AP 4100 GRADUATION REQUIREMENTS FOR DEGREES AND CERTIFICATES

For the Associate in Arts, Associate in Science, and Associate Degrees for Transfer (ADTs), a student must demonstrate competence in mathematics, reading, and written expression, in English.

The student must satisfactorily complete at least 60 semester units of college work.

A definition of “college work” that provides that courses acceptable toward the associate degree include those that have been properly approved pursuant to Title 5 Section 55002(a) or, if completed at other than a California community college, would reasonably be expected to meet the standards of that section.

The work must include at least 21 semester units in general education and at least 18 semester units in a major listed in the Community Colleges “Taxonomy of Programs.”

The work must include at least 12 semester units of study in residence; exceptions to the residence requirement can be made by the Board when an injustice or undue hardship would result.

The general education requirements must include a minimum of work in the natural sciences, the social and behavioral sciences, humanities, and language and rationality.

Students may petition to have noncredit courses counted toward the satisfaction of requirements for an associate degree. Petitions will be considered using a Credit by Exam process.

Ethnic studies must be offered.

District policies and procedures regarding general education and degree requirements must be published in the college catalog and must be filed with the State Chancellor’s Office.

For a certificate of achievement, a student must successfully complete a course of study or curriculum that consists of 18 or more semester units of degree-applicable credit coursework. The certificate of achievement shall be designed to demonstrate that the student has completed coursework and developed capabilities relating to career or general education.

Shorter credit programs that lead to a certificate may be established by the District.

Content and assessment standards for certificates shall ensure that certificate programs are consistent with the mission of the District, meet a demonstrated need, are feasible, and adhere to guidelines on academic achievement.
Certificates for which State Chancellor’s Office approval is not sought may be given any name or designation deemed appropriate except for certificate of achievement, certificate of completion, or certificate of competency.

Legal References:  Title 5 Sections 55060 et seq.

Adopted: June 1, 1992
Revised: May 2, 2011
Revised: December 5, 2013 (IC)
Revised: November 6, 2014 (IC)
Revised: December 17, 2014 (CPC)