FACILITIES PLANNING AND ADVISORY COMMITTEE
April 29, 2010
Minutes

Present: Cathy Broggoitti, Doug Deaver, Karen Groppi, Rick Graziani, Renee Kilmer, Brian King, Victoria Lewis, Joe Nugent, Rock Pfotenhauer

Absent: Dennis Bailey, Lena Mason, Nikki Oneto, Jeff Vella

Guests: Sesario Escoto, Craig Hayward, Geoff Stansfield

Victoria opened the meeting at 3:15 pm.

The minutes of March 23, 2010 were approved unanimously. (Deaver/Graziani).

I. Announcements:
Karen announced that Cabrillo’s Friends of the Swallows would like to propose a contest to design an informative and interpretive mural display on the elevator shaft of the 900 building to celebrate the return of the swallows and asked what is the procedure to move forward on the project. It was noted that there is no written policy for murals and that permanent murals like this may require maintenance and set a precedent. It was also noted that cleaning up after the swallows may be more of a priority. Other ideas for celebrating the return of the swallows were discussed such as a display in the library, cafeteria and/or a banner/poster. Karen will bring another proposal back to the committee.

Karen presented another proposal from the Bike Coop to make the campus more bike friendly. The proposal would include installing share the road signs, sharrows painted on the road, and a designated bike lane on east side of campus on Perimeter Road. Sharrows painted on the road will help drivers know to expect bikes and help bicyclists know where it is permissible to ride. Karen asked what is the procedure to move forward on this project. Staff will look into the installation and maintenance costs and respond to the proposal.

II. Student Senate Proposal for an electronic marquee at the Student Activities Center (SAC)
Geoff and Sesario presented a proposal to the committee for an electronic marquee at the Student Activities Center. The goal of the marquee is to improve communication with a highly visible, versatile and eye catching sign, remotely controlled. The Senate has approved $31,000 for the project. While the marquee
requires Division of State Architect (DSA) approval, the company that Geoff has contacted does all of the approvals and completion would take a few weeks.

Details of the marquee project idea were discussed including maintenance and operations costs, power source, the warranty, hacking potential and the physical location. It was agreed that the committee is willing to endorse the concept and look into the feasibility of the project. Senate approved funds could be set aside in a District account for the project and returned if the project did not move forward.

III. Lot P Parking
Doug reported that the Allied Health programs request 24 parking spots allocated to Dental Hygiene and the Stroke Center. Dental hygiene would like them all on the first floor; the Stroke Center parking could be on various levels. The committee agreed to endorse 24 spots as follows:
- 12 parking spots dedicated for Dental Hygiene Monday-Thursday 7:30-5:30
- 8 parking spots for the Stroke Center Monday –Thursday 8:00-4:00
- 4 additional handicap parking spots will be distributed throughout Parking Lot P.

The current 12 Dental Hygiene parking in Lot F will revert to student/staff parking.

IV. Cabinet Prioritization of temporary space use
Victoria distributed and reviewed a short term plan for temporary space use and maps.
- The bike coop is approved for a one year trial period to use space in the 900 building. Utilizing outside workspace and accessibility to the pedestrian ramp and the doors in building 900 was discussed.
- CISCO is approved to move to the 1400 building permanently. It was noted that there was another proposal from Digital Media (DM); the decision to go with CISCO was based on better use of the space, amount of usage, size of program, and alignments with CTC. Other options are being considered for DM, such as temporarily using the art photo lab.
- Office spaces in buildings 1500 and 1550 will be used for Public Safety and CEED. 1520-21 have been painted but not much more will be done. More discussion is needed for CEED and Public Safety.
- The Business Office will move into 2504 this summer.

$100,000 of one time funds will be used to accomplish the above. It was noted that this is the first time the costs associated with space usage have been made explicit. Rock will clarify funds available to help offset costs. Cathy asked what programs were going into the 200 building. It was noted that much of the usage approved in the temporary use plan is in alignment with the space allocation plan but some usage, like in the 200 building, is temporary. Cathy asked whether any of these funds are available for salaries. No, these are one time funds. The committee agreed to move forward on the temporary space use plan as presented.
V. FMP Update and funds available for space allocation
Doug stated that a claim was resolved last week but another claim is outstanding and will be in mediation in August. Staff’s best estimate of remaining bond funds is about $3M remain but will not know until after the claim is resolved.

There is a media day planned next week for the Health & Wellness programs. Building 300 renovation is ahead of schedule and should be complete by spring 2011. The Green Technology Center will go to bid this summer. Timing of groundbreaking and the Health & Wellness Grand Opening was discussed. It was noted that groundbreaking is an opportunity to draw attention to the project.

Next meeting: Fall 2010.

The meeting was adjourned at 4:50 pm.