**Committee Name:** CPC  
**Date:** October 16th, 2013  
**Time:** 2:00 pm to 4:00 pm  
**Facilitators/Location/Chair:** 225 SAC East

### Attendees:
- CPC Committee, absent: Diane Goody

### Guests:
- Lori Amato, Ian Haslam, Melinda Sliverstein, Michael Robins, Eireann Del Bonta (and additional; but did not sign in)

### Agenda Items:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Topic Lead</th>
<th>Time</th>
<th>Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of 9/18/13 Minutes</td>
<td>Laurel</td>
<td>5 minutes</td>
<td>Approved (Northcutt/Bailey-Fougner)</td>
</tr>
<tr>
<td>Complete the CPC Retreat agenda</td>
<td>ALL</td>
<td>60 minutes</td>
<td>Robust discussion about shared governance, role of CPC, timeline process and communications with constituents.  All in agreement that more data is needed when decisions are to be made. Additional minutes from chart papers attached.</td>
</tr>
</tbody>
</table>
| Prioritization Timeline and Next Steps – Faculty Prioritization process 13/14 | Kathie Welch | 40 minutes | VP Welch shared the contract faculty recommendations for 14-15 fiscal year would be 4 positions. Programs need to complete their prioritization list. VP Lewis shared that we still have a $1 million deficit and enrollment is soft this semester. Synopsis of discussion from groups:  
**Faculty:**  
- Questions about why faculty hire numbers have gone down while budgets are better  
- Why were we able to hire more staff last year?  
- What is the right number of contract faculty?  
- Possibility of hiring temporary contract faculty?  
- How do retirements fit into the scenario; could there be additional hires?  
- Always being asked to do more with less  
**Classified:**  
- Support more faculty, but classified staff is overburdened as well |
- When do we start the process of re-benching the college?
- We need additional managers as well; all constituencies need more staff.

**Admin:**
- Program and department needs inform prioritizing requests
- Hire number is necessary for planning as a result of the Academic Senate process, which has a decision making point for faculty by October 31st.
- Spring 2014 enrollment figures will give us more data
- FON is not a threshold for numbers
- FTES numbers are trending flat and could level between 10,500 and 10,800 or could be higher
- Senate will review the prioritization process; committee might want to change the point system
- What size of college do we want to be? What might be the new normal?
- Everyone wants everything – better salary, more employees, more program money, and there just isn’t enough existing budget money to go around for everything that everyone wants

Consensus approval with 3 “live with it” votes.

- FON threshold
- Prioritization process
- Need for data ahead of time
- Timeline process for increased discussion

<table>
<thead>
<tr>
<th>Accreditation Team Questions</th>
<th>Team members</th>
<th>10 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. Shannon appreciated the dialogue from all participants. Shared his thoughts about budget concerns throughout the state. Prop 30 will not change budgets overnight. A team visitor shared that he felt it must be difficult for our president to be a part of CPC and not have time to reflect on recommendations.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Other:**
### Meeting Summary or Take Away:

1. “Challenges” Chart for CPC members to be continued at next meeting
2. Cabrillo 5-7 year vision planning will start in February 2014.
3. Laurel will email team with decision on contract faculty positions in one week
4. Smoking policies on campus – table until November 6th meeting
5. 
6. 