PRESENT: Gabby Avila, Dennis Bailey-Fougnier, Diane Goody, Paul Harvell, Steve Hodges, Renee Kilmer, Brian King, Victoria Lewis, Michael Mangin, Graciano Mendoza, Dan Rothwell, Barbara Schultz-Perez, Stephanie Stainback, and Kathie Welch

ABSENT: Jill Gallo


1.0 Call to Order and Introduction of Substitutes
Alta for Jill

2.0 Review of Agenda
No Comments.

3.0 Oral Communications
None.

4.0 Budget Update
Victoria outlined the latest budget numbers, including the adjustments due to the property tax shortfall and workload reductions. Victoria proposed using bookstore reserves and funds that were set aside for the Green Technology center start up to bridge the additional shortfall. The goal is to keep the college’s 2012-13 target reduction at $2.5m. Dan suggested increasing the amount of bookstore reserves that will be used to bridge the deficit to $400k (from a proposed $200k). Dan asked for an estimate of the minimum reserves necessary for the bookstore and Victoria said she is not sure, but is in the process of trying to figure that out and will discuss the issue with the bookstore committee. Stephanie said she is not comfortable moving more than $200k from the bookstore reserves and said the new bookstore manager should be given a chance to make the bookstore sustainable and may need the funds during the transition.

Brian said he has received numerous questions about when negotiations will begin and asked Stephanie and Victoria for an update. Stephanie said the CCEU ratification meeting is March 28, and at that point they will know if the 2011-12 contract can go to Board for approval. Victoria said the district’s 2012-13 proposal will go to Board in March. Brian asked about the status of sunshining CCEU’s 2012-13 proposals in March, because negotiation cannot begin for about a month after the initial proposals are sunshined. Responding to a question from Stephanie about why Brian asked about CCEU in particular, Victoria and Paul said CCFT’s contract is multiyear and currently has re openers and their negotiations can begin immediately and are ongoing. Brian added that managers and confidentials do not have contracts, so those groups can negotiate at any time. The only group that cannot negotiate at this time is CCEU.
Victoria said the benefits committee will meet in March or early April, and all bargaining groups are represented. Victoria added that the benefits committee is an information source that feeds negotiations.

5.0 S4C Update
Jim informed CPC that there is a planning meeting on Tuesday with a group high school English and Math faculty and Cabrillo English and Math faculty to set the agenda for the March 21 summit for local English and Math faculty and high school Math and English faculty. Jim said the faculty is developing the agenda.

Brian added that on Friday, February 24 there is a county wide S4C meeting. Michael Kirst, chair of the State Board of Education, is the speaker and Board members from local k-12’s and their superintendents, as well as representatives from UCSC and CSUMB will attend. The Cabrillo Governing Board is the host.

6.0 SPRAC Update
Marcy presented the SPRAC guide, which details the committee’s processes. Renee suggested an edit that reflects that CPC is a recommending body to the president. Renee clarified SPRAC recommendations go to CPC, and CPC makes recommendations to the president.

Marcy agreed to make the edit. Once the document has been updated it will be posted on the SPRAC web site.

Stephanie asked about the work plans, and asked that the plans are sent directly to CCEU. Stephanie does not want SPRAC to be in the middle of the distribution between the administration and CCEU.

7.0 Adjourn
The meeting was adjourned at 3:05 p.m.