Present: Dennis Bailey, Kathybelle Barlow, Dan Borges, Cathy Broggoitti, Karen Groppi, Renee Kilmer, Brian King, Victoria Lewis, Joe Nugent, Nikki Oneto, Rock Pfotenhauer

Absent: Rick Graziani

Guests: Sesario Escoto, Barbara Schultz Perez

Victoria opened the meeting at 10:05 am.

The minutes of April 29, 2010 were approved unanimously. (Pfotenhauer/Groppi).

I. New Facilities Projects:

- Cabrillo has been awarded a $4.5 million dollar Title III federal grant for Science, Technology, Engineering and Math (STEM). Physics, already on the second floor of building 800, Computer Science (CS), Computer Information Systems (CIS) Engineering Technology, and Engineering, and MESA will all be housed in 800. Nearly half of the grant is for building renovating; consequently, bond funds are available for other projects such as renovating the chemistry lab and classroom renovations. The pressing need is to vacate building 800 by June, 2012. Each Vice President and the President reviewed the moves in their component and the domino effects. See handout.

- A new chemistry lab will be added to the 600 building where Dental Hygiene was formerly located. This will allow for additional sections to be added which will help students who need physical science classes. The lab is being designed so that theoretically biology could also use it.

- Smart classroom remodels are funded by the Title V grant, bond funds and one time funds. Staff continues to leverage grant funds with bond funds whenever possible.

- The Foundation has received a substantial donation for a Foster Youth program to increase their college success rate.

There was a motion to approve the plan (Pfotenhauer/Barlow). Discussion:

- It was noted that the December 2008 FPAC minutes stated that there was no funding identified at this time to consolidate CS, CIS, etc. as they would like. The Title III grant now funds that concept. This was a great
team effort with Renee, Wanda Garner, JoAnn Panzardi, Rachel Mayo, Joe Nugent. The only things not in the proposal are faculty office and restroom renovations. The consultant noted that this much construction has never been written into the grant. Kudos to everyone.

- Barbara Schultz asked about the Vice President, Instruction’s move into the Dean of Counseling’s SAC West office. Organizationally, we are always making difficult choices with the goal to have least impact on everyone, students and staff. The guiding principles that were used in making these decisions are listed on the handout. The HVAC renovation costs are very high for temporary space use in other locations. The impacts of this move pale in comparison to the impact of moving everyone out of Building 100. The Dean will get grade A office space. The Articulation Officer will be displaced. Dennis and Renee will work through that process. It is not an easy solution.

- Barbara noted that the group has not met for a year and a half and asked about other possible solutions. Could Building 200 be brought back into use with another bond for renovation? The space reallocation is a very ambitious plan and staff works hard to stretch our resources whenever possible. The long term has not been forgotten. The current review of the Bookstore, Duplications and Food Services will hopefully produce a comprehensive approach to these services and the space they currently occupy may change.

II. **Update on Facilities Master Plan projects:**

Joe gave an update on facilities projects:

- The claim in VAPA was settled; we will begin making the needed corrections.
- Health and Wellness is complete and is in process of DSA closeout, a slow moving process.
- Green Technology Center: 14,000 sq. ft., one of a kind LEED platinum building. Completion is anticipated at end of this month and classes are scheduled in fall, 2012 with a grand opening planned.
- Gym Bldg. 1100 HVAC system renovation—This ten year project is in the final phase; completion anticipated February 2012. There is a wheelchair lift for the pool, but installation is costly ($3,000).
- IT Bldg. 1300 HVAC project (cooling system for server room) is anticipated to be completed mid-December. Equipment is being ordered for Phase II with the goal to be complete before spring semester begins.
- Building 300 renovation is complete with smart classrooms. A large computer lab will have a centralized data center with the Virtual Desktop Initiative (VDI) which should be easier for staff to support. This will be great for classrooms; the hope is to expand it to faculty and staff at some point. The concept is working well in Watsonville. Dan will create a demonstration.
Kathybelle noted that:

- Computers in the CTC were covered with plastic after it rained. Joe explained that the air intake for the cooling system sucked water into the vent. The hope is that the new vent solved the problem.
- The Games club is interested in the storage area under cafeteria but have not approached this committee.

**Other issues:**

- The potential lease of space to the EDD for a One Stop Career Center required expensive renovation for ADA requirements that the college could not subsidize.
- There was a request for more attention to be paid to the greenness of materials used in space renovations, such as carpeting and paint to make the space more livable. The off-gassing is noticeable.

Next meeting: late spring.

The meeting was adjourned at 11:20 am.