



Foreign Transcript Evaluation

Students who have completed college or university level courses outside of the U.S and are requesting credit at Cabrillo, must submit the following documents to a Cabrillo Counselor. It is the responsibility of the student to provide all required documentation.

1. Official Transcripts - including English translation.
2. Detailed Course Descriptions or College Catalog - in English.
3. Official Transcript Evaluation - Transcript evaluations must be completed by one of the following Credential Evaluation Services. Reports must include Course-by-Course Reports with semester unit equivalencies:

The Foreign Educational Document Service

P.O. Box 4091
Stockton, CA 95204
(209) 948-6589

IERF Credentials Evaluation Service

P.O. Box 3665
Culver City, CA 90231-3665
(310) 258-9451
Email: Info@ierf.org

SpanTran Educational Services, Inc.

7211 Regency Sq. Blvd., Ste. 205
Houston, TX 77035-3197
(713) 266-88052
Email: info@spantran.edu

Educational Credential Evaluators, Inc.

P.O. Box 514070

Milwaukee, WI 53203-3470
(414) 289-3400
Email: eval@ece.org

World Education Services

P.O. Box 745 Old Chelsea Station
New York, NY 10113-0745
(800) 937-3895
Email: info@wes.org

AACRAO

One Dupont Cir. NW, Ste. 520
Washington, DC 20036
(202) 293-9161
Email: oies@aacrao.org

Your documents will be reviewed by the International Student Office, your Counselor, Office of Articulation and/or campus Division/Departments. A written evaluation of the courses accepted for AA/AS and/or Certificate of Proficiency will be placed in your counseling file.

Foreign Transcript Evaluation for Transfer

Students planning to transfer should follow the evaluation instruction above. Please keep in mind that the evaluation is advisory only. Your transferring university will do an evaluation when you apply for admission and determine which classes will be accepted. Also, please keep in mind the following information:

- Foreign transcripts cannot be used towards IGETC General Education certification (other than waiving the foreign language requirement).

- Foreign transcripts cannot be used towards CSU General Education certification.
- Foreign transcripts *may* be used to satisfy university specific requirements. However, this is done on a case-by-case basis at the discretion of the transferring university. Many universities are not able to evaluate your records prior to receiving an application for admission.

Additional Information

- The UC system rarely accepts students for a second Bachelor's Degree (BA) and encourages students who have the equivalent of a US Bachelor's degree to apply for graduate studies. To be considered for a 2nd BA, students must be studying a different subject area than the first degree.
- Many of the CSU schools do accept second BA applicants; however, students will have to take all or most of the General Education courses, depending on the school.
- In general, English courses taken outside the United States cannot be used towards college credit.
- San Francisco State University evaluates transcripts in the pre-admission cycle and keeps the evaluations for future applicants.