**Committee Name:** Faculty Senate  
**Date:** 10/21/2014  
**Time:** 3:00 pm – 5:00 pm  
**Facilitators/Location/Chair:** Sesnon House, 1804

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| **Approval of Agenda**  
1 min. | **1.0 Call to Order**  
- Meeting convened at 3:07 p.m. |
| **Approval of Minutes**  
3 min. | **2.0 Minutes (from 10-07-14 meeting)**  
Action:  
- Minor change to last week’s minutes  
- Motion to approve minutes  
- Minutes approved by FS |
| **Standing Reports**  
25 min. | **3.0 Standing Reports**  
President (Michael Mangin):  
- Would like permission to spend Senate’s money, about $100, for part of “toolkit plan” – publicizing it.  
  - Will report how money is spent  
  - Motion to approve  
  - Motion approved by FS  
- November ASCCC Plenary Resolutions – review on your own  
- Fill out CCFT survey re: evaluation issues – urge colleagues to fill them out as well  
- Looking to make positive experience for students to repeat classes related to job training – changing A&R form |
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| Vice President (Calais Ingel): | - CPC:  
  - Interesting outreach happening for high school students in south county – perhaps waiving tuition fees  
  - Discuss cost (often associated with donations) to give the college a better sense of the total cost of building projects, such as more retrofitting, etc. |
| Secretary (John Govsky): | - Nothing to report |
| Treasurer (Lenny Norton): | - Nothing to report |
| CCFT (John Govsky): | - Evaluation survey went out to all faculty  
  - Please respond to survey  
  - Due tomorrow |
| CCEU (Dale Attias): | - Working – nothing to report |
| Watsonville (Eva Acosta): | - Next week is deadline for [entering] major in web advisor to keep registration priority  
  - About 85% of students at Watsonville do not have updated major plus a course in their Spring major  
  - Handout on how to do this is being passed around  
    - 1st handout is what the student sees when they go into web advisor  
    - “How To Inform Financial Aid of Your Ed Plan Electronically”  
    - “Student Planning”  
  - We all need to pass this word (around) – announce it in your classes  
  - Michael requests to send out an All Faculty e-mail  
  - FS member comment: what about the glitch on registration readiness screen?  
    - Jay – there isn’t a glitch… |
<p>| ASCC (Christopher Reinoldson): | - Not present |</p>
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| SLO Coordinator (Marcy Alancraig): | - Rumors re: Standard 3A was that ACCJC was not going to allow evaluations to be used  
- ACCJC put something very important into new standards  
- Other bad news: new Standards require a completely new format for evaluations |
| - There is no truth to this rumor  
- 1B6 – required to look at different populations of students and how well they’re doing  
- It needs to be broken out into ethnic groups to find out how well or not certain groups are doing  
- Need to figure out how we’re going to report this out, perhaps via ARC  
- Possibly making a report, student by student  
- "Evidence of Meeting the Standard"  
- The new Self-Study is to be a 5000 word academic quality essay of how we are going to work on challenges as a college (academic quality, institutional effectiveness)  
- Will effect Mid-term Report  
- E-mail Marcy your questions |

Vice President of Instruction (Kathie Welch):  
- Not present

### 4.0 Unfinished Business

#### 4.1 Student Success Definition - Michael (5 minutes):
- See back of agenda handout  
- Cabrillo College Faculty 02 Group  
- Student Success: Definition of student success at Cabrillo  
- Definition = "Successful students cultivate habits and skills that facilitate effective navigation through Cabrillo and the achievement of personal and professional goals"  
- We’re pretty happy with it (definition)  
- Motion to pass  
- All FS are in favor  
- November 18th – will talk about the Equity Plan

#### 4.2 PRO Report, PIE Data – Terrence Willett (20 minutes):
- Program Improvement Effectiveness and Metrics  
  - Compare programs to similar programs  
  - Looking at where departments are doing well and where they might need a little help
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|                     | - Some of the metrics include: efficiency, WSCH/FTEF where 525 = approx. average efficiency  
|                     | - Variety of factors may effect this number  
|                     | - Income expense and FTES  
|                     | - Expense vs. income coming into college  
|                     | - Might need to look at expense vs. income again  
|                     | - How many graduates are generated per program  
|                     | - SLO’s and Program Plans  
|                     | - Underrepresented participation  
|                     | - Community support – CTE Programs  
|                     | - Point scores for each measure – evolving metrics – please e-mail any comments and/or questions  
|                     | • How to get there - Go to Cabrillo Home Page  
|                     | • Go to Research and Data  
|                     | • New item on web page includes Glossary (has most common acronyms), etc. – please provide any feedback on this  
|                     | • Data Resources List which has Cabrillo sources  
|                     | - Aligning Fact Book with Data List  
|                     | • SOFIA Report – includes reporting on enrollment, success rates, etc.  
|                     | • Custom SQL Reports  
|                     | • Section Planning Data helps with moment to moment enrollments |

5.0 **New Business**

5.1 **PEER Educator – Katie Dowling (10 minutes):**
- A large part of student success is to keep students healthy
- Smoke-free campus
  - What steps are to be taken
  - Need support system on campus
  - Not telling people that they have to quit smoking
  - One-on-one meetings, 3 smoking cessation workshops, services out there in the community, PEERs to meet with students, PEER support training in November, November 14 "How to Quit Smoking," November 20th is the Great American Smoke Out
  - Should do for health of community, students, faculty, staff
  - Inform students that there could be a citation or academic consequences for smoking on campus
- PEER Program (David)
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<td>- Mental health, first aid, etc.</td>
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<td>- Teaches students how to ID problems, how to find the right resources, etc.</td>
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<td>- PEER Educator – training offered</td>
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<td>- Helping students to be informed of what resources/support is available to them</td>
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<td>- Offer one-on-one meetings and presentations to help educate</td>
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<td>- Establish hours for students to come in and meet with us (PEERS Educators)</td>
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<td>- PEER Educators all have different backgrounds</td>
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- Questions or comments:
  - FS member – students are asking about if campus is prepared for Ebola outbreak

### 5.2 Repeatability Resolution – Brian, Susan Stuart (20 minutes):

- Susan:
  - Toll of repeatability restrictions began to be felt last fall
  - Down vote at ASCCC Plenary prompted us to revise the resolution
  - Revisions: Arts, KIN, world languages, etc.
  - Art Schools are expensive whereas Cabrillo is affordable
  - Owe it to the public to provide a minimal arts program

- Brian:
  - Explained the resolution as it was presented to the FS
  - Small portion of students – if they can't take a course again, they are likely to drop out

- Speaker:
  - Re: KIN – completing a beginning class does not mean that they (students) are ready for the next level
  - Important to give them a second or third chance to succeed
  - Expand the courses that are greatly affected by the repeatability restrictions

- Speaker:
  - Students who may get a “C” could benefit from taking a course again to get a better understanding and better prep for transfer

- Speaker:
  - Decision to have restrictions should be up to college and not made at a state level
  - Increase repeatability options

- Speaker:
  - How would this resolution impact the transferability of certain courses, like Foreign Language?
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<td>Michael asks FS to wait until the next meeting before voting on the Resolution, according to Brown Act guidelines. Brian, who offered the motion, agreed.</td>
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### 5.3 Dental Hygiene Reductions – Toni, Joanne (25 minutes):

- Context: DH’s budget will be cut in half, admitting a class of students every other year, instead of every year.
- Dental expenses – 1:5 – dental program is expensive
- Enrollment is going down at the college as a whole
  - Have to make a report to our accrediting body because of this
- Need to find ways to bring money into the program
  - Liaisoning with Dientes in Watsonville – low income dental care
  - Offering post-graduate courses
- Recent cuts reduced instructional IA to 50%
- Technology, digital x-ray machine, dental chairs, etc. are expensive
- Dental hygiene recent cuts will make up about 50% of the 232 TUs
- So far, DH is coming up with about $85,000
- [Dental Assistant] Students need to have fine motor skills
- Students who were to come into the program next year, will not now be able to come into the program next year
  - So that means that the first year class are coming in without mentors
  - Those students will not have that opportunity (to learn from mentors)
  - Some patients will not have care as 1st year students will not be ready to work on patients at that level of skill
  - Waitlist may diminish
- Nursing program has a lot of grants plus theirs [training] is carried out at the hospital
- Idea that DH could work with other community colleges in this region to offer a bachelor’s degree
- Request language in college AR’s for when a program reaches a point when the cuts are at 50% and the possible repercussions need to be explored
- Ekua comments: Don’t know who made the decision to put dental program on the chopping block – not understanding which programs are chosen and why

### 6.0 Agenda Setting (minutes):

- Program Chair Training October 23rd
- Review ground-rules for Faculty Prioritization Process on November 4th
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<tr>
<td>Open Forum</td>
<td>7.0 Open Forum</td>
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<td>Adjournment</td>
<td>Meeting ended at 5:00 p.m.</td>
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**Information Requested – Action Approved**

1. “Student Success” Definition Approved

2. 

**Meeting Summary or Take Away:**

1. PEER Program Explained – Smoke-Free Campus coming in 2015
2. PIE and PRO Data Explained
3. Concern about lack of Senate voice when program TU cuts threaten the academic integrity of that program