FACILITIES PLANNING AND ADVISORY COMMITTEE
July 7, 2005
Minutes

Present: Pegi Ard, Rob Edwards, Sesario Escoto (for Manuel Osorio), Brian King, Dan Martinez, Rock Pfotenhauer, Dave Rowan

Absent: Dale Attias, Dave Balogh, Arturo Cantu, Al Holbert, Joe Nugent, Nikki Oneto, Kathie Welch, Micki Witzig, Zach Woodford

Notetaker: Tatiana Bachuretz

Pegi opened the meeting at 3:01 pm.

I. Introductions
None.

II. Approval of Minutes of May 5, 2005
The minutes were unanimously approved (Martinez/Pfotenhauer).

III. Status of Current Projects
Dave gave an overview of the status of current construction projects:

Student Activities Center
- Scheduled to be completed by September 2006
- Pedestrian Bridge will remain open during construction
- Kiosks eliminated

Health Parking Structure
- Bids open 7/26/05
- General contractor delivery method, but hopeful specialty contractors will bid
- Goal to be open by September 2006

Arts Education Classrooms
- New estimate completed in light of bid results; significant cost increase
- Detailed review of options is in progress
- Working to resolve by month end to allow site work to begin
- Likely to re-bid later this year to improve contractor participation

Enrollment Services Project
- Progressing on schedule
- Over budget due to compressed timeline
Stadium Synthetic turf
- On schedule for completion in September

Sheriff’s Office
- Will be relocated to Lot S the first week of August

Sesnon Road
- Has been converted to a one way road

Completed projects:
- Lot S
- Recycling relocation
- South perimeter road improvements

Pegi explained that the Board Facilities Committee will meet on Monday, 7/25/05. Prior to that, there is a meeting scheduled with the Architect and Bogard + Kitchell on Thursday, 7/21/05 to develop new strategies and review the project plans.

Dave commented that it would be ideal to reuse the soil that will be removed for the Health Services Parking structure for AEC, and staff is working to coordinate that effort.

Dave told the committee that CSUMB is building a library, a $49M project. FDO staff will attend the bidding to network and dialogue about ways to reduce costs.

Pegi stated that San Jose/Evergreen Community College also ran over their original estimate for a fine arts facility by almost double: the original estimate was $22M, but the same design team revised the estimate to $40M prior to going to bid.

V. **Space Reallocation Planning**
Pegi told the committee that she and Dave met with Dale and Dan to brainstorm ideas on space reallocation planning. Pegi distributed a handout to the group with a draft goal and parameters.

After a lengthy discussion on the role of the Facilities Planning and Advisory Committee and the space allocation/reallocation process, the committee agreed on the following:

1. Components receive data and forms developed by FPAC
   - Review process in detail
2. All College Forum
3. Programs review data and space needs
4. Components receive input from programs
5. Second All College Forum
6. CPC
7. President
8. Board
**Highlights**

- The process would solicit creative thinking of the faculty and staff and maximize the conversation at the front end.
- There is a standard template, data, understanding of constraints, a channel for input, and an opportunity to understand other department needs and data.
- Programs would be given information about their programs and data on standards of programs so that there are guidelines when discussing program needs.
- Divisions would keep a list of needs that come up through the process to be addressed later.
- Staff has maintained a list of suggested criterion. These will be discussed as the processed is developed further.

**VI. Next Meeting Dates**
The next meeting will be July 21 at 3:00 pm in room 804A.

**Future agenda items:**
Space reallocation and renovation.

The meeting was adjourned at 5:11 pm.