**Committee Name:** Faculty Senate  
**Date:** 04/21/2015  
**Time:** 3:00 pm – 5:00 pm  
**Facilitators/Location/Chair:** Sesnon House, Room 1804

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<td><strong>Guests:</strong></td>
<td>Wanda Garner, John Graulty, Beth McKinnon, Isabel O’Connor, Margery Regalado Rodriguez, Georg Romero, Steve Blohm, Terra Morris</td>
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| **Call to Order**        | 1.0 Call to Order  
  - Meeting convened at 3:09 p.m. |
| **Approval of Minutes**  | 2.0 Minutes (from 04-07-15 and 04-14-2014 meeting)  
  Action:  
  - Motion to approve FS Minutes of 04/07/2015 and 04/14/2015  
  - FS approves minutes of 04-07-2015 and 04-14-2015 with minor changes to 04-07-2015  
    - Marcy has a couple of SLO revisions  
    - FS approve both sets of minutes with minor changes |
| **Public Comments**      | 3.0 Public Comments  
  Comments:  
  - None |
| **Standing Reports**     | 4.0 Standing Reports  
  President (Michael Mangin):  
  - Reminder that Graduation and Reception will be May 22nd  
  - Equity Convening May 1 at Horticulture Bldg. |
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| - Working group trying to get a greater dialog going w/students  
- Darla will head up the focus group interviews w/students to help understand the equity challenges at Cabrillo  
- Would like to get classified staff’s input  
- Equity piece does have an impact on enrollment  
- Sets tone for equity plan for next year  
- Natalia in PRO is the person to speak w/regarding what questions will be asked of students | |

**Vice President (Robin McFarland):**
- Plenary PETL workshop:  
  - Discussed funding  
  - Met a lot of FS Presidents and incoming FS Presidents  
  - Discussions centered on difficulties that FS has with other groups on campus and/or staff  
- FS meeting last week, on enrollment, went very well – unified faculty voice  

**Secretary (John Govsky):**
- No report  

**Treasurer (Sheryl Kern-Jones):**
- Not present  

**CCFT (Barbara Schultz-Perez):**
- Nominations are open for CCFT council reps  
  - VAPA reps are in place  
  - Nominations forms – check e-mail  

**CCEU (Dale Attias):**
- Nothing to report  

**Watsonville (Rudy Puente):**
- Re-energizing Watsonville  

**ASCC (Christopher Reinoldson):**
- Not present
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| SLO Coordinator (Marcy Alancraig): | • Plenary speaker, Tyrone Howard, was fantastic  
  - Many students need to hear, “I believe in you”  
  - Should have a campus-wide campaign  
  - Chaffey – doing mindset stuff – better for staff and faculty than for students – turning negative, fixed mindsets into positive mindsets  
  • Dale and Drew working on deleting courses that have not been held in last few years  
  • ARC reports now to CPC  
  - Had never established any term lengths for ARC reps  
  - ARC decided that they would have 2 year terms  
  • Choose 2 or 3 goals to work on/improve upon |
| Vice President of Instruction (Kathie Welch): | • Attended CIO Conference last week - discussion re: enrollment strategies:  
  - Everyone is struggling w/enrollment  
  - Looking at all attempts to register will help us determine unmet demand  
  - Total seats in a course vs. total students enrolled, help us determine patterns where classes are filling with wait-lists and other sections not filling (Is it due to class time or day, etc.)  
  - Capture attempted student registrations as well as wait-listed students  
  • Enrollment update:  
  - After May 6th, when open registration for Summer 15 begins (currently very tight to reach 10,887 for 14-15 and that is using both Summers)  
  • Predictive Analytics:  
  - More accurately predict future FTES based on history at the course level  
  • Meeting w/South Bay Consortium on Thursday and going to CPC on April 29th:  
  - Will discuss joining the Consortium for our Public Safety In-service program  
  - 12 colleges in our region are part of this group  
  - Allows us to purchase FTES based on our need  
  - Allows our agencies to get their training needs met irrespective of our FTES need  
  - Will not need our classified staff – will be laid-off  
  • Two-year plans for students by program:  
  - Posted on website or on Student Planning module  
  - PCs and Deans – every program posts a 2 year schedule – for students majoring in a program  
  - Good to have FS discussion  
  - Use student planning to help us schedule – working with Jay on that |
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| **Non-credit:**     | - 26+ non-credit courses were launched in CurricuNet  
|                     |   - CABT, DMCP, ESL, Library, Math, Communications Studies, and English  
|                     |   - Another group of non-credit courses will be launched in the Fall  
| FS discussion regarding new enrollment strategies and existing efforts that may be in some of these same areas | - Be certain not to work in isolation  
|                     |   - Kathie will work with Michael and Robin to make sure efforts are not crossed with existing strategies  
| Cabrillo transfer students do better according to SJSU and CSUMB |   - Enhancement grants  
| Net lab opportunity: |   - Almost 1 million from CTE enhancement funds to create a Net Lab that 24 community colleges will use  
|                     |   - This may be a board item |

### 5.0 Unfinished Business

#### 5.1 Restructuring Process (10 minutes):
- CPC adopted and accepted modified proposal  
- Recommend 3 faculty reps on the “Think Tank” led by Terrence and including other constituent reps.  
- Ok with FS to leave that with Michael and Robin to select Think Tank representatives working with CCFT leadership  
- Anna Zagorska has volunteered; Toni Alderson also  
- Looking at proposals and restructuring and the impacts and opportunities they might present  
- The first big proposal is to reduce administrative positions in Enrollment & Financial Aid  
  - Tama is retiring this Summer; offers opportunity to look for efficiencies

#### 5.2 PIE Update (5 minutes):
- Peter, Meg and Michael met re: Criteria #5 claims of Community Support from about 32 PC’s  
  - Programs that had received donations  
  - Held public events  
  - Had a business  
- Did not accept scholarship distributions, only new donations/scholarships in 2014-15  
- In the future, will revisit Criteria #4 also, serving the under-represented community
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| **5.3  ASCCC Plenary Report (10 minutes):** | • Report from plenary:  
  - Different tone this year – a lot of conversation about how to make the repeatability restrictions work  
  - The floor vote on Cabrillo’s resolution had interruptions, parliamentary challenges, some debate, but still passed with a relatively small number of votes against it (perhaps 3-8 out of 120)  
  - Workshop on repeatability showed a number of colleges – Gold Coast and Citrus, especially – had designed curriculum that actually has led to increased enrollments in arts classes despite repeatability restrictions  
  - Resolution encouraging PT involvement and task force  
  - Resolution calling for more ACCJC specificity in recommendations  
  - Support for differential funding  
  - Support for dual enrollment (concurrent for high school students)  
  - Academic dishonesty policies from Chancellor’s Office will be reviewed  
  - Form three more liaisons for state updates (CTE, legislation, Non-credit)  
  - Resolution and workshops on open source textbooks (low-cost or free)  
  - Suggestion to form local committee to participate in statewide awards  
  • FS comments regarding plenary:  
    - New ACCJC standards are so integrated – fewer standards  
    - Disaggregating of data: ACCJC is asking us to take SLO data and identify students by (ethnicity, gender, etc.) in order to help identify achievement gaps – data will have to be entered student by student  
    - Changes are so big, we can’t wait 7 years – we have to start now |
| **5.4  Update on Enrollment Growth Working Teams formed at April 14 FS Meeting (15 minutes):** | • It was energizing  
  • Six groups: Watsonville Center, Community Education and Outreach, Stronger Pathways, High School Outreach, Equity, and Obstacles and Bugs  
  • Look on FS website for committee info and upcoming meetings  
  • Links with links to Q&A  
  • Well done all around  
  • Great opportunity for networking  
  • Sheryl did a lot of work and deserves credit |
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<td><strong>6.0 New Business</strong></td>
<td><strong>6.1 Transfer Committee Report – Mario Garcia (25 minutes):</strong></td>
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<td>• It is now becoming more and more competitive to apply to 4 year schools</td>
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<td>• Blue and gold program – tuition assistance</td>
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<td>• Must fulfill all of major prep and have a higher GPA</td>
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<td>• How to get the word out to students</td>
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<td>- Vicki, Jay, Mario, and Arturo volunteer to brainstorm on ways to get the message out to students</td>
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<td>• FS Comments:</td>
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<td>- Lower division requirements to be accepted into university are more rigorous</td>
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<td>- Work on how to receive current updates on changes in university requirements</td>
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<td>- Meeting with counselors re: ed plan</td>
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<td>- Getting reps from the transfer centers to come and speak with students</td>
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<td>- Hold transfer workshops – working to get more students interesting in participating</td>
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<td>- Students don’t always check-in to find out what their grade status is as a student – creates problems later</td>
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<td>50 min.</td>
<td><strong>6.2 Assessment Report – Margery Regalado (25 minutes):</strong></td>
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<td>• Assessment Center is where new students first show up</td>
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<td>• All students are required to do an orientation, assessment, ed plan, and follow-up</td>
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<td>• Must have a major by the time they’ve reached their third semester or have completed 15 units</td>
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<td>• Held a workshop and served pizza to attract more students</td>
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<td>• Bookmark with the steps they need to go through (passed out to FS)</td>
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<td>• Assessment across the state of CA has changed</td>
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<td>• Every 6 six years PRO re-evaluates, consequential validation</td>
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<td>• State is funding implementation of a particular assessment type</td>
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<td>• Cabrillo accepts a variety of scores AND transcripts from other colleges (AP Scores, EAP, etc.)</td>
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<td>• Math Plus Workshops – free of charge – 1st rollout – intense 5 days to improve math assessment results</td>
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<td>• Resources on web page that help students prepare for assessment</td>
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<td>Agenda Setting and Items from the Floor 10 min.</td>
<td>7.0 Item (10 minutes):</td>
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<td>Adjournment</td>
<td>Meeting ended at 5:01 p.m.</td>
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**Information Requested – Action Approved**

1.  
2.  
3.  
4.  

**Meeting Summary or Take Away:**

1.  Just an awesome meeting.  
2.  
3.  
4.  