



ACADEMIC EMPLOYMENT APPLICATION

Are you applying for an adjunct position? Yes No

Position Title and Number _____ CR# _____

Name _____
 Last First Middle

Have you ever used another name? If yes, please provide: _____

Address _____
 Number City State Zip

Home Phone _____ Work Phone _____ Cell Number _____

Email address _____

EDUCATION

<i>Name and Address of Educational Institutions</i>	<i>Major Subject</i>	<i>Minor Subject</i>	<i>Diploma or Degree</i>
High School:			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> GED
College:			
Graduate School:			
Other:			
CALIFORNIA CREDENTIALS:	<i>Authorized Subjects</i>		<i>Expiration Date</i>

Do you meet the minimum qualifications for hire into this position(s)? Yes No

If no, candidates who are seeking consideration on the basis of equivalency must submit the attached supplemental application for equivalency determination.

Academic honors _____

Please list job-related organizations, clubs, professional societies, or other associations to which you belong. You may omit those which indicate your race, religious creed, color, national origin, ancestry, sex, age, sexual preference, political beliefs or physical handicap. _____

If use of a language other than English is relevant to the job for which you are applying, please list all languages other than English which you read, speak, write or understand. Bilingual candidates, please also submit the attached supplemental questionnaire. _____

(Continued on reverse)

Fill out this page completely; Please do not mark "see resume."

EXPERIENCE

Please begin with present or most recent experience; include both paid and voluntary experience. If you would like to add information regarding positions that predate those listed, attach the information to your application using the same format. Attach additional documents as specified in the job announcement "Each Applicant Must Submit" section.

From Mo/Yr	To Mo/Yr	EMPLOYER - Name and Address	Supervisor's Name and Phone Number () -
Position Title:		Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/>	
Duties Performed:			

From Mo/Yr	To Mo/Yr	EMPLOYER - Name and Address	Supervisor's Name and Phone Number () -
Position Title:		Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/>	
Duties Performed:			

From Mo/Yr	To Mo/Yr	EMPLOYER - Name and Address	Supervisor's Name and Phone Number () -
Position Title:		Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/>	
Duties Performed:			

OTHER EMPLOYMENT REFERENCES

Employer	Supervisor's Name	Phone Number

As provided by the **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998**, prospective employees of Cabrillo College are entitled to request and receive a copy of the Security Report for this campus. The report includes statistics for the past three years concerning crimes and incidents reported to campus security authorities (whether the crime occurred on campus, in off-campus buildings or property owned and controlled by the College, or on public property adjacent to campus). The report also provides campus policies and practices concerning security - how to report sexual assault and other crimes, crime prevention efforts, policies/laws governing alcohol and drugs, victims' assistance programs, student discipline, campus resources, and other matters. A copy of this report may be requested from the Santa Cruz County Sheriff's Office Cabrillo division, (831) 479-6313, 6500 Soquel Drive, Aptos, CA 95003. Information may also be viewed online at: <http://www.cabrillo.edu/services/sheriff/index.html>.

Job-related reference checks, will be conducted and completed before appointment. Your signature on the application is your consent and authorization for the College or its authorized agent to conduct background and/or reference checks related to the position for which you are applying. Background checks may include criminal history, identity check and/or fingerprinting.

Under federal law, the College may only employ individuals who are legally able to work in the United States as established by providing documents specified in the **Immigration Reform and Control Act of 1986**.

I authorize any current or former employer, former school or college attended, or any person listed as a supervisor and/or reference, to provide information to the District about my present or prior employment, prior educational experience, or any other information relating to my application for employment.

I declare or certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed at _____, _____ on this _____ of _____
City State Day Month Year

Signature _____



CABRILLO COMMUNITY COLLEGE DISTRICT
SUPPLEMENTAL QUESTIONNAIRE FOR FACULTY BILINGUAL CANDIDATES

For the position of: _____

Applicant's name: _____

Instructions:

The information requested below is for all bilingual candidates. Please submit this supplemental information as well as all other materials specified under "Application Procedure" on the job announcement. You may include references to resumes and other material in completing this form.

Please complete:

1. Please write a narrative synopsis (*not to exceed one attached page*) that describes your bilingual skill and ability. This may include education, experience, certificates and/or training.

2. List the names, addresses and phone numbers of three (3) references who will attest to your bilingual skill and ability, preferably in a professional setting.

Name	Address	Telephone Number
_____	_____	_____
_____	_____	_____
_____	_____	_____

I certify that to the best of my knowledge the foregoing statements are complete, true and correct. If employed, I understand that I may be subject to dismissal if they are found to be untrue or incorrect.

Signature _____ Date _____



CABRILLO COMMUNITY COLLEGE DISTRICT
SUPPLEMENTAL APPLICATION FOR EQUIVALENCY DETERMINATION

For the position of: _____

Applicant's name: _____

Instructions:

The information requested below is required of all candidates not holding the stated minimum qualifications, who are seeking consideration on the basis of equivalency. The criteria for establishing equivalency are listed below. Candidates making application under the equivalency basis shall submit this supplement as well as all other materials specified under "Application Procedure" on the job announcement. References to resumes and material other than additional sheets required to complete this form will not be acceptable.

Equivalency Criteria:

Equivalency to an academic degree shall include the same depth of knowledge in the discipline and breadth of general education that is required for the degree to meet the minimum qualifications. Equivalent preparation for employment shall be considered under any one category or combination of the categories listed below:

- a. Degree in related field with equivalent course work in the discipline as indicated by transcript and/or thesis subject.
- b. Equivalent degrees from foreign universities (as determined by an agency selected by Cabrillo College).
- c. Course work at an accredited institution of higher education **AND** state-approved continuing education units applicable for maintaining licensure **AND/OR** an internship for licensure **AND/OR** equivalent professional or work experience **AND/OR** equivalent verifiable accomplishments of eminence in the discipline including but not limited to: publications, research, seminars, creative works, professional performances or exhibitions, honors or awards.

Please complete:

1. List all academic preparation that should be considered to determine equivalency. Please be specific regarding the institution, course titles, unit value, level of course work (graduate, upperdivision, etc.) and to which degree(s) it is equivalent. Transcripts and copies of course descriptions should also be attached. *If selected, it is the responsibility of the candidate to provide official transcripts, diplomas, degrees or other documents as required. Foreign transcripts must be translated to determine equivalency to U.S. standards. Any fee for such translation is paid by the applicant.*

2. List all relevant professional/work experience that should be considered to determine equivalency. Please give a detailed description of the duties performed.

3. List any other relevant accomplishments that should be considered to determine equivalency. (This could include, but would not be limited to research, publications, seminars, professional performance or exhibition, honors or awards, etc.)

4. List specialized skills, knowledge and abilities that should be considered to determine equivalency.

5. List relevant memberships, internships, licensure, certifications and/or organizational activities that should be considered to determine equivalency.

6. List the name, address and phone numbers of 3 references who will attest to your education, experience and knowledge being equivalent to the minimum qualifications.

7. Please write a narrative synopsis (*not to exceed one page*) of your education and experience that illustrates possession of qualifications that are at least equivalent to the stated minimum qualifications.

I certify that to the best of my knowledge the foregoing statements are complete, true and correct. If employed, I understand that I may be subject to dismissal if they are found to be untrue or incorrect.

Signature _____ Date _____