Employment Opportunity

Culinary Arts and Hospitality Management Instructor
CR13-06 (Tenure Track Position)

College Web Address: www.cabrillo.edu

Application Deadline: Thursday, February 20, 2014

Starting Salary Range: $50,619 to $77,646 per year, salary placement depending on education and experience; maximum initial salary step placement on the faculty salary schedule is step 9. Cabrillo College provides a doctoral stipend of $3,380 per year for eligible contract faculty.

Benefits: Cabrillo College currently provides a benefit stipend for medical, dental, life and long-term disability insurance for employees and eligible dependents.

Days Per Year: Faculty enjoy a 175-day work schedule.

Beginning Date: Position scheduled to begin Fall semester 2014, pending funding and Governing Board ratification. Assignment may include distance education courses and may be at various campus locations; days, evenings, and/or weekends.

About Cabrillo College
Situated on Monterey Bay in the county of Santa Cruz, California, Cabrillo College is one of the most highly regarded community colleges in the state for its success in the area of transfer and career education and currently serves over 13,000 students. Cabrillo College transfers many of its students to three nearby universities – the University of California at Santa Cruz, San Jose State University in the heart of Silicon Valley, and California State University at Monterey Bay. Cabrillo’s career education is closely connected to the nearby Silicon Valley business environment as well as that of the greater San Francisco Bay Area. Cabrillo focuses on student-centered learning and has a tradition of collegial governance. At Cabrillo’s Watsonville Center, a Green Technology Center opened in Fall 2012 and serves as a teaching facility, built to platinum-level Leadership in Energy and Environmental Design (LEED) standards. Cabrillo recently opened the 29,000 square foot Baskin Engineering, Physics and Computing Center. The Center provides Cabrillo’s Science, Technology, Engineering and Math (STEM) majors a state-of-the art, collaborative and hands-on learning environment that fosters innovation.

Faculty at Cabrillo College have a long history of shared governance and participation in all levels of decision-making at the college. Cabrillo provides an opportunity to learn, collaborate, create, and make a difference in the lives of its students and community.
**About the Community**  
Santa Cruz County is located on California’s Central Coast, south of San Francisco and north of Monterey. Santa Cruz County boasts a rich cultural life and numerous recreational opportunities and residents enjoy a Mediterranean climate amid redwood forests, sparkling beaches and rich farmland.

Approximately 40% of Cabrillo College students are from underrepresented populations, with 35% Hispanic or Latino. To increase outreach to this population, Cabrillo established a center in Watsonville, where Hispanics and Latinos are 80% of the population. This population is the fastest growing group in Santa Cruz County. The college is particularly interested in candidates who possess academic or life experiences that enhance teaching in a multicultural context.

**About the Department**  
The Culinary Arts and Hospitality Management (CAHM) program at Cabrillo College provides students with the skills, knowledge and abilities for employment and lifelong career advancement in a variety of fields in the hospitality industry. The restaurant and catering operations at the Sesnon House are special and unique attributes of the Cabrillo CAHM program. The Pino Alto Restaurant is located in the historic Sesnon house, a mansion on the campus. The restaurant is open to the public serving lunch and dinner in an elegant atmosphere.

The CAHM program has approximately 250 students with a declared major in Culinary Arts. The program is committed to dynamic, student-centered teaching methodologies that encourage critical thinking, skill development and effective communication. Currently the department consists of two full-time faculty members and 10 adjunct faculty who possess a broad range of expertise across the discipline. The goal of the program is to provide exemplary career technical education in Culinary Arts and Hospitality Management. The program has seen continued growth and enjoys a solid reputation locally, regionally, and nationally. Special features of the program include strong industry and community support, student scholarship opportunities and an established advisory board.

**Position Description**  
The successful candidate for this position will teach Advanced Culinary Arts courses and operate the fine dining Pino Alto Restaurant. The program is seeking an instructor who has experience as a chef and is also well versed in all aspects of restaurant management including service, beverage service, and food cost controls. Additionally, the candidate must have demonstrated exceptional teaching skills and laboratory material management abilities. This position requires a commitment to campus, departmental, and community involvement duties including, but not limited to, program planning, assessment of Student Learning Outcomes, professional development and scholarly activity, and service to community and industry.

**Qualifications**  
**Required Education from a U.S. Department of Education recognized accredited organization required:**

- Any Bachelor's degree **AND** two years of experience **OR**  
- Any Associate degree **AND** six years of experience **OR**  
- The equivalent **OR**  
- A lifetime California Community College Instructor credential in Culinary Arts and Hospitality Management.
Equivalency
Candidates without the specified degrees listed above must complete and submit an Application for Equivalency Determination. Additionally, candidates must provide documentation, as part of this application process, sufficient to convince the committee that the candidate possesses the equivalent of these minimum qualifications, including the depth and breadth of discipline knowledge plus general education. Further information and application for equivalency forms may be obtained at www.cabrillo.edu/services/hr/apps.html.

Required Professional Expertise:
1) Knowledge of and commitment to teaching strategies and methods which enhance student success at community colleges.
2) Effective oral and written communication skills.
3) Demonstrated ability to teach the courses or perform the duties effectively as described above (teaching demonstration will be part of the interview).
4) Ability to communicate well with students of diverse academic, ethnic, socioeconomic, and cultural backgrounds, including students with disabilities.
5) Ability to work cooperatively with others.

Desired Qualifications/Performance Expectations:
1) A.S. degree in Culinary Arts and Hospitality Management, or equivalent.
2) Recent successful teaching experience in Culinary Arts at a community college or post-secondary Culinary Arts school.
3) 5 years of successful experience in the hospitality industry as a chef or food and beverage manager.
4) Demonstrated ability to employ innovative teaching methodologies.
5) A broad knowledge of cooking theory and restaurant operations.
6) Experience managing curriculum at the community college level.
7) Evidence of collegial engagement, including the ability to work collaboratively with other faculty and members of the community.

Selection Process
A committee will review complete applications. Meeting minimum qualifications does not ensure an interview. Therefore, it is critical that candidates submit a detailed and complete application. The application and supporting materials will be used to assess each candidate’s qualifications as they relate to the assignment. A limited number of candidates will be invited for an interview slated for approximately late April 2014.

How to Apply
Application forms may be obtained through Cabrillo’s web site: www.cabrillo.edu/services/hr/apps.html OR from the address below:

Cabrillo College, Human Resources Department
6500 Soquel Drive, Aptos, CA 95003
Phone: (831) 479-6217
OR Fax to (831) 477-3545
(E-mail transmittals and postmarks are not accepted.)

To be considered, each candidate MUST SUBMIT:
1) Completed and signed Cabrillo College Academic Employment Application.
2) Cover letter, which states how the candidate specifically meets the qualifications.
3) Job-related resume.
4) Verification of educational qualifications. (Foreign transcripts must be translated to determine equivalency to U.S. standards. Any fee for such translation is paid by the applicant):
   - Transcripts from all colleges attended (copies are acceptable) OR official proof of request for transcripts. If selected, it is the responsibility of the candidate to provide official transcripts, diplomas, degrees or other documents as may be required.
   - Copy of Teaching Credential, front and back (if applicable).

5) Supplemental Application for Equivalency Determination and supporting documentation. (This is only necessary if candidate does not possess and submit proof of specified degrees listed in minimum qualifications OR possess and submit copy of a valid lifetime credential.)

6) Three recent job-related letters of recommendation which address the candidate's ability to perform the duties of this position.

7) Criminal History Inquiry Supplemental form.

If any of the required materials are not submitted with your application packet, your application will be deemed incomplete and will not be forwarded to the committee for screening.

Please notify the Human Resources Department if you require any special accommodation(s) in meeting these requirements.

Candidates selected for employment with Cabrillo College must agree to be fingerprinted and cleared, provide current Tuberculosis test results, provide proof of eligibility for employment in the United States and present a valid Social Security card upon hire.

Application Deadline

All application materials MUST be received in the Human Resources Department by Thursday, February 20, 2014. (E-mail transmissions and postmarks will NOT be accepted.)

Please note: Cabrillo College will be closed beginning Tuesday, December 24, 2013 and will reopen on Thursday, January 2, 2014 for the receipt of application materials.

Cabrillo College seeks applications from all qualified individuals. It is the continuing goal of Cabrillo College to hire and retain staff that reflect the rich diversity and cultural heritage of the college district and its student body.