# Faculty Senate

**Committee Name:** Faculty Senate  
**Date:** 10/07/2014  
**Time:** 3:00 pm – 5:00 pm

**Facilitators/Location/Chair:** Sesnon House, 1804

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<th>Topic, Time on Topic</th>
<th>Discussion</th>
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<td><strong>1.0 Call to Order</strong></td>
<td>- Meeting convened at 3:07 p.m.</td>
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| **2.0 Minutes (from 09-23-14 meeting)** | Action:  
  - Minor changes to minutes  
  - Approval from FS of minutes from last 2 FS meetings |
| **3.0 Standing Reports** | President (Michael Mangin):  
  - Graduation committee – Michelle Donohue looking for volunteers – any FS volunteers?  
  - Is there a better mechanism to relay FS information other than e-mailing meeting items or attachments?  
  - Briefly discussed last evening’s Board meeting – large turnout of Dental Hygiene supporters.  

Vice President (Calais Ingel):  
  - Faculty and Staff development continues  
  - Terrance is working on some things for accreditation  
  - Fast Track to Work is being renamed to Inspire(d) |
- Smoke Free signs and other smoking cessation plan items are in the works

Secretary (John Govsky):
- Nothing to report

Treasurer (Lenny Norton):
- Nothing to report

CCFT (John Govsky):
- Counsel meeting yesterday re: Dental Program – will bring to FS
- CCFT survey is being done to look at what works and what does not regarding evaluation

CCEU (Dale Attias):
- Three categorical positions recently approved by CPC and went through new prioritization process pilot
- Good response to professional growth opportunity

Watsonville (Eva Acosta):
- Nothing to report

ASCC (Christopher Reinoldson):
- Students want fans in rooms
- Students not happy about hours of operation for cafeteria – food service closes at 2:00 p.m.
- Change of administration regulations regarding access to SAC East – Student Senate – New rules fail to consider student’s schedules
  - Concern is that there is no staff here after 6:00

SLO Coordinator (Marcy Alancraig):
- Student Success Conference mention – will be attending
  - Will try to get more detail on what ACCJC are expecting with re: SLO and evaluations

Vice President of Instruction (Kathie Welch):
- Nothing to report
4.0 Unfinished Business

4.1 Accreditation Goal 2: Programs and Departments - Marcy (15 minutes):
- ACCJC Recommendation #2
- ARC recommends that the college adopt the following definitions to avoid confusion and to be consistent across campus:
  - **Academic Program**: A collection or series of courses that lead to a degree, certificate, or transfer to another institution of higher education (Title V, ACCJC program definitions). For purposes of college organization, a program is composed of all the degrees and certificates offered by a specific academic department.
  - **Academic Department**: A group of faculty in a related field of study or a discipline that offers an academic program.
  - *Departments are people. Programs are courses of study.*
- At other schools like Bakersfield – each degree is a separate program - Cabrillo is different
- Need to inventory how many programs exist outside of an academic department
  - Need to figure out how to assess programs that do not belong to a single department
  - Program that receive outside accreditation would be an exception
- ARC also recommends the following name changes to be consistent with the definitions offered above and to avoid confusion to accreditors:
  - The name “Program Chair” should be changed to “Department Chair” or “Department Cluster Chair”
  - PCs are now DC
  - No objection to changing the name to “Department Chair.” At least one current Cluster Chair doesn’t like the name “Department Cluster Chair”
- Amended forms for CORE 4 assessments – in process of being revised
- Need to create maps of AA-T and AS-T degrees to CORE 4
- SLO “Get It Done Day” during FLEX proposed
- Mention of top codes
  - FS member comment - top codes defines whether or not course offers a degree, certificate or transfer
- Motion to approve - FS approved changes

4.2 Curriculum Report - Michael Strunk and Dale Attias (5 minutes):
- CurricUNET has a little different appearance
- Moved first curriculum meeting up a week
- Rewrote course outline…
- Wanda and Dale going to Sacramento meeting re: Curriculum
- Independent studies on work experience courses have a unique process and timeline
- Certain course changes require Chancellor’s Office approval (takes time) while other changes do not require their approval

## 5.0 New Business

### 5.1 KIN Mapping Change - Onnie Killifer (5 minutes):
- Request to modify course mapping for KIN 52ABC, KIN 56ABC, KIN 61ABC, KIN 62AB, and KIN 39AB
- Wish to map the following courses with coaching:
  - Beach volleyball KIN 56ABC (NEW COURSE)
  - Swim Fitness KIN 61ABC
  - Water Aerobics KIN 62AB
  - Ultimate Frisbee KIN 52ABC
- Would also like to map below courses to dance:
  - Gyrokinesis® Movement Yoga KIN 39AB (currently, KIN 37AB Yoga is mapped to Dance)
- Kinesiology min. qualifications vs. coaching min. qualifications relates to where courses may be mapped
- Motion to approve changes - FS approved changes

### 5.2 Technology Committee and IT Report – Dan Borges (15 minutes):
- Technology at Cabrillo College and benefits for faculty
- Initiatives that drive our future
- Academic Technology top 10 – upgrades and changes – future improvements
- Now have a tech that is here until 7:00 p.m. that can help w/classrooms
- Technology plan Access updated - reliable support
- IT personnel changes – 11 new people (most replacements)
- Discussed ways of contacting the IT dept.; also when to and for what to contact TLC vs. IT ticket
- 13-14 IT Accomplishments:
  - Salsa changes, usefulness of video (would like feedback)
  - Summer 2014 Activity assists Student Success
### 5.3 Equity Plan – Dennis Bailey-Fournier (20 minutes):
- New requirements out of the Student Success Act
- Closing the achievement gap (e.g., Veterans, low-income, minority groups, etc.)
- Completion (educational) and outcomes rates will be measured
- Timeline handout is the schedule that Student Equity Task Force developed for keeping on track with the Equity Plan that will be due for submission to the Chancellor’s Office in January 2015
- Other side of handout lists a draft budget of Student Equity Funds with the various fund allocations described
- Plan is a only a draft and is process of being revised
- Access is handled by Michelle Donohue; Course Completion by Michael Mangin; ESL and Basic Skills Completion by Erik Grabiel; Degree and Certificate completion by Barbara Schultz-Perez; and Transfer by Rachel Mayo
- FS member comments:
  - More tutoring has shown to improve SLOs
  - More of these funds should align with student’s needs and underrepresented students
  - Would like to see funding come back for students w/learning disabilities

### 5.4 Faculty Grants Update – Dave Schwartz (20 minutes):
- Timelines have changed and the awarding of Faculty Grants will now be aligned with program planning requests.
- Student Senate has different requirements; Dave will meet with them to discuss their grant process
- Has been integrated into program planning process
- How can gift money be integrated into program planning was one of the questions
- Crocker award still available
- Concerns raised about the level of faculty direction of faculty grants in general

### 6.0 Item (5 minutes):
- Michael shared the O2 group’s definition of “student success.” Asked Senators to review and discuss at next meeting.
- 8 requests for new faculty positions were received – Many Counselling requests, plus Math, Nursing, and Athletics
### Adjournment
Meeting ended at 5:00 p.m.

### Information Requested – Action Approved

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<td>ARC proposal on Program/Department labels approved</td>
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<td>2.</td>
<td>Curriculum Report Approved</td>
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<td>3.</td>
<td>KIN Mapping Change Approved</td>
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### Meeting Summary or Take Away:

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<td>Will revisit Equity Plan, Student Success Definition</td>
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