards
   1. Michael asked Senators to contact him or ACCJC if they have concerns.

4. Spring Plenary Resolutions
   1. We’ll be voting on some important matters on Saturday.
     1. Resolution 5.02 on funding for full-time faculty.
     2. 7.02 allowing P/NP grades in major for associate for transfer degrees.
     3. Our repeatability resolution is 9.02, and we need a two thirds majority. We’re not sure how it’s going to go
2. If you have an interest or opinion regarding these issues please contact Michael before the vote.