Committee Name: Faculty Senate  
Date: 05/12/2015  
Time: 3:00 pm – 5:00 pm  
Facilitators/Location/Chair: Sesnon House, Room 1804


Guests: Wanda Garner, Ian Haslam, Terra Morris, Georg Romero, Terrence Willett

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| Approval of Agenda 1 min. | 1.0 Call to Order  
• Meeting convened at 3:05 p.m. |
| Approval of Minutes 3 min. | 2.0 Minutes (from 04-21-15 meeting)  
Action:  
• Marcy has a few minor changes  
• All FS approve 04-21-2015 minutes, pending changes |
| Public Comments | 3.0 Public Comments  
• None |
| Standing Reports 20 min. | 4.0 Standing Reports  
President (Michael Mangin):  
• Mention of FS meeting date changes for FA 15  
• FACCC Great Teacher’s seminar is August 2-7 in Santa Barbara, CA – approx. $1,100 for registration  
• FS President would like to salute faculty working teams: Stronger Pathways, Community Outreach, Watsonville, Equity, Outreach to High Schools, and Fixing Bugs & Obstacles  
  - Send progress report to Michael Mangin  
• An e-mail will be sent out from VPSS and Michael explaining the resolution of the conflict between some members of ASCC and the administration and trying to get past those tensions and breakdowns in communication |
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| Habits of Mind      | - Great conference at Cabrillo sponsored by the Basic Skills Committee  
|                     | - Hands-on training  
| Equity Convening    | - will be bringing together ~90 people  
| PRO                 | - did a lot of work to put things together with the focus groups  
|                     | - Yesterday was the last meeting for the Equity Steering Committee this semester  

Vice President (Robin McFarland):  
- Attended meetings w/faculty about recent tensions between the college and ASCC  
- Marcy compliments efforts of student reporters for balanced coverage in The Voice  
- Graduation is on May 22\textsuperscript{nd}  
- Graduation party:  
  - $2,000 was donated to use for the Graduation party by CCEU  
  - Will last until ~10 p.m.  
  - The food will be catered and there will be music  
  - Anna will take care of the cake  
  - Need volunteers to help with clean up  
  - Caterers will be here to help but we still need about 5 volunteers  
  - Diego, Michael, Vicki, and Beth have volunteered  
- Retirees in Spring semester:  
  - 3 in Counseling  
  - ~8 classified  
  - A few from other areas  
  - Acknowledge adjunct faculty retirees  
- O2 subcommittee:  
  - Will want it to continue to be sponsored by FS; as an FS working group  
  - Will evolve to become more structured in the future  
  - FS approves motion to adopt O2 project  
  - Consider being willing to work on O2 subcommittee  
- This is Michael’s last meeting acting as FS President  

Secretary (John Govsky):  
- Will be leaving the links to the committee roster up on the website  
- Will make the roster changes
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<td>Treasurer (Sheryl Kern-Jones):</td>
<td>• $2,000 of donated funding from CCEU (for Graduation Party)</td>
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| CCFT (Barbara Schultz-Perez): | • Salary and compensation negotiations  
  • Includes one-time funding  
  • Paychecks will decline unless we can reach an agreement fairly soon  
  • Ancillary pilot program is up for evaluation  
  • Negotiate to continue that project  
  • Participation in these meetings and committees takes a lot of time and effort  
  • Voting on Thursday at 2 p.m. |
| CCEU (Dale Attias): | • Negotiations proposals submitted last week  
  • Lori Amato will be sitting in on FS meetings (in place of Dale)  
  • Concerned about the 2M in classified cuts |
| Watsonville (Rudy Puente): | • Not present |
| ASCC (Christopher Reinoldson): | • Not present |
| SLO Coordinator (Marcy Alancraig): | • Laurel advocated for us to the ACCJC, for a Northern California training on the new standards  
  • The ACCJC is considering a Northern CA training in the Fall  
  • So far, the ACCJC has only offered 1 training in San Diego, CA |
| Vice President of Instruction (Kathie Welch): | • Want to thank FS for partnering with IAC on the Year of Instruction  
  • Would like to thank Michael Mangin for his partnership and will miss having him around for a semester  
  • I would like to thank Dale – will miss her tremendously – she’s been my right arm – want to wish her well |
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<td><strong>5.0 Unfinished Business</strong></td>
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<td><strong>5.1 Restructuring Process (5 minutes):</strong></td>
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<td>- Proposals are emerging</td>
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<td>- Conversations will occur over the summer</td>
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<td>- Have until July 1st</td>
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<td><strong>5.2 Update on Enrollment Growth Working Teams (10 minutes):</strong></td>
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<td>- Various components on campus working together. Covered in President’s report.</td>
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<td><strong>6.0 New Business</strong></td>
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<td><strong>6.1 Senate Vice President Selection (5 minutes):</strong></td>
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<td>- Skye Gentile has been nominated to be the next VP of FS</td>
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<td>- FS approves motion to approve Skye Gentile as next FS VP</td>
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<td><strong>6.2 Flex Calendar Fall 2015 - Francine (5 minutes):</strong></td>
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<td>- FS concurs that Flex Calendar looks good</td>
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<td>- Still has changes being made but working to keep it very simple</td>
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<td>- MyPETL – mobile app is being developed now</td>
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<td>- PETL website</td>
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<td>- Those requesting the Google form</td>
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<td>- Individualized Flex form for recording Flex hours will be disengaged on July 30th</td>
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<td>- New professional development software will allow them to audit their own reports</td>
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<td>- Also provides ideas on how to fulfil Flex hours</td>
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<td>- FS approves motion to approve FA15 Flex Calendar</td>
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<td><strong>6.3 Curriculum Committee Report - Dale (5 minutes):</strong></td>
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<td>- 6 new skills certificates</td>
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<td>- Difficult getting AS degrees approved</td>
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<td>- Takes ~5 months to get approval from Chancellor’s office</td>
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<td>- We approved 17 non-credit courses. Hopefully there will be more.</td>
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<td>- FS approves Curriculum Report</td>
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| **6.4 ARC Report – Marcy (10 minutes):** | • ARC Report Summary  
• What people were finding out from assessment  
• Positively correlates with hands-on training in labs  
• Writing, grammar, critical thinking, math, reading (student success issues)  
• Campus is undertaking efforts to address multiple layers of helping underprepared students succeed in their educational goals  
• ARC is working to put together a best practices guide, working from an analysis of the last 7 years  
• ARC made 63 recommendations with 42 completed  
• Efforts to improve has changed (ARC)  
• College-wide approach, Habits of Mind, etc.  
• How we talk about assessment has changed  
• FS approves ARC report |
| **6.5 Council of Instructional Planning (CIP) Report - Anna (15 minutes):** | • Now up on website  
• Committee changes have created a more straight-forward process  
• All annual updates were thrown into the mix  
• Funding attached to program planning  
• PRO comments:  
  - Annual updates – both paper and web-based  
  - 124 requests  
  - Tutoring was a hot ticket item in the requests  
• FS Comments:  
  - If you did not do the SLO assessment correctly (as of this year), it will not be considered  
  - Changes to certain parts of the SLO do not have to go to the Chancellor’s office for approval  
• FS approves CIP Report |
| **6.6 Program Improvement and Effectiveness (PIE) Report – Terrence and Terra (5 minutes):** | • Switching data sources – need more time to verify the metrics  
• Change – definitions – community support piece required programs to claim one of three areas:  
  - Performance |
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<td>- Business</td>
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<td>- Scholarships</td>
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<td>• Changing timing to mid-Fall</td>
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<td>• PIE data – targeting a November release – will provide more recent data</td>
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<td>• Finalized PIE report will be up on the website in the next couple of weeks</td>
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6.7 **Report from Facilities Committee – Karen Groppi (10 minutes):**

• FPAC – recommendations:
  - Name change from “SAC” to “Student Access Center” still under consideration
  - Campus closure hours – 10 p.m.
  - Language change – when campus is not operating, clearly state that services are not available
  - Student access – no keys or access cards w/o faculty permission
  - Should not have any unapproved appliances that might be a fire hazard (e.g., tea kettles, space heaters, etc.)

• FS Comments:
  - Culinary and theater departments all have heaters due to poor temperature control in these buildings
  - Many faculty voiced opposition to this as a hard and fast requirement. Many programs continue to work after 10 p.m.
  - Where is the faculty member input on these issues?
  - It would be good for us to see the next draft post-feedback from faculty
  - The final draft was pretty much the same as the first draft
  - Not much consideration has been given to faculty input or feedback – based on the final draft
  - Recommendations come out without considerations for building structures
  - Faculty does not want this plan to be voted on until FS has had a chance to see what the revisions to the recommendations will be

6.8 **Faculty Senate 2014-15 Evaluation (5 minutes):**

• Goals that were set at the September 9, 2014 meeting – FS goals for the year
  - Goal 1 = Improve two-way communications between faculty and Faculty Senate
  - Goal 2 = Work with Instruction re: enrollment issues
  - Goal 3 = Student success and student equity plans – need for greater coordination of efforts to begin closing the achievement gap (populations in our college that have variable success levels)

• Take a couple of minutes to answer the questions on the handout survey
• Go around the table to hear comments from FS. General consensus that progress has been made in achieving all of the goals, but more work needs to be done.
## Agenda Setting and Items from the Floor:

- Faculty Senate thanked Dale Attias, Sylvia Winder and Michael Mangin for their service to the Senate.

## Adjournment

Meeting ended at 5:00 p.m.

### Information Requested – Action Approved

1. Skye selected as VP of FS
2. “O2 type” of committee needs to be fostered and supported by FS and college
3. FPAC plan/report needs to consider faculty input
4. Reports approved: Curriculum, CIP, ARC, Fall 2015 Flex

### Meeting Summary or Take Away:

1.
2.
3.
4.