PRESENT: Dennis Bailey-Fougnier, Diane Goody, Jill Gallo, Paul Harvell, Steve Hodges, Renée Kilmer, Brian King, Victoria Lewis, Michael Mangin, Graciano Mendoza, Dan Rothwell, Barbara Schultz Perez, and Stephanie Stainback,

ABSENT: Kathie Welch and Chris Peeden


1.0 Call to Order and Introduction of Substitutes
Brian called the meeting to order at 1:05 p.m. Wanda Garner substituted for Kathy Welch and Charlotte Achen for Chris Peeden. Charlotte informed CPC that she is the student Senate representative through the summer.

2.0 Review of Agenda
There were no comments.

3.0 Oral Communications
There were no comments.

4.0 Management Dialog
There were no comments.

5.0 Approval of Minutes (April 20 and May 4)
The minutes from the April 20 and May 4 meeting were approved. Stephanie noted that she had requested a list of courses and sections that have been cut for three years, cost difference between library director and faculty director and cost difference between the Information Technology director and association vice president of IT. Renee responded that Instruction is in the process of putting together the courses and sections list and will distribute it to CPC once it is complete. Victoria said she believes the salary information had already been provided and will follow up with Stephanie directly.

6.0 Round II Budget Reduction Plans
SPRAC Chair Jeff Hancock and SPRAC member Marcy Wieland began by reviewing the SPRAC process. Marcy said it seems like each instance is unique. Stephanie asked how SPRAC tracks issues and follow up. Marcy said there are recommendations for SPRAC to revisit certain units once the plans are implemented. Stephanie said she is concerned about what happens when SPRAC says the plan is not realistic.
Stephanie requested an additional field on the SPRAC template that addresses contractual issues.

Cabinet then went over the Round II reduction plans. Victoria said there is a proposal to close duplications during the summer and reduce hours during the academic year. There is also a proposal for a reduction in mailroom services, and a half time confidential in human resources. Brian said the President’s Office component has proposed eliminating the marketing and communications coordinator position and a half time confidential. He said both positions were created within the last five years when there were more resources. Stephanie noted potential contract violations. Renee went over the ACE reductions which do not affect the base budget. Victoria went over the bookstore reductions, which include closing the library on Fridays. Stephanie said she feels this is the bottom that the bookstore can be cut and keep a sustainable operation. Victoria said the bookstore manager is working with a consultant on financial projections, but revenue for textbook sales continue to decline so it is hard to know if the bookstore has bottomed out.

Stephanie asked to add a desired implementation date to the manager’s form. Renee said it would be helpful to send the affected managers the SPRAC reports before the reports go to CPC, so the managers can review and respond. Brian confirmed the first round of cuts go to the Board on June 13.

The SPRAC representatives will complete the review of Round I before the next CPC meeting. Dan asked Brian to ask the Board for a delay in the timeline. Dan asked that instead of going to the Board on August 1 with the Round II and III proposed reductions those proposed reductions go to Board in September. Steve commented that it would put Brian in an uncomfortable position to go to the Board ask for more time and said it should be a CPC motion and vote. Steve also said he does not want to vote until he knows what is included in Round III. Brian said if SPRAC is having trouble competing its work because of not being able to meet with managers the SPRAC chair can call Brian directly and Brian will make sure the manager meetings are scheduled immediately. CPC agreed to revisit the timeline each time CPC meets.

7.0 Budget Update – Revised Planning Parameters
Victoria provided an update on the Governor’s May budget revise and said the California League of Community Colleges (League) has prepared a number of potential budget scenarios. Victoria said the college is tracking League scenario A, which is based on the Governor’s January budget, and scenario B, which is based on the suspension of Proposition 98.

Patch.com reporter Daniel Wooten asked what the odds are that Brown’s May revised budget will go through. Victoria said it doesn’t look very good. Brian said the college is planning for a minimum of $1.4 million in cuts. Rounds I and II have not added up to $1 million, so the college needs to proceed with a Round III. Daniel asked how the faculty Senate feels about using reserves to buffer one year of cuts. Michael Mangin said it is the Senate’s sense is to spend the reserves now.

9.0 Lease Update
Brian reported that the Santa Cruz County Office of Education’s Oasis program is considering leasing part of the 300 building. Brian has a meeting scheduled with the director of Monterey Bay Farmers Market to discuss their lease agreement with the
college. Brian also said that Renee and Kathie are exploring options for utilizing the Wellness Education Center. There are a number of organizations who are interested in the space, and there would be an agreement for faculty, staff and students to have access to the facility for a fee.

8.0 Adjourn
The meeting adjourned at 3:13 p.m.