Present: Dennis Bailey, Dan Borges, Bobby Buckter, Rick Graziani, Karen Groppi, Victoria Lewis, Graciano Mendoza, Joe Nugent, Nikki Oneto, Ray Rider

Absent: Kathie Welch, Rock Pfotenhauer, Michael Robins

Victoria opened the meeting at 11:00 am. The committee introduced themselves.

I. Review Agenda: Bobby asked to bring an idea to the committee for a kiosk. The committee will consider new proposals after they have been reviewed by the Student Affairs staff and appropriate club advisor.

II. Approve Minutes: The minutes of December 13, 2012 were approved (Bailey/Nugent).

III. Review Project Charters
Joe reviewed the three Project Charters regarding Building 100. Staff recommends using bond funds $735,000 for all three projects and that these projects be addressed simultaneously and soon. Several committee members acknowledge the risks with Building 100. See attached project charters. It was moved (Bailey/Buckter) to approve these three projects.

V. Update on Other Facilities Projects
The Facilities Master Plan is being now being developed with Maas Company. The FMP timeline will be emailed to the committee. There is an Accreditation recommendation in III to perform a facility total cost of ownership analysis, but there is no model. Joe will examine facilities and determine scheduled, preventative, and ongoing maintenance issues in order to quantify costs, currently at about $12M, and identify a funding source. Many HVAC systems are antiquated. Dan is working on a list of network infrastructure needs. A plan will be brought to this committee for review. Other emergencies will be addressed as needed and brought to this committee. After these projects, there will be about $2M of bond funds remaining.

- Building 600 is out to bid. There are many unknowns with this project.

- Building 800: The building is anticipated to be completed in June. Furniture and equipment will be ordered soon.
VI. Presentation on the History of Bond Projects

Joe reviewed a powerpoint presentation regarding the history of Cabrillo and bond funding. The committee agreed that is an excellent overview, supported presenting it to the Citizen’s Oversight Committee, posting it online and recommended adding a slide regarding matching funds and grants such as:

- Building 800 STEM Grant
- Green Technology Center EDA Grant
- $20M for VAPA
- Allied Health and Building 300
- State funding
- $100,000 for Ley Family
- $250,000 from Jack and Peggy Baskin Foundation for GTC maintenance

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<td>1. Email FMP timeline to committee</td>
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Next meeting: mid-May.

The meeting adjourned at 11:55 am.