College Planning Council
Wednesday, April 17, 2013
SAC 225  2:00–3:30 p.m.
MINUTES

PRESENT:  

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<td></td>
<td>Dennis Bailey-Fougnier</td>
<td>Steve Hodges</td>
<td>Dan Rothwell</td>
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<td></td>
<td>Jill Gallo</td>
<td>John Hendrickson</td>
<td>Barbara Schultz-Perez</td>
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<td></td>
<td>Diane Goody</td>
<td>Michael Mangin</td>
<td>James Weckler</td>
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<td></td>
<td>Victoria Lewis</td>
<td>Graciano Mendoza</td>
<td>Kathie Welch</td>
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<td>Paul Harvell</td>
<td>Alta Northcutt</td>
<td>Cedar Green</td>
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VISITORS: Georg Romero, Kristin Fabos, Melinda Silverstein, Isabel O’Connor, John Graulry, Rick Fillman, Wanda Garner, Michael Robins

1. Call to Order/Roll Call/Introduction of Substitutes
   John called the meeting to order at 2:05.

2. Review of Agenda
   No changes

3. Oral Communications
   Members of the audience may speak to non-agenda items
   (2 minutes per speaker)
   None.

4. Approval of Meeting Minutes
   a. March 20, 2013
      Approved (Dennis/Paul) - none opposed.

5. Eliminate former federally funded MESA Position
   Topic Leaders—Kathie Welch and Wanda Garner
   • Kathie reported changes in staffing due to termination of NSF grant.
   • A resolution to eliminate an unstaffed 25% staff support position is going to May Board.

6. Facilities Master Plan Project
   Topic Leader—Victoria Lewis and Joe Nugent
   • Victoria: project is at the data gathering stage.
   • Due to the death of Mike Maas, who was a significant point person on the Facilities Master Plan, there is a new person in the role who needs to be brought up to speed.
   • Victoria will bring further updates as project moves forward.

7. Online Class Schedules
   Topic Leader—Kristin Fabos
   • There is intention to explore moving to online class schedules and eliminating the glossy printed schedules.
   • Kristin will collect questions and concerns.
   • Academic Senate has discussed access issues. Some issues were addressed some have not been resolved.
   • This move will happen someday – is now the right time?
   • The power of mobile devices instead of traditional computers was discussed.
• Program needs to work well on a tiny screen versus a large screen.
• Ellucian has a new student planner that will sit on top of WebAdvisor. One can see both the class schedule and catalog description.
• The college is buying the student planner as a part of Datatel. A mobile program is another option – all would be integrated with Datatel.
• This is a target, not a plan yet.
• PDF will always be available to print as needed.
• Is there any data to support going paperless? Latest Watsonville Center population using technology as high as 80%.
• All county libraries accommodate students with computer access.
• Possible to provide printed copies in each department or charge $1 per copy for students.
• Students more likely to have a hand held device rather than computer.
• Major cost of schedule is the glossy cover.
• Jim made case for keeping paper schedule since they miss the big picture of all courses offered, etc.
• Format? Same detail as printed schedule?
• Learning communities packaging.
• Preparing students for four-year colleges – what are the universities using?
• Will they find the final exam schedule like they can find in the paper schedule?
• What are students using the paper schedule for now?
• Analogy to reading newspapers and online newspapers.
• Design is vital – ease of use and good architecture.
• Summer schedule now is online only.
• The printed schedule has gone down from 30,000 copies to 20,000 to 17,000 in the last three years; 17,000 copies cost $6306 per semester; an additional 500 copies is only $107 more. These costs do not include staff time.
• Who are our customers? Current students? Us? Future students?
• Discussion will be continued.

8. May 6 Board Agenda review
   Topic Leader - John Hendrickson
   • Per the Brown Act, the Governing Board adopts a yearly Board meeting calendar.
   • The May 6 study session is a separate meeting so both the 4:00 joint CPC meeting and the Board meeting will be in Sesnon; separate agendas.
   • John reviewed the draft Board agenda item by item.

9. Naming of STEM Center
   Topic Leader – Melinda Silverstein
   • Melinda reported on the site visit at building 800 and how the construction is coming along nicely.
   • The Baskins donated $250,000 for construction and another $500,000 for an endowment for maintenance.
   • Melinda announced another new funding prospect from Monterey Peninsula Foundation.
   • Grand Opening will be October 4 followed by a community open house the next day.
   • Baskin will be in the name of building.
   • Monterey Peninsula Foundation will be in the name of STEM Center.
   • John gave kudos to Melinda and the Cabrillo College Foundation.

10. President Search Update
    Topic Leader – Paul Harvell
    • First deadline for submitting applications was April 5.
    • Applications are being reviewed this week.
    • Meeting on Saturday to select candidates to interview.
    • There is an interesting, diverse pool of applicants.
    • May 22 and 23 forum dates – Aptos and Watsonville for finalists
    • Finalists may meet with CPC along with forums, depending on number of finalists.
• Finalists will be invited to Board interviews after the forums.

11. **Student Success Scorecard**  
   Topic Leader – Rick Fillman  
   • Scorecard on Cabrillo homepage. It went live on April 9, a little behind schedule.  
   • The button is located at the bottom right. Rick explained how to read scorecard.  
   • Chancellor’s office has updated numbers.  
   • Rick showed how Cabrillo compared to statewide numbers.

12. **Future CPC Meetings and Agenda items**  
    May 1, 2013 at 1:00 pm: Agenda development/consider cancelling meeting?  
    • John proposed cancelling the May 1 CPC meeting. SPRAC reviews need to be closed out in May (by end of May) but this can be on the later May agenda. All agreed to cancel May 1 meeting.  
    • May 6, 2013 at 4:00 pm: Joint CPC-Board of Trustees meeting on the Student Success Initiative  
    • Future agenda item: CPC review: its progress/actions (group evaluations of CPC) and contrast with mission statement; every 2 years mission statement update. (CPC quiz?)

13. Meeting adjourned at 3:20 PM