COLLEGE PLANNING COUNCIL
MINUTES
Wednesday, February 29, 2012

PRESENT: Gabby Avila, Dennis Bailey-Fougnier, Jill Gallo, Diane Goody, Paul Harvell, Steve Hodges, Renee Kilmer, Brian King, Victoria Lewis, Michael Mangin, Graciano Mendoza, Dan Rothwell, Barbara Schultz-Perez, Stephanie Stainback, and Kathie Welch

ABSENT: None


1.0 Call to Order and Introduction of Substitutes
None.

2.0 Review of Agenda
No Comments.

3.0 Oral Communications
None.

4.0 Santa Cruz County College Commitment (S4C) Update
Melinda informed CPC that the college received a $1m donation from Barbara Sampler. $575k is for the S4C scholarship endowment program, and the rest goes to VAPA. Dennis reported that the 4th grade experience invitations were sent to all 40 of the county elementary schools and currently 30 schools are committed to attend. The County Office of Education may provide funding for t-shirts for the event and for a staff person.

Renee said the first transfer pathway cohorts starts in the fall.

Dennis also reported that the college received $50k from an anonymous donor to support foster youth. Half the funds will go towards mentors who help foster youth apply for financial aid and get through the system and the other half is for student grants.

5.0 Budget Reduction Recommendations and Criteria
Victoria began by saying that the state budget shortfall is $6b, which will result in increase in the college’s deficit for 2012-13. Victoria then handed out the 2011-12 through 2013-14 planning parameters for CPC’s review. The college’s structural deficit is about $5.6m, and the college is using $3.2m in reserves to bridge the deficit in 2012-13. This leaves a reduction target of $2.5m. Victoria said departments have developed reduction plans and most of the plans have gone to SPRAC.
Each of the vice presidents then discussed the proposed eliminations for their components. Stephanie commented that Instruction’s proposal to reduce an LIA in Watsonville’s contract from eleven to ten months puts the position below a living wage. Stephanie said a lot of work can be completed when classes are not in session, and just because students are not there does not mean the work goes away.

Dan went over Administrative Services’ proposed reductions in IT, and said the changes have been vetted through the staff, managers, Administrative Council, Cabinet, the Tech Committee and SPRAC. Stephanie asked how the systems maintenance tech from the Aptos campus will be backfilled and Dan responded that IT is working on an priority system and there will be some changes in the way the help desk is handled.

Victoria discussed proposed reductions to the postage budget, which will amount to a $40k savings annually. The reductions include decentralizing the postage budget, after a two year period during which each department on campus’ postage budget will be monitored. After the monitoring each department’s budget will be augmented by the average amount of money that their department spent on postage. If a department implements cost saving measures to their postage costs, then the department will realize the savings.

CPC members commented that while they like the concept they are concerned about shifting more duties to the division offices when the division office staffs are being reduced. Stephanie said she would like to see a plan that does not affect division staff.

Tama asked for a campus communication plan. Tama said if students are inundated with email (versus mail) they will stop reading their email.

Dennis discussed the Student Services’ proposed reductions, and Stephanie asked about the elimination of the outreach coordinator. Dennis explained that the position is being eliminated, and the college will stop doing about 50 percent of what the coordinator does. The other 50 percent will be picked up by the EOPS coordinator, which is currently a 50 percent employee.

Dennis and Renee discussed DSPS moving into Stroke Center space. The two offices will be collocated.

Bonnie from the Children’s Center said she appreciates the difficult work people are doing, but is extremely concerned about the proposed elimination of the Children’s Center director.

Michael provided a Faculty Senate update and said the Senate continues to discuss Program Reduction and Elimination Task Force rankings. Every program that came in under 100 is being looked at as a possible area for cutting. Wanda cautioned that programs that are adjunct only really are not. Those departments have faculty chairs and there is a domino effect that will hit other programs if the college moves forward with program eliminations. In addition with the cuts to the division offices there will not be enough staff to be open past 5 p.m. which affects night classes.

6.0 SPRAC Report
Marcy reported on SPRAC’s work to date. SPRAC has completed its review of the proposed division office reductions and proposed IT reductions. Marcy said it is difficult to understand the actual implementation of the plan until the plan actually takes place. Dan reinforced the necessity of a six month review. Marcy asked CPC if the committee sees a role for SPRAC in the reviews.

Michael reminded CPC that back when the college went from nine divisions to five divisions, the concept of a fully staffed division office was really important.

Stephanie said she is uncomfortable with any plans moving forward to the Board, without SPRAC having had a chance to complete its work. Brian said the information is going to Board for review in March, and it is also important to give the Board time to review the reduction proposal prior to approval.

7.0 Adjourn
The meeting was adjourned at 3:06 p.m.