Chapter Six: Business and Fiscal Affairs

The annual budget supports the district’s planning process. The college master, strategic and educational plans will be used as a basis for developing the budget process commitments, criteria and strategies. The process commitments criteria and strategies will be reviewed and updated annually and used in the development of the budgets.

A budget calendar that includes presentation of the tentative and final budgets. The tentative budget shall be presented no later than July 1 [Title 5 Section 58305(a)], and the final budget no later than September 15 [Title 5 Section 58305(c)]. A public hearing on the budget shall be held on or before September 15 [Title 5 Section 58301].

Two copies of the adopted budget to be submitted to the California Community College Chancellor’s Office on or before September 30 [Title 5 Section 58305(d)].

Budget development processes, including consultation with appropriate groups.

Criteria and institutional guidelines for the financial planning and budgeting.

Submission of appropriate forms (311’s) to the California Community College Chancellor’s Office.

Legal References: Education Code Section 70902(b)(5); Title 5 Sections 58300 et seq., Accreditation Standard III.D

Approved: September 3, 2014