



Distance Education Curriculum Development Grants 2008

The 2008 DE Grants Program begins with a solicitation for proposals on **March 18TH**

- Applications **MUST** be received by 3pm, **April 18th**, in the Teaching & Learning Center
- Grants will be announced on **May 15th**

Description of the program:

These grants are intended to facilitate the expansion of offerings in Cabrillo's Distance Education program. The end product should be a course ready for offering in a future semester. Prior to application instructors are encouraged to secure departmental commitment to offering (within existing allocations) the converted or new online course in the future.

The total funds available for the 2008 online curriculum development grants program are \$10,000.00 to be allocated on a competitive basis. Grants will range from \$500.00 to a maximum of \$3000.00.

Awards will be determined according to a 1-6 ranking in each of two areas:

Area A: The difficulty and work involved in developing course.

1-3 points for activities related to adoption of a Publisher-based package for a pre-existing course; for example, use of an e-pack or publisher e-learning course.

4-6 points for conversion of an existing face-to-face course to online. Including, but not limited to, the use of a course management system such as Blackboard, or other online delivery method

Area B: Content of the application's narrative

1-6 points (Based on item 3. *Narrative description of proposal* on reverse side)

Distance Education Curriculum Development Grants - Application

Date _____

Name _____

Department _____

1. Time frame for completion of the work, check one:

Summer 08 Fall 08 WinterSession 09 Spring 09 Summer 09

2. Category, check one:

1. Activities related to adoption of a Publisher based package for a pre-existing course.
2. Conversion of an existing face-to-face course to online Blackboard, or other online delivery method.

3. Narrative description of proposal.

Please submit a narrative approximately one-half page to one page long. Describe the activities intended for this grant. Be specific and succinct. Use active verbs. If converting an existing course to the online environment, identify the course name and number from the existing schedule, and identify the target platform (Blackboard, other).

Include information on other online courses offered by the department, if any, and for which degree(s) or certificates(s) this online course would count or serve as a prerequisite.

4. Departmental commitment / additional information

The department expects to offer this online course within 1 year of development with existing resources/TUs

The department expects to offer this online course within 1 year of development with new resources/TUs

The department does not expect to offer this online course in the near future

There are two (or more) online courses already offered in the Department.

Program chair signature: _____

Dean signature: _____