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VISITORS: Lori Amato, Michael Robins, Lena Mason for Alta Northcutt, Ray Kaupp, Wanda Garner, Kristin Fabos, Rory O’Brien, Rachel Mayo, Isabel O’Connor, Rock Pfotenauer,

1. Call to Order/Introduction of Substitutes – Lena Mason substitute for Alta Northcutt.

2. Review of Agenda – Item #6 is being omitted from this agenda and will be back on agenda at a future CPC meeting.


4. Approval of Meeting Minutes –
   - February 27, 2013- Approved but change the word “affect” to “effect” on last sentence of #6. James Weckler/ Michael Mangin)

5. Legislative Platform Update –
   Topic Leaders – Kristin & John:
   - Kristin distributed updated version of Cabrillo College Legislative Platform & Talking Points: Revisited discussion from last week. Changes made to the document; shortened and more concise; the talking points are a little more in depth for what we are advocating for in Sacramento; want Board to adopt this in April in a public meeting; the shortened version of each talking point (italics) is more useful when speaking with the public. Funding by completion is a complex issue. Document reviewed twice at CPC; moved to be approved (Michael Mangin/Kathie Welch); none opposed.

6. Facilities Master Plan Update
   Topic Leaders-Victoria Lewis and Joe Nugent – Moved to next meeting.
7. **Campus Safety Report and Discussion** Topic Leader—Victoria Lewis – Dan asked this be placed on the agenda.
   - Have a low presence of security on this campus; skateboarding use, bicycle use continues to be a problem; worse on weekends
   - In 300 building rooms closest to 200 building, instructors don’t open classroom doors due to pot smoking in parking area; incidents of theft in the 400 building on weekends.
   - Could have Joe Clark come to CPC to explain strategies; might want to revisit being a smoke-free campus; Safety Committee meets regularly; Cabrillo has an Emergency Preparedness Taskforce – Oscar Guillen & Jorge Rodriguez. Students can request an escort to their car at any time; every building has a building steward; need faculty support to conduct a drill on-campus.
   - This topic will be on a future agenda.

8. **SPRAC Report and Discussion**
   Topic Leader—Lori Amato
   - Lori provided an update on SPRAC; it’s been 9-12 months, since the reduction - how’s the plan been working? SPRAC now starting to review 2012-13 reductions. Managers will start to receive emails about how things look now vs. a year ago. SPRAC is reviewing the 4 phases; will report on them by phase. Will take 2-3 months to review impact of 2012-13; SPRAC to review impact of contract reductions as well as positions eliminated. Also need to address the unforeseen consequences of unplanned reductions (retirements) that occurred after planned reductions.
   - Schedule SPRAC for May CPC meeting to give a final committee report. Victoria would like recommendation from SPRAC for program planning. Future planning to be holistic; John expects CPC to use the report in planning for the 2013-14 fiscal year.
   - SPRAC self-evaluation survey was not provided at meeting; Kristen will send out results to CPC members as a pdf and will post on SPRAC website.

9. **ARCC Reporting and Strategic Plan Key Performance**
   Topic Leaders-Dan Borges and Rick Fillman
   - Rick used Prezi.com for ARCC report presentation. Chancellor’s Office was tasked with coming up with a scorecard (decided to use something that’s been in existence for 6-7 years). Chancellor’s Office report comes from our MIS data submissions. Report has 4 levels: overall statewide #s; college metrics & by single demographic; can build your own Query; can download unit records, individual cohorts; and we get back individual student IDs. It follows student cohorts: 1st time students; then look at them in 3 years; & again after 6 years. ARCC assembled 5 cohorts to look back on. The 5: SPAR, CTE, ENGL, MATH, ESL. Rick reviewed outcomes, milestones, momentum points. Rick and others will work with Susan True on a presentation in April to Board.
10. Accreditation Executive Summary and Discussion
   Topic Leader—Rachel Mayo & Rory O’Brien – Took questions first and distributed Accreditation Process Quick Facts with recommendations and next steps. Mission Statement posters will be posted in all classrooms; framed ones in Division offices. Cabrillo College’s Core 4 Competencies: Communication, Critical Thinking, Global Awareness, Personal & Professional Responsibility.

11. Future CPC Agenda items
   May 6, 2013:
   Joint meeting with the Board of Trustees on the Student Success Initiative
   SPRAC final report

12. March 20, 2013 (Suggestion to change the meeting to March 27 was not possible due to scheduling conflict). Council decided to keep the March 20, 2013 CPC meeting date.
   - Review of accreditation standards drafts

13. CPC Meeting Schedule:
   First and third Wednesdays at 2:00 except March 6 and May 1, 2013 at 1:00 pm
   (Curriculum Committee)

14. Adjourn – 2:59pm