The following are the rules that must be followed while driving a District vehicle:

1. All drivers of District-owned or leased vehicles both on and off campus, must have a current license appropriate for the vehicle to be driven. Any vehicle that carries ten or more persons including the driver is defined in the Vehicle Code as a bus. All operators of buses must have a current Class B license, a current medical certificate and a current First Aid Certificate;
2. The number of passengers in a District vehicle is restricted to the capacity as rated by the manufacturer and / or the District, whichever is more stringent shall apply.
3. All District vehicles and drivers must comply with the California Vehicle Code and Title 13 (Motor Carrier Safety);
4. Only students, faculty or staff are allowed to ride in the vehicle, no guests;
5. The safest, most direct route to and from any destination should be followed, giving consideration to weather and road conditions, “side trips” and unnecessary stops are not allowed;
6. All passengers must wear a seat belt;
7. The “rules of the road”, including speed limits must be adhered to in accordance with current California Vehicle Code;
8. Reckless driving such as exhibition of speed, sudden unnecessary braking, taking corners at excessive speed, etc. is prohibited;
9. Intimidation or harassment of other drivers is prohibited;
10. Rowdy behavior inside the vehicle is not allowed;
11. Litter is not to be discarded from the vehicle except in trash receptacles, vehicles must be kept clean;
12. Smoking, alcoholic beverages, and illegal drugs are not permitted in the vehicle;
13. Any passenger behavior which violates any of the above rules or creates a safety hazard must be reported.
14. Accidents must be reported immediately using the Accident / Incident Report form;
15. Additional instructions are included in the District Driving Rules;
16. All District facilities maintaining vehicles defined as buses must keep records of driver's hours, vehicle maintenance, and vehicle inspection records. All of these records must be made available to the California Highway Patrol. The CHP is required to inspect the records at least once every 13 months.
17. All District vehicles with equipment for transporting the disabled must comply with all applicable laws and regulations regarding such vehicles.

I have read and understand the above rules and agree to abide by them.

I further understand that violation of any of the rules will subject me to possible revocation of college driving privileges and other disciplinary measures which may be applicable.

Print Name: ________________________________ Date: ______________
Signed: ________________________________

Reference: Title 13, California Code of Regulations, Division 1, Chapter 1