CALL TO ORDER AND INTRODUCTION OF SUBSTITUTES

Wanda substituted for Renee.

REVIEW OF AGENDA

None

ORAL COMMUNICATIONS

Brian welcomed Alta as the new CCEU President and Dennis introduced Cedar Green who is the new student representative on CPC.

Victoria provided an update on the bookstore. The third interim manager has resigned due to health reasons. The Bookstore Committee discussed fast tracking the RFP process for a bookstore management service. Victoria also said the college plans to renew the Head Start lease.

SPARC REVIEWS –

Marcy announced Dan Rothwell, Ben Ten Cate, and Alta Northcutt are rotating off SPRAC. Shawn Ogimachi, Elissa Hernandez, and John Welch are rotating on. Marcy will remain on SPRAC but is stepping down as chair. Once the new chair is identified Marcy will act as a mentor.

Marcy discussed SPRAC’s review of the Admissions and Records proposed reduction. Marcy reported that some staff felt the decision was rushed and that they were not included. Staff did feel the plan is workable though because of efficiencies that are being realized through new technologies.

Next Marcy discussed SPRAC’s review of the Financial Aid proposed reduction. The financial aid staff said they did not think the decision making process was inclusive. The employees also said the plan is not workable. Tama explained complications involved with informing the staff too early, and Brian asked Marcy if SPRAC accepted the reason the decision making process was truncated. Marcy said SPRAC did not evaluate the reason, they just record the answer. Eireann asked about the SPRAC questions, and said some are really difficult to answer. Eireann asked if it possible for SPRAC to go back and re-design the questions to better get at what they...
really want to know about. Marcy said CPC did say they were comfortable with SPRAC changing the template, but SPRAC determined that they did not want to change the template in the middle of the process. Now that they are done with the most recent round SPRAC will review the template. Barbara asked what CPC does if the process is a no and a no. Dan said CPC can accept the reports, say they do not like it, or do nothing. Brian then broke down the process where CPC makes recommendations to the President who makes recommendations to the Board. Marcy said the Financial Aid staff is concerned and afraid of the unknowns. Marcy said the plan itself is not necessarily bad, but the staff fears the unknown.

Marcy went through the SPRAC review of the marketing coordinator proposed reduction. SPRAC has concerned about the backfill funds only being secure for one year. SPRAC would like to review the situation again in a year. Eireann said she understands the reality that the budget is being reduced, but is concerned about student workers and temp hourly workers absorbing the extra work as opposed to reducing the workload. Alta said we have to really define what a student worker is doing.

Steve moved to accept the SPRAC reports. Wanda seconded the motion. Motion carried with voice vote.

5.0 Budget Update
Graciano provided an update on the unrestricted fund balance based on actual figures as the 11/12 fiscal year is closed. The college ended the year with 12.4 million in the fund balance. Graciano also provided an update on the end of year cash balance, which is different and significantly less than the fund balance.

6.0 Adjourn
CPC was adjourned at 4 p.m.