OPEN SESSION (Pino Alto Room)  PAGE  TIME
1. Call to Order and Roll Call  5:30
2. Adoption of Agenda
3. Public Comments Regarding Open Session Items  
   (three minute time limit per speaker)
4. In-service Training: Access to Board Blog

REGULAR OPEN SESSION (McPherson Room)  
1. Call to Order and Roll Call  6:00
2. Report Out of Closed Session

A. Consent Items  6:05

1. Minutes and Consent Agenda (these items are approved when the agenda is approved unless a Board member wishes to discuss)  5
   a. Minutes of August 5, 2013
2. Register of Warrants  10
   It is recommended that the Governing Board ratify warrant numbers 20781-21491 for the amount of $4,911,154.52.
3. Construction Change Order  34
   It is recommended that the Governing Board ratify the construction change order.
4. Authorization to Dispose of Surplus Equipment  35
   It is recommended that the Governing Board authorize the Vice President, Administrative Services to dispose of the equipment listed as surplus, according to Board Policy 4160.
5. Grant from the Claire Giannini Fund to the Cabrillo College Children's Center  36
   It is recommended that the Governing Board accept the $45,000 grant from the Giannini Fund.
6. Cabrillo Extension New Class Approval  37
   It is recommended that the Governing Board approve the new Extension classes as proposed for Fall 2013, and authorize these classes to be repeated as frequently as public interest warrants, in accordance with Board Policy 7000.
7. Quarterly Financial Status Report  38
   It is recommended that the Governing Board accept the report, CCFS 311Q Quarterly Financial Status Report, and order its inclusion on the official minutes of the College.
8. Human Resources Management Report  43
   It is recommended that the Governing Board ratify and/or approve the human resources management report.

B. Introduction of Newly Appointed Faculty and Staff
### C. Oral Communications
Members of the audience may speak to non-agenda items (three minute time limit per speaker)

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### D. Special Presentations:
1. **Meritorious Award Recognition**—Rachael Spencer
2. **Veterans Update**—Dennis Bailey-Fougnier
   
   [http://www.cabrillo.edu/services/studserv/VeteransCenter.htm](http://www.cabrillo.edu/services/studserv/VeteransCenter.htm)

### E. Oral Reports

1. Board Members’ Reports
2. Student Trustee’s Report
3. Superintendent’s Report
4. Faculty Senate: Comments on issues of interest to the Faculty Senate
5. CCEU: Comments on issues of interest to the Cabrillo Classified Employees Union
6. CCFT: Comments on issues of interest to the Cabrillo College Federation of Teachers

### F. Action Items

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   It is recommended that the Governing Board adopt Resolution 048-13 to establish the Appropriations Limit for 2013-14.

2. **Resolution 049-13: Proposition 30, Education Protection Act (EPA), Determination of Use**
   
   It is recommended that the Governing Board adopt Resolution 049-13 as presented.

3. **Resolution 050-13: Update Authorized Bank Signature Cards**
   
   It is recommended that the Governing Board approve Resolution 050-13 authorize Laurel Jones as an approved signer for the District.

4. **Resolution 051-13: Reduction or Discontinuance of Classified Service**
   
   It is recommended that the Governing Board adopt Resolution 051-13 as presented.

5. **Facilities Master Plan Semi-Annual Report**

6. **2013-14 Budget Planning Parameters**

7. **2013-14 Final Budget**

8. **Board Policy Revisions: Office of the President, Second Reading**
   
   It is recommended that the Governing Board adopt the Board Policies as revised.

9. **Board Policy Revisions: Student Services, Second Reading**
   
   It is recommended that the Governing Board adopt the Board Policies as revised.

10. **Board Policy Revisions: Administrative Services, Second Reading**
    
    It is recommended that the Governing Board adopt the Board Policies as revised.

11. **Board Policy Revisions: Instruction Office, Second Reading**
    
    It is recommended that the Governing Board adopt the Board Policies as revised.
**G. Information Items:** The following items are provided for Governing Board information.

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1. **Board Policy Revisions: Administrative Services, First Reading**
   Board policies are presented as a first reading for Governing Board review and will return for action at the next Governing Board meeting.

2. **Board Policy Revisions: Office of the President, First Reading**
   Board policies are presented as a first reading for Governing Board review and will return for action at the next Governing Board meeting.

3. **Board Policy Revisions: Instruction Office, First Reading**
   Board policies are presented as a first reading for Governing Board review and will return for action at the next Governing Board meeting.

4. **Fiscal Self-Assessment Checklist**
   The following items are provided for Governing Board information. No staff report is anticipated.

5. **Quarterly Investment Report (June 2013)**

6. **Student Success -- Counseling Initiative Updates**

7. **Financial Reports**

8. **Cabrillo College Monthly Calendar**

9. **Agenda for Next or Future Board Meetings**
   The Cabrillo College Governing board may discuss items to be placed on the future board meeting agendas.

**H. ADJOURN**

For ADA related meeting accommodations, contact the Executive Assistant to the President at (831) 479-6306 at least 24 hours in advance of the meeting.
## FY 2014-15 Budget Development Timeline

### September 4, 2013 CPC Meeting
- Review Budget Timeline for 2014-15

### September 10/24
- CPC MEETING
- Review Budget Timeline for 2014-15

### September 18, 2013 CPC MEETING
- 2013-14 Budget review with CPC- all funds
- Begin updating Budget Process Commitments, Criteria and Strategies for 2014-15

### October 2, 2013 MANAGER’S MEETING
- 2013-14 Budget review with CPC- all funds
- Begin updating Budget Process Commitments, Criteria and Strategies for 2014-15

### October 4, 2013 CPC RETREAT

### October 8/22, 2013 ADMINISTRATIVE COUNCIL
- CPC to complete Budget Process Commitments, Criteria & Strategies for 2014-15

### October 16, 2013 CPC MEETING
- CPC to complete Budget Process Commitments, Criteria & Strategies for 2014-15

### November 4, 2013 BOARD MEETING
- Information Items:
  - Budget Timeline for 2014-15
  - Budget Process Commitments, Criteria and Strategies for 2014-15

### November 5/26, 2013 ADMINISTRATIVE COUNCIL

### November 6/20, 2013 CPC MEETING

### December 2, 2013 BOARD MEETING
- Action Items:
  - Academic Staffing Recommendation for fall 2014
  - Budget Timeline for 2014-15
  - Budget Process Commitments, Criteria and Strategies for 2014-15

### December 4, 2013 MANAGER’S MEETING

### December 4/18, 2013 CPC MEETINGS

### January 8, 2014 MANAGER’S MEETING

### January 10, 2014 2013-14 GOVERNOR’S STATE BUDGET

### January 14/28, 2014 ADMINISTRATIVE COUNCIL

### January 15/22, 2014 CPC MEETINGS
- 2014-2017 Budget Update
- Develop Budget Planning Assumptions for 2014-15
- Framework for allocation of one-time resources to support Program Planning priorities

### January 13, 2014 BOARD MEETING
- Information Items:
  - 2014-15 Budget Update

### February 3, 2014 BOARD MEETING
- Information Items:
  - 2014-15 Budget Update
  - Budget Planning Assumptions for 2014-15
  - Budget Parameters FY 2014-15 through 2016-17
  - Framework for allocation of one-time resources to support Program Planning priorities

### February 4/18, 2014 ADMINISTRATIVE COUNCIL

### February 5/19, 2014 CPC MEETING
<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>March 3, 2014</td>
<td>BOARD MEETING Action Items:</td>
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<td>- 2014-15 Budget Update</td>
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<td>- Budget Planning Assumptions for 2014-15</td>
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<td>- Budget Parameters FY 2014-15 through 2016-17</td>
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<td>- Framework for allocation of one-time resources to support Program Planning priorities</td>
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<tr>
<td>March, 2014</td>
<td>First Principal Apportionment 2013-14/2012-13 Recalculation</td>
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<td>March 4/25, 2014</td>
<td>ADMINISTRATIVE COUNCIL</td>
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<td>March 5, 2014</td>
<td>MANAGERS MEETING</td>
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<td>March 5/19, 2014</td>
<td>CPC MEETINGS</td>
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<tr>
<td>April, 2014</td>
<td>Continue to evaluate/revise Planning Parameters/Assumptions</td>
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<td>April 7, 2014</td>
<td>BOARD MEETING</td>
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<td>April 8/22, 2014</td>
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<td>April 9, 2014</td>
<td>MANAGERS MEETING</td>
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<tr>
<td>April 9/23, 2014</td>
<td>CPC MEETINGS (Note schedule change--2nd and 4th Wednesdays in April)</td>
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<td>May 5, 2014</td>
<td>BOARD MEETING</td>
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<td>May 6/27, 2014</td>
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<td>May 7, 2014</td>
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<td>May 7/21, 2014</td>
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<td>May 20, 2014</td>
<td>Governor's May Revise for 2014-15 released</td>
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<tr>
<td>June, 2014</td>
<td>Second Principal Apportionment 2013-14 received</td>
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<td>June 9, 2014</td>
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<td>- 2014-15 Preliminary Budget</td>
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<td>- 2014-15 Updated Budget Planning Parameters Final Budget</td>
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<td>June 10/24, 2014</td>
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<td>August 4, 2014</td>
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<td>- 2014-15 through 2016-17 Budget Planning Parameters</td>
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<td>August 5/26, 2014</td>
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<td>September 9/23, 2014</td>
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9:23:00 Laurel
Laurel asks Katelyn to notify Jason that Grant is in route to shut off gas. Skyler is in route to assess damages. & that central fire has been notified. Laurel instructs Victoria to send a team of 2 Search and Rescue to make sure elevators in 1000 Building are clear of people.

9:23:15 Sherida
Building Steward Sherida Lincoln notifies BSC via radio that the footbridge has dropped rubble on Soquel Drive and is cracked and unstable from a visual inspection.

9:23:30 Sandi/Katelyn - Victoria - Joe - Loree
BSC relays message to Section Chief Victoria - swsws - Victoria to IC Commander Laurel Jones, ICT calls assistance from Planning/Intelligence Kathy/Rock who discuss with Subject Matter Expert Joe Nugent - Planning/Intelligence relays to Logistics Loree McCawley who requests assistance from Ray Rider to block off all access to bridge and reroute all traffic on Soquel around lower campus (around tennis courts and out lot R) VIA Comms Team.

9:25:00 Sandi/Katelyn/Andree
Building Steward Coordinators Sandi, Katelyn & Andree to perform progress check with Building Stewards.

9:27:00 Oscar
District Employee (Oscar) reports to PIO Kristen that the ped bridge is sagging.

9:27:15 Kristen
PIO Kristen reports to IC Laurel that District Employee reported the pedestrian bridge is sagging.

9:27:30 Laurel
IC Laurel assigns Planning and Intelligence (P&I) Kathy/Rock to issue.

9:27:45 Rock
P&I Rock asks Operations Victoria Lewis to advise.

9:28:00 Victoria
Operations Chief Victoria asks assistance from William Nunez and transportation Matt Garcia - to investigate.

9:28:30 Rock
P&I Rock asks Subject Matter Expert Gary Marcoccia to go to area with William Nunez and Matt Garcia to determine condition and advise.

9:28:45 Skyler
Skyler reports back from his assessment of the 600 building that the smoke is increasing to the west end of building. 5 people are laying on the ground next to the parking structure P and are gasping for air - still missing two employees.

9:29:00 Victoria
Operations Chief Victoria reports to IC Laurel and asks that First Aid Katie go up and provide first aid to smoke victims. Victoria also asks that BSC contact Jason to let him know that help is on the way.

9:29:15 Katie
Katie Requests assistance from Dorothy Nurru and Victoria approves.

9:29:30 Oscar
The American Red Cross calls in to ask for assistance in setting up a county triage center.

9:30:00 Dennis
Liaison Officer Dennis reports to IC Laurel the red cross request.

9:30:30 Laurel
Laurel asks Logistics Loree to assist in setting up Gymnasium.

9:31:00 Loree
Logistics chief Loree asks Special needs Nikki to assist in setting up the gym.

9:31:30 Nikki
Nikki contacts building steward Dale Murray (who is waiting at the Gym) via radio.

9:31:45 Dale
Dale reports that the gym is in good shape and will be available to receive Red Cross.

9:32:00 Terry Pryzbylinski
Building Steward Terry Pryzbylinski, bldg. steward for H.W. stroke center reports to BSC that five students in wheel chairs are stranded because pacific has diverted all resources to the seriously injured.

9:32:30 Sandi/Katelyn/Andree
BSC report stranded students to Operations section chief Victoria.

9:33:00 Victoria
Ops Section Chief Victoria requests support from Logistics Section Chief Loree.

9:33:30 Loree
Loree requests assistance from Transportation Elissa Kurk.

9:34:00 Elissa
Elissa contacts Bldg. Stewards Rich Torres and Aud Kenedy via Katelyn to bring two vans up to H.W.

9:34:30 Ray
Ray Rider returns from bridge investigation and reports to ops chief Victoria that traffic has been diverted away from bridge - all north bound basic traffic has been directed to U turn at entrance to lot K - all essential function traffic has been directed through lot K around the back of the tennis courts through lot R to Cabrillo College Dr. All south bound basic traffic has been directed down Cabrillo college Dr. and all essential traffic has been directed through lot R behind tennis courts and through lot K. traffic control is being performed by Matt Garcia with assistance from Luke and Mark Garcia.

9:35:00 Victoria
Victoria asks Ray to repeat report to IC Laurel who assigns PIO Kristin to mark the detour route on the map.

9:35 to 10:00
Complete any open ended exercises.

10:00:00
Exercise complete. Comms Team notify ICT via Alert U BSC notify Building Stewards via radio.

10:00:00 - 11:00:00
BSC, Comms Team and ICT meet at Sac 225 for exercise debrief.