PRESENT: Dennis Bailey-Fougnier, Diane Goody, Paul Harvell, Steve Hodges, Brian King, Michael Mangin, Graciano Mendoza, Alta Northcutt, Dan Rothwell, and Barbara Schultz-Perez

ABSENT: Jill Gallo and Kathie Welch


1.0 Call to Order and Introduction of Substitutes
   Wanda substituted for Renee. Lena substituted for Alta when Alta had to leave the meeting early.

2.0 Review of Agenda
   None

3.0 Oral Communications
   None

4.0 Budget Update
   Graciano started the discussion with an update on cash flow including recent information on Redevelopment Agency (RDA) fund referrals. It now appears that 2012-13 RDA funds are being deferred and there is no guarantee on funding for subsequent years. As a result the college will have to borrow more funds and while interests rate are low right now there is no guarantee that interest rates will stay low three to five years from now. Paul added that interest rates will rise as the economy improves but the interest rates are international so while the economy may improve internationally it may not improve in California. This may result in increased interest rates when the economy has not improved in California.

   Paul also said he heard the state originally planned to receive $300m in RDA money, in the Governor’s May revise the number was reduced to $100m. It reality the state actually collected $11m.

   Brian then went through the college’s budget scenarios for both the pass and fail of Proposition 30 for the college’s 2012-13 and 2013-14 fiscal years. Brian added that there are a number of variable of which the college has no control over including Proposition 30, RDA funding, student fees, regulations and the economy.

   Paul said living in a budget freeze mode is not the way to live. The college needs to transition to a new budget reality.
Paul said the good news about $4.5m deficit is we have continued to underspend our budget, we still have problems but now as bad.

Brian said some variables of which we have very little control is RDA, fees, economy remaining flat, and other regulations. There is reality little the Board can do, beyond a Bond extension for capital improvements.

Graciano provided an update on the unrestricted fund balance based on actual figures now that the 2011-12 fiscal year is closed. The college ended the year with $12.4m in the fund balance. Graciano also provided an update on the end of year cash balance, which is different and significantly less than the fund balance.

5.0 Accreditation
Paul began the discussion by saying continuous improvement should be an accreditation theme. CPC is part of continuing improvement and should be regularly evaluated for its effectiveness in improving student success. Rachel said this has to do with institutional effectiveness and the college is in the process of creating a regular Assessment Review Committee (ARC) meetings to discuss institutional effectiveness at a high level. The two things that ARC plans to look at are the college’s integrated planning processes and aligning administrative unit planning templates with accreditation standards. ARC and the accreditation chairs will report back to CPC and provide CPC with an opportunity in a more substantial role in steering accreditation.

Jim added that college committees regularly revisit and revise their charge (if necessary). CPC needs to add a mechanism for self-reflection on a regular basis possibly through an annual self-evaluation.

Rock and Georg both said they support the idea of taking a more global perspective. Rock said it would be good for us to re-think our mission and how to reallocate the resources we have. It has been a good 50 years since we have asked the question what is our obligation to the county. Dennis said we need to re-envision who we are and what we are.

Paul does not want the conversation to go away. Rock added the things that the college does have an impact beyond the college, for example a survey that was started by CEED is being copied by 40 other colleges. CPC then discussed how this relates to student success. CPC members agreed to review the accreditation standard summaries at the end of the semester and then the full report during Flex week.

Steve added that CPC has been a steering committee for the college’s mission and vision statements. Steve would like CPC to formally review the mission and vision statement every three years and will bring a written proposal to a future CPC meeting.

6.0 SPRAC Report
Marcy informed CPC that Lori Amato is the incoming SPRAC chair. Lori could not attend the meeting though, so Marcy presented the report on the proposed CEED Program Specialist reduction. The plan realigns current CEED positions. The involved staff member did not think the decision making process was inclusive but Marcy said that through the process CEED did see opportunity for discussion moving forward. The staff did find the plan workable.
There was a motion and a second to accept the report. CPC accepted the report by voice vote.

7.0 CPC Meeting Schedule
CPC agreed to meet again on November 7 and cancel the November 21 meeting. CPC members agree to hold November 28 as a tentative meeting date.

8.0 Other Business
Paul provided a handout comparing Cabrillo with Saddleback College.

9.0 Adjourn
CPC was adjourned at 3:51 p.m.