FACILITIES PLANNING AND ADVISORY COMMITTEE
February 25, 2005
Minutes

Present: Pegi Ard, Dale Attias, David Balogh, Arturo Cantu, Rob Edwards, Al Holbert, Brian King, Joe Nugent, Rock Pfotenauer, Dave Rowan, Barbara Schultz Perez (for Dave Balogh), Kathie Welch, Micki Witzig, Zak Woodford

Absent: Dan Martinez, Nikki Oneto, Manuel Osorio

Notetaker: Tatiana Bachuretz

Pegi opened the meeting at 3:05 pm.

I. **Introductions**
The committee introduced themselves to the new student rep, Zak Woodford.

II. **Approval of Minutes of May 25, 2004**
The minutes were unanimously approved (Holbert/Attias).

III. **Follow up on “All College Day” presentation by Brian King**
Rob stated there is a twist to the phrase “not in my back yard” at Cabrillo: “Not in my parking spaces.” There is some concern about the relocation of Delta School and the Sheriff’s office. The issues are 1) loss of parking spaces and 2) location of Delta School. A meeting will be set to talk through those concerns.

Dale requested that she be notified if there will be changes in the 550 building to make the appropriate changes in the schedule. Also, maps need to be updated map on the schedule as well.

IV. **Pilot One-Stop Center**
The 100 building is currently being considered for the Pilot One-Stop Center. Brian explained that there has been a lot of opportunity for dialogue and there will be an open forum next Thursday in the Horticulture Center to share concerns. It is important to look at the consequences of moving people around. This is a fast moving target. There will be another information item for the Board looking at the Master Plan ensuring that every penny is well spent.

Zak shared that the prior plan to utilize the cafeteria space had a lot of opposition among students, but there is a lot of excitement among students about using the 100 building for the pilot project.

Dale commented that the timing of a move has some impact on her workload.

Zak expressed concern about the lines for financial aid, etc. producing bottlenecks.
Al stated that the moves would require a lot of physical labor. Computing Resources will need more help, perhaps from student workers.

Pegi reminded the committee of the recent move of Computing Resources and Planning and Research to the renovated 1200 Building. There will be a dedication of the Building on Friday, March 11 at noon in memory of Jim and Dolores Graefe.

V. **North County Update**

Pegi explained that opening up a center in North County has been on the planning agenda for 6 years to test the market and incubate a center much like in Watsonville. Negotiations are now underway to lease vacant property on Mt. Hermon Road near transportation and the shopping center. Modulars would be used to hold classes and a small office space in spring 2006. A variety of classes are being considered for the Scotts Valley center: art courses, transfer courses, English, yoga and pilates. The goal is to get faculty who live there to teach there. Pegi explained that it is an exciting project, and although money is tight, it is a good opportunity to attract new students and necessary to test the market.

VI. **Summer/Fall 2005 Construction Projects:**

Dave stated that the bid is going out today on the Student Services Complex and bid results will be submitted to the April Board meeting for approval. Construction will start immediately thereafter. It is a 14-month construction project.

Arts Education Classrooms (AEC): Staff may request a special Board meeting in May to award bids for this project. Every effort is being made to utilize the time when school is not in session for heavy construction. It is a 22-month construction project.

Kathie commented that there has been some concern about the design differences between AEC and the new Allied Health Center. The initial reaction was that AEC got it all; The Health Center got 2 boxes. Brian replied that the maintenance of the box design is more sustainable, which is good for the program.

Zak commented that students have a campus sustainability clause. The hope is to utilize sustainable architecture and solar panels. Dave replied that the new construction is built to state “cost per square foot” guidelines. In the original assessment by PG & E, the Student Services Complex exceeded PG & E standards by 25.8%. AEC exceeds PG & E standards by 20%.

Dave explained that plans are underway to make parking associated with Allied Health Center available for fall 2006. In fall 2005, there will be slightly more parking than now after the soccer field is converted to temporary parking. Efforts have been made to build up the parking inventory knowing some parking will be lost with the AEC. Parking should be adequate in the long run but will continue to be strained the first few weeks of classes.

VII. **Construction Communication process:**

Pegi expressed commitment to meet with Divisions and Departments in April and May and have written communication to faculty and staff over the summer. New maps will get in to the schedule of classes. Maps will be all over campus and email updates will be sent as well.
Dave stated that most of the site work is done for Student Services. The goal for Arts Education is to do much of the site work in the summer. It is basically a 2-year project. Committee members expressed a need for enhanced guidance of how to get from one place to another; it would help to have a yellow line painted on the walkways or people available to direct traffic.

Dale suggested using the schedule cover to market information about construction projects underway.

Several members asked where the people in the 100 building will go. Pegi replied that is still under consideration, as well as where to house the new faculty.

VIII. **Construction cost issues**

Pegi explained that statewide construction bids are running 15-80% over budgeted costs due to many factors: construction in China, the tsunami, much local construction. Many districts have passed bonds, so there is money out there for construction which drives the market up. We are cautiously optimistic that our cost estimates are good. The “multiple prime contractor” project delivery method is being used for SSC and VAPA/AEC to get better pricing. This means each project could have up to 16 primary contractors as opposed to one general contractor. Dave explained that this will be the first time the District has used the multiple prime contractor process. Cabrillo pays bills in 20 days—a plus with contractors. The Citizen’s Oversight Committee is comfortable with the cost estimates. There are also contingency funds built into the project budgets.

Allied health is slated for 50% state funding. There is a state bond on the November 2006 ballot. Currently, we are reserving that $8 million.

IX. **Space reallocation**

Pegi explained that the process for reallocation is still being developed. There will be a gain of approximately 50,000 sq. ft. in classrooms. Criteria for space reallocation would include getting Divisions together, and the future space needs of the department, etc. The first space that will be opened is the 300 and 350 buildings when VAPA moves. The 200 building will then be remodeled for the One Stop Center. The process should be set before the semester is over for faculty input.

Zak asked what will go into Bookstore space when they move. He stated that students are trying to get some Federal grant money to create coffee shop to help prevent binge drinking.

X. **Next Meeting Date**

The next meeting will be May 5, 2005 at 3:00 pm in room 510.

The meeting was adjourned at 4:10 pm.