2011 FACULTY GRANTS FOR STUDENT SUCCESS

$20,205 will be awarded to the winning faculty proposals

The Cabrillo College Foundation Faculty Grants for Student Success Program was originally started by Keith and Elinor Shaffer and now enjoys the contributions of many other donors including significant support from Leila Biancalana, Borina Foundation, John and Tery Gargiulo, Gary Reece, and Bob and Fran Swenson. In 2007 retired Cabrillo College English Teacher, John Morgan, passed away and provided for Cabrillo in his will to support the Faculty Grants for Student Success program. These grants have been provided to help Cabrillo College faculty members improve instruction. The grant may be used to buy equipment, support research, support course work, and pay for related costs for presenting at conferences. Any project that relates to instruction is eligible for consideration.

PROPOSAL GUIDELINES

Who is eligible?
All Cabrillo College Faculty (including Adjunct Faculty) are eligible to apply.

How much can I apply for?
Grant size ranges from $1,000 to over $5,000

How do I submit my proposal?
1. Applicants must submit THREE HARD COPIES of their written proposal to the FGSS Committee Chair, David Schwartz’s mailbox in the Faculty Lounge or in the NAS Division office. No e-mails or faxes accepted.
2. Deadline to submit proposals: Friday, October 28, 2011 by 3:00 pm
3. Proposals must include:
   a. Faculty Grants for Student Success Cover Sheet
   b. Proposal narrative (maximum 2 pages, single-spaced, using a standard 12 point font and 1 inch page margins) must include a detailed statement of how the funds will be used and how the grant will benefit students, the need for funding, and a detailed budget. (Successful grant proposals from previous years are on reserve in the library.)
   c. Signature of Division Dean is required

What are the criteria?
FGSS grants funds may be used to buy equipment, support research, support course work, and pay for related costs for presenting at conferences. Any project that relates to instruction is eligible for consideration. Proposals for equipment that will impact the Maintenance and Operations or Information Technology departments at Cabrillo are not eligible.
   • Preference will be given to proposals that directly enhance the quality of instruction at Cabrillo.
   • Preference will be given to proposals that serve a large number of students.
   • Preference will be given to proposals that reflect a high degree of professionalism and scholarship.
   • The FGSS Committee will endeavor, whenever possible, to award the grants to faculty members from a variety of disciplines.
How are proposals selected?
FGSS proposals will be scored by the FGSS Committee based on the following scoring rubric:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Possible Points</th>
<th>Description</th>
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| 1) Program Description  
a) Purpose and need  
b) How funds will be used  
c) How it relates to student success. | 20 | Description of each section (a.b.c.) is clear and concise. The funding is justified and will help enhance student learning. |
| 2) Numbers served – How many students and how many classes will be served. | 10 | Quantify the number of students and classes that will benefit from this proposal. |
| 3) Longevity – How long will the funding benefit students and Cabrillo? | 5 | Quantify the number of months and/or years this funding will serve students. |
| 4) Detail Budget – List of items and the cost of each item. | 5 | The budget is clearly presented and shows the price of each item and the total cost of the proposal. |
| 5) Contingency Plan – Other funding considered. | 5 | Indicate if there is a plan to implement this program if it is not funded or partially funded. Indicate if you are applying for funds from other sources. |
| 6) Professionalism | 5 | Submit a well-written proposal that adheres to FGSS criteria and guidelines. |

How will I find out if I am funded?
The Faculty Grants for Student Success Committee will notify applicants of the committee’s decision via email after November 10, 2011. The Cabrillo College Foundation will host a Faculty Grants for Student Success reception at the Sesnon House on November 17, 2011. This reception will also honor Crocker Endowment Grant recipients, ASCC College-Wide Support Grant recipients, and Engineering and Applied Science Endowment grant recipients.

Grantees must submit a written final report to the Faculty Grants for Student Success Committee prior to 2012 funding. The report should include a description of the work done and objectives achieved.

THE CABRILLO COLLEGE FOUNDATION WILL HOST A RECEPTION FOR GRANT RECIPIENTS AT THE SESNON HOUSE ON Thursday, November 17th at 4:30– 6:00 P.M. Refreshments to follow
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Contact Name: _____________________________ Title: _____________________________

Phone# __________________________ Email: _________________________________

Department: _______________________________________________________________

Project Title: ______________________________________________________________

Project Summary (Use three sentences or less):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Project Start Date: ______________ Project End Date: ______________

Total Project Budget: ______________ Amount Requested: ______________

For 2011, we are pleased to award $20,205 in Faculty Grants for Student Success. Have you applied or do you intend to apply for other funding this year? (Please check all that apply):

☐ Associated Students of Cabrillo College College-Wide Support Grants $35,000
☐ Campus-Wide Crocker Endowment $13,275
☐ Dental Hygiene & Allied Health Crocker Endowment $5,274
☐ Engineering and Applied Science Endowment $8,563
☐ Visual and Performing Arts Crocker Endowment $6,773

Approval/signature (mandatory):

__________________________________________________ ______________
Division Dean Date

(Approval indicates the project is needed, worthy and well-conceived.)