STUDENT PLANNING

Instructions for Use

FIRST STEPS IN STUDENT PLANNING

1. Log in to WebAdvisor, and get to the Student Menu.
2. Select Student Planning.
3. Note four tabs: Home / My Progress / Plan & Schedule / Course Catalog
4. Select My Progress. Check to see if your current Program/Major has requirements, and if it is the right Program/Major given your goals.
5. If your Program/Major has no requirements, or if you need to update your Program/Major, go back to your Student Menu in WebAdvisor and make the change through “Verify/Change My Program/Major”

GETTING AROUND IN STUDENT PLANNING

Home Tab: shows your current schedule

My Progress: Based on your specific Cabrillo Program / Major, Student Planning evaluates how your completed and in-progress courses meet specific requirements. From My Progress you can add courses to your plan to meet GE and major requirements; just select a course, read the important course details (pre- and co- requisites, when the course is offered, etc.), and select the semester you plan to take that course.

Plan & Schedule has two views: Schedule view and Timeline view

1. Schedule View: allows for the selection of specific sections (days/times/instructor) of courses that are on your plan; you’ll be able to register for specific sections directly from this Schedule View.
2. Timeline View: allows you to scroll through multiple terms, and provides the easiest way to delete courses from your plan (click on the “X” by the course) or to move courses to different terms (click on the course and indicate a new term).

Course Catalog: provides another way to add courses to your plan.