COLLEGE PLANNING COUNCIL
MINUTES
Wednesday, May 2, 2012

PRESENT: Dennis Bailey-Fougnier, Jill Gallo, Diane Goody, Paul Harvell, Steve Hodges, Brian King, Victoria Lewis, Michael Mangin, Graciano Mendoza, Dan Rothwell, Barbara Schultz-Perez, Stephanie Stainback

ABSENT: Gabby Avila, Renee Kilmer

VISITORS: Kristin Fabos, Rick Fillman, John Graulty, Ray Kaupp, Lena Mason, Alta Northcutt, Isabel O’Conner, Rock Proftenhauer, Georg Romero, Ben Ten Cate, Jim Weckler, and Wanda Garner

1.0 Call to Order and Introduction of Substitutes
Wanda Garner for Renee Kilmer

2.0 Review of Agenda

3.0 Oral Communications

4.0 Approval of Minutes
The minutes March 21, 2012 and April 28, 2012 were approved.

5.0 Amgen Tour Update
Kristin and Maura Noel provided logistical information for the May 14 Amgen Tour finish, which included a map of the finish area and the order of events leading up to and after the race.

6.0 Santa Cruz County College Commitment Update
Brian announced that the Santa Cruz County College Commitment (S4C) Steering Committee appointed Ray Kaupp S4C Executive Director. The goal is to provide S4C structure and have an executive director who can solicit outside funding.

Ray said he will report to the S4C Steering committee which is made up of the county K-12 superintendents. Ray will determine where the districts interact with each other and work more effectively together. Rock said the funding for Ray’s position will come from the County Office of Education, CTE grants and contributions from the individual districts. Funding is secured for two years. It is a half time reassignment for Ray.

Victoria provided an update on FON. Cabrillo has received notice of one resignation and one retirement, so the college is very close to the FON and recruiting for two positions. If one falls through the college will be okay but if both fall through the college will be below the FON.

7.0 Educational Master Planning Update
Victoria said the Maas Company with be reviewing the college’s program planning information, facilities, and scheduling of courses. The Maas Company will be here in mid-May to conduct initial meetings with various administrators, managers, deans and constituent groups. Wanda asked how this facilities discussion meshes with the past facilities discussions. Victoria said the
college will provide past data and reports to the Maas Company so they know the previously established priorities.

7.0 SPRAC Six Month Review Discussion
Marcy discussed the concept, and Paul said he supports SPRAC conducting the reviews. Kathy said she likes the proposed template and said it could provide some good information, and asked how and when SPRAC will use it. Marcy said the plan is to conduct the interviews over email, and if everything comes back saying it is working out fine a meeting is not required. Stephanie asked if SPRAC can report back to CPC on their findings. Jill asked if this is for all plans or just the ones that have been identified as potentially problematic. Marcy said she thinks it should be for every review. Margery expressed concern about classified staff waiting for the review to provide input rather than providing input along the way. Marcy said the reviews really need to speak to the original plan and how it is working out. Dennis said he is concerned about one person trying to sabotage a plan because of personal interest. Wanda asked about the term “originally involved” and Marcy said this would include the people who were originally interviewed. Barbara was concerned about one person units and the lack of classified input. Marcy said the manager knows who is involved and would invite people to respond, SPRAC would not know who to include.

CPC agreed SPRAC should move forward with the six month reviews.

8.0 SPRAC Reports
Marcy discussed the most recent reports starting with the accounting specialist position followed by the transfer center and counseling department reduction. Marcy said the classified staff in both departments attended the meeting at the same time, so the reports are almost identical. Classification was an issue for the staff who attended the meeting but Margery said this has been an ongoing concern and not a byproduct of the reduction. Dan said the danger in these issues is when students are not educated about fewer services. He is concerned there will be more student complaints, and managers need to be sensitive that it does not mean the classified are not doing their job. Wanda agreed with Dan. Ray said we should not rule out serving people more effectively with fewer resources. Michael asked how the public will be informed about the cuts to counseling services and asked if the office will have reduced services to students. Dennis said counseling is changing the steps that students need to take before they meet with counselors, and providing more resources online that will answer student questions without having to make an appointment.

Stephanie said this is an 8 percent reduction to the employees, and the college needs to have a conversation about prioritizing how we are going to reinstate things when the budget gets better. Margery said 100 percent of her staff would rather cut 8 percent rather than lose a job.

Marcy reported that SPRAC is on pace with its work. Michael moved to accept the reports and Jill seconded. CPC accepted the reports.

Victoria informed CPC that the May revised budget is scheduled to be released on May 14, 2012.