1.0 Call to Order and Introduction of Substitutes

   Brian called the meeting to order at 1:04 pm.

   Substitutes: Janis Blume for Stephanie Stainback and Vikki Fabbri for Paul Harvell

2.0 Review of Agenda

   Brian reviewed the agenda. There were no changes or additions.

3.0 Approval of Minutes

   The minutes of September 1, 2010, were approved as presented.

4.0 Oral Communications

   None.

5.0 Management Dialog

   None.

6.0 Accreditation Mid-Term Update

   Renee presented a draft of the Accreditation Mid-Term Report and asked CPC members to respond with comments by Wednesday, September 23. Renee will send a reminder email to CPC members and Brian added that silence is considered as consent.

7.0 Decision Making Flow Chart

   CPC discussed the latest draft of the decision making flow chart and had the following comments:
   - There needs to be a solid line from the Senate to the Board
   - The chart’s title should reflect that this is a budget decision making flow chart.
• Data and outcomes feed the budget process and should be incorporated into the flow chart. Renee suggested back up flow charts including other processes.
• CPC developed a flow back mechanism that should be reviewed.

Brian will bring a revised flow chart back to CPC in October.

8.0 **Budget Update: Reduction Target and Timeline**
Victoria reported that the Board approved the final 2010-11 Budget at its September 13th meeting and provided CPC with a handout which outlined 2011-12 through 2013-14 base budget planning parameters. Brian noted that the college has positioned itself well by setting aside one time funds but that does not help the structural deficit problem. The college needs to make significant structural changes. Brian and Victoria will present a budget process timeline at the next CPC meeting.

9.0 **College Staffing Overview**
Brian informed CPC that the college has to cut $2.4 million in 2011-12. In the coming weeks Cabinet will work on how the $2.4 million will be divided. The equation will likely be based on each components percentage of personnel costs. Victoria said the college continues to review district wide costs for potential savings. Victoria stated that as new buildings come online facilities costs are trending up.

A CPC member brought up workload issues and the importance to reduce services commensurate with staff reductions. A CPC guest stated that a reduction in services doesn’t answer the question of how to serve students differently.

Brian added that the administration’s goal is to be totally transparent with regards to budget information.

9.0 **Other/Agenda Building**
• Wednesday, October 6, 2 – 4 p.m. in Sac 225.

10.0 **Adjournment**
The meeting was adjourned at 2 pm.