**Committee Name:** Faculty Senate  
**Date:** 00/00/2015  
**Time:** 3:00 pm – 5:00 pm  
**Facilitators/Location/Chair:** Sesnon House, Room 1804

### Attending Members:

### Guests:

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<th><strong>Topic, Time on Topic</strong></th>
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| **Call to Order 1 min.** | **1.0 Call to Order**  
• Meeting convened at 3:01 p.m. |
| **Approval of Minutes 3 min.** | **2.0 Approval of Minutes (from 11-17-15 meeting)**  
Action:  
• Motion to approve the 11-17-2015 minutes  
• Faculty Senate unanimously approve minutes |
| **Public Comments** | **3.0 Public Comments**  
• Discussion regarding where new faculty hiring funds are to be spent  
• VPI comments:  
  - Faculty Senate (FS) has a prioritization process that has completed for the year  
  - 8 faculty are authorized for recruitment  
  - Math has experienced the highest growth in the last 5 years  
  - Proposing adding two additional Math faculty as growth positions  
  - FS will compile questions regarding new faculty money and Robin will present these to Victoria  
• FS President suggests a review of the FS prioritization process  
• Getting clarification on a variety of things such as where we are on how we’re spending the new money, retirements, new hires, FON, etc.  
  - Michelle, Vicki, John, Robin on subcommittee to work on questions that help clarify questions with regards to these issues |
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| FS motions to approve, and approves, moving forward with the process of recruitment for the 2 new contract (growth) faculty Math dept. hires  
5 new hires of Counselors in Ed Planning to help with ed planning and student orientation  
- Categorical funding is being used for this |
| Learning Moments 10 min. | **4.0 Learning Moments – Anthony Lafrance - (10 minutes)**  
- Cabrillo student will demonstrate to FS a lesson in Zumba |
| Standing Reports 15 min. | **5.0 Standing Reports**  
President (Robin McFarland):  
- Our visions to support students this past semester has been wonderful (e.g., Pathways)  
- Brief mention of CPC meeting that focused on restructuring  
  - At tomorrow’s CPC’s meeting - vote on restructuring plan  
Vice President (Skye Gentile):  
- Will meet again during Flex to further discuss Pathways – we want more people involved  
- VPI comment:  
  - Perfect opportunity for self-evaluation – definitely a long-term plan  
  - We can make it part of our ACCJC required Quality Focus Essay (QFE)  
Secretary (John Govsky):  
- Nothing to report  
Treasurer (Sheryl Kern-Jones):  
- Any expenses or costs coming up – please let Sheryl know  
  - ~$8,400 in the FS treasury  
CCFT (Barbara Schultz-Perez):  
- Budget study session next week  
- Budget education |
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| CCEU (Alta Northcutt): | • CPC meetings have been lively with conversations about restructuring and some of the proposals out there  
  - Classified staff  
  • Chaos in Student Senate  
  • Persons discussing process that was not yet in effect  
  • Proposal that will be presented in light of what the programs need  
  • People involved in the process are separate from the proposals being presented |
| Watsonville (Rudy Puente): | • Latin Dance class will be a part of the Winter Dance |
| ASCC (Essy Barroso-Ramirez): | • Borrow a book program  
  - Need to hash out more details but we need more faculty volunteers  
  • FS offers to help recruit faculty volunteers for borrow a book program if ASCC could provide more specifics on what they need in as far as time, job description, days, length of assignment, etc.  
  • New PR person – Hayden  
  • Will be appointing a treasurer this Thursday  
  • FS comment suggesting that there be an update the ASCC website |
| SLO Coordinator (Marcy Alancraig): | • Absent |
| Vice President of Instruction (Kathie Welch): | • Nothing to report |

6.0 Unfinished Business

6.1 Equity Plan Review – Dennis Bailey and Joseph Carter (20 minutes):  
• Dennis acknowledges the authors of the Equity Plan plan  
  - Micheal Mangan was the primary author on the Executive Summary  
• Overview of Student Equity Allocations for 2015-16 (details listed in handout):  
  - Math Plus proposed to be in Watsonville this winter  
  - Program Coordinator to work on mentor program  
  - Equity Counselor in Watsonville
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<td>- Assessment pilot – assesses test scores and high grades</td>
<td>- Set up a process to evaluate each part of this plan</td>
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<td>- Retention campaign – academic support</td>
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<td>- Aptos tutoring – additional 80,000 available</td>
<td>- ASC Counselors – 2 FT counselors and 1 PT</td>
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<td>- Migrant transportation – accounts for ~60 students</td>
<td>- Social Sciences - how to help students in the Social Sciences read better</td>
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<tr>
<td>- Social Sciences - how to help students in the Social Sciences read better</td>
<td>• Overview of the Student Equity-related projects that will be funded via other sources:</td>
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<td>• FS comments/suggestions:</td>
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<td>- Maybe think in terms of how can we fix the system rather than how can we help students better navigate working through a broken system</td>
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<td>- Would hope that the conversation would expand beyond our Latino population in the future</td>
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<td>- Possibly create some new ways of addressing the issues, whether there is funding or not</td>
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<td>• Board reviews final draft of Equity Plan on Monday</td>
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<td>• Final Equity Plan proposal needs to be submitted by December 18th</td>
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<td>• FS motions and approves FS review of Equity Plan</td>
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6.2 **Faculty Hiring Process: AP7120 & Local Minimum Qualifications (20 minutes):**

- The “Dean” should be inclusive in second interview process and therefore included in the language within the AP7120
- Next stop for the AP7120 is IC for review
- Local Minimum Qualifications has 6 items for review:
  - Michelle Morton made a couple of suggestions
  - Number 5 – wordsmithing “…evidence of professional service and activities…”
  - Number 4 – include undocumented and students with disabilities
    - How do you accommodate certain aspects of “undocumented” students and their limitations to resources
    - There should be something about gender and sexual orientation
    - Can there only be certain groups? Shouldn’t it include all groups? Is there an exclusion of certain groups?
    - Cabrillo is probably not the first college to address this issue and it may be beneficial to do a bit of research into this first before finalizing
  - Number 2 – wordsmithing – at end of #2 wording with respect to disabled students
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<td>6.2 P.I.E. Criteria Revisited (10 minutes):</td>
<td>• Agenda item postponed until next FS meeting on December 15th</td>
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<td>7.0 New Business</td>
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| 7.1 Restructuring Discussion (20 minutes): | • CPC discussion on restructuring process was a public meeting
  - FS VP strongly objected to the term “discussion,” in relation to the CPC meeting being a “discussion”
  - Laurel received a great deal of feedback about the meeting
  - Location was not ideal
  - Did not encourage the Q&A interaction that it may have intended
  - Vigorous input by VAPA faculty
  - Not conducive to transparency to have an open forum and not be able to have your questions answered
• VPI comments:
  - Plan is to add 3rd IPA, which is separate from the reduction plan for Instruction
  - Per students, faculty and staff, we need more administrative front office assistance in the departments, so proposal is to add 4 Division Administrative Assistants (DAA)
  - VAPA Curator position will not be a part of this reduction plan
  - Proposal is about positions, not the people
• FS comments:
  - Reduction will affect VAPA’s faculty in terms of departmental scheduling, esp. if the person who will be doing the scheduling won’t have the experience that the current Division Coordinator possesses
  - Each division will have someone (an IPA) assigned to them for scheduling purposes
  - Transition will be difficult but it should not negatively impact faculty
• Don’t want this to be about Sherida; there are three other Division Coordinators that are being affected
• Work that IPA’s do was the work of the Division Coordinators in previous years
• Departmental need is for a more centralized role for the division offices |
| 7.2 Senate Elections and Membership Review (15 minutes): | • FS elections are coming up
  - Division seats and at-large reps
• Skye, Jay and Ekua have terms that are up
  - Skye will not be running again
  - Ekua is termed out but can return in a different capacity |

New Business
35 min.
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<td>Ray, Dusty and Peter have terms that are up</td>
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<td>Division seats are responsible for their own elections</td>
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<td>Robin will send out an e-mail regarding nominations for the at-large seats</td>
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<th>Agenda Building &amp; Items from the Floor</th>
<th>8.0 Agenda Setting and Items from the Floor:</th>
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<td>8.1 Pathways – A New Direction?:</td>
<td>Not discussed – time ran out</td>
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| Adjournment | Meeting ended at 5:02 p.m. |

### Information Requested – Action Approved

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### Meeting Summary or Take Away:

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